



**Macatawa Area
Coordinating Council**

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

April 25, 2022

12:00 pm

Port Sheldon Township Hall

16201 Port Sheldon Street, West Olive, MI 49460

Face Masks Optional

AGENDA

I. INTRODUCTIONS AND APPROVAL OF MINUTES***
(minutes of the March 28, 2022 meeting are enclosed)

II. PUBLIC COMMENTS

III. THANK YOU FOR SERVICE

IV. PROJECT CLARITY UPDATE

A. Watershed Resiliency Plan (memo enclosed)

V. TRANSPORTATION PROGRAM

A. FY2023 Draft Unified Work Program (memo enclosed)

B. MDOT/FHWA Comments

V. ADMINISTRATIVE ISSUES

A. Proposed FY23 Draft Budget (memo enclosed)

B. Financial Report

C. MACC Executive Committee Report (summary attached)

VI. MEMBERS' COMMENTS

A. Host sharing about their community

B. Member questions or comments

VII. OTHER ISSUES AND ADJOURNMENT

Next Meeting: June 6, 12:00 pm | Holland City Hall

*** Action Item

Policy Board

Howard Baumann, Jr.

Joseph Baumann

Nathan Bocks

✦ Thomas Bird

✦ Amanda Cooper

Ken DeWeerd

Linda Howell

Jim Gerard

John Kleinheksel

✦ Kevin Klynstra

Jeff Franklin

✦ Terry Nienhuis

✦ Tom Onk

✦ Pankaj Rajadhyaksha

✦ Jim Storey

Russ Te Slaa

Todd Wolters

✦ Executive Committee



**Macatawa Area
Coordinating Council**

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

March 28, 2022

12:00 pm

Olive Township Hall

6480 136th Avenue, Holland, MI 49424

Face Masks Optional

MINUTES

BOARD PRESENT: Howard Baumann, Jr., Nathan Bocks, Vince Bush, Ken DeWeerd, Jeff Franklin, Jim Gerard, Elisa Hoekwater, Linda Howell, Tyler Kent, Kevin Klynstra, Pankaj Rajadhyaksha, Jim Storey, Todd Wolters

OTHERS PRESENT: Chris Brown (MACC) Jim Camenga (Videographer), Jason Latham (MACC), Alec Miller (MACC), Judy Visscher (MACC), Doug Vredevelde (Vredevelde Haefner LLC)

I. INTRODUCTIONS AND APPROVAL OF MINUTES - Mr. Gerard corrected the February 28, 2022 minutes as follows: His alternate Skip Keeter attended in his place .

*****It was moved by Mr. Klynstra, supported by Mr. Oonk to approve the February 28, 2022 meeting minutes as corrected. Motion carried.**

II. PUBLIC COMMENTS – none

III. TRANSPORTATION PROGRAM – Mr. Miller presented information on the following:

A. FY TIP Amendment Freeze – Mr. Miller shared that Between the months of July – September, no amendments will be able to be made on FY23 jobs. This is because we will be submitting our FY2023 – 2026 TIP and it will be under review. Because of this, the last opportunity for changes will be at the May TAC and June Policy meetings. October FY23 is when amendments will once again be able to be processed. During this time, the TAC will still be able to act on these amendments, but FHWA will not approve them until October 2023.

B. FY20-23 TIP AAmendments & FY24-26 TIP Project List Additions – Mr. Miller shared that JN's: 201328, 210907, 207581, and 207573 are all amendments that need to be made in regards to the FY 2020-2023 TIP.

JN's: 214582, 215895, and 215664 are being updated in future TIP years FY24-26 with added scope codes and costs. These updates will be reflected in the final FY23-26 TIP Document.

This does not change anything. This is just a further breakdown as to what TIP each job belongs to. All seven jobs will be voted on, as per usual.

Policy Board

- Howard Baumann, Jr.
- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- ✦ Jim Storey
- Russ TeSlaa
- Todd Wolters
- ✦ Executive Committee

C. TIP Amendments – Mr. Miller shared for **FY20-23 TIP**:

- **JN: 201328** - This project consists of three bridges over I-196 / US-31 in Allegan County; only one bridge is within the MACC MPO boundary (Blue Star Highway over I-196 / US-31). The rate of deterioration has increased for the bridge over I-196 south of Douglas (outside of the MACC MPO boundary). Due to the advanced deterioration, this requires a deck replacement instead of a rehabilitation. The cost for the entire job is proposed to increase to reflect the new scope of work.
- **JN: 210907** – This is simply a cost increase to address additional work needed to replace existing pavement.

FOR THE FOLLOWING MAX JOBS:

When MAX Transit initially submitted these jobs, only the bus purchases were included. Now, MAX Transit has gone back and added in some smaller items. These smaller items are the SP Codes listed on the PowerPoint

- **JN: 207851** – Small jobs with added scope codes.
- **JN: 207573** – Small jobs with added scope codes.

FOR FY24-26 TIP PROJECT LIST ADDITIONS

- **JN: 214582** – Small jobs with added scope codes.
- **JN: 215895** – Small jobs with added scope codes.
- **JN: 215664** – Small jobs with added scope codes.

*****It was moved by Mr. Bocks, supported by Ms. Howell to approve the FY20-23 TIP Amendments as presented. Motion carried.**

*****It was moved by Mr. Storey, supported by Mr. Oonk to approve the FY24-26 TIP Project List Additions as presented. Motion carried.**

D. MDOT/FHWA Comments – Mr. Kent shared that the US31 project between I-196 and Washington Ave is underway, the I-196 project between Zeeland and Hudsonville is ramping up and likely will last for 2 seasons. There is a public meeting in Zeeland to discuss the bigger project. He summarized details of the project for the board. Mr. Kent also shared information on projects outside of our region. Mr. Franklin shared that the process for developing the new TIP is underway. Mr. Latham shared that MACC will be reaching out for help to get this work completed on time.

IV. ADMINISTRATIVE ISSUES

A. Financial Report – no comments

B. MACC Executive Committee Report – Mr. Latham shared that he and Mr. Miller are working their way through procedural requirements for transportation decision-making, and also working with Mr. Brown regarding financial details/history for the MACC.

C. Formally approve Jason Latham as MACC Executive Director - Mr. Rajadhyaksha explained that a “formal” motion would be helpful to confirm Mr. Latham’s hiring.

*****It was moved by Mr. Storey, supported by Mr. Bocks to formally approve Mr. Jason Latham as MACC Executive Director, effective February 14, 2022. Motion carried.**

D. Thank you to Pankaj Rajadhyaksha – Mr. Latham, MACC staff and board members expressed thanks to Mr. Rajadhyaksha for serving as Interim MACC Executive Director for the past several months.

V. MEMBERS’ COMMENTS

A. Host sharing about their community – Mr. Wolters shared current activities going on in Olive Township, including local road projects, publishing of a historical book on township barns and purchase of equipment for their fire department rescue squad.

B. Member questions or comments – Ms. Visscher shared that our next meeting will be “special”, as Mr. Howard Baumann is retiring from Port Sheldon Township in May.

VI. OTHER ISSUES AND ADJOURNMENT

*****It was moved by Mr. Oonk, supported by Mr. Kynstra to adjourn the meeting. Motion carried.**

Next Meeting: April 25th, 2022 12:00 pm | Port Sheldon Township Hall

*****Action Item**



MEMO

To: MACC Policy Board
From: Kelly Goward, Watershed Manager
Date: April 12, 2022
Re: Michigan Coastal Management Program Grant and Resilience Planning

In January 2022, the MACC was awarded a new grant from the Michigan Coastal Management Program, a division of the Dept. of Environment, Great Lakes and Energy (EGLE) to support the development of a climate resilience plan for the Macatawa Watershed. Unlike the current Watershed Management Plan, a climate resilience plan focuses on issues caused by excess water quantity, namely flooding and shoreline erosion. When complete, the climate resilience plan will be a chapter within the broader watershed management plan.

A big part of the resilience planning process is to conduct a robust public input process. This will include engaging various sectors of the public including elected officials, municipal staff, local utilities, conservation organizations, businesses, farmers, and citizens. One way that we are gathering public input is through the use of standard questions posed to each group of stakeholders using an online platform called Mentimeter. This platform is accessed through a mobile device and results can be displayed in real time. We will use this platform at the April MACC Policy Board meeting to gather input from you for this planning process. Additional stakeholder input is being gathered through mapping exercises and focus group meetings.

Please bring a laptop, tablet or cell phone (any device able to access a website) to the April Policy Board meeting and be prepared to respond to the following questions:

1. What are our greatest accomplishments?
2. What makes the Macatawa Watershed unique?
3. What problems are we not currently addressing that we should?
4. What partnerships could lead to greater success?
5. 10 years from now, what word or words describe the Macatawa Watershed?
6. How would you rank these general climate change consequences in the watershed from most (1) to least (6) important? (6 options will be presented)
7. What other climate change consequences will be important in the Macatawa Watershed?
8. What does success in the Macatawa Watershed look like?



**Macatawa Area
Coordinating Council**
A Cooperative Effort Among Units of Government

Memo

To: Policy Board Members
From: Jason Latham
Date: April 18th, 2022
Re: Draft FY2023 Unified Work Program (UWP)

Tasks for FY23 Unified Work Program (UWP)

In mid-March, MACC staff met with state and federal partners for our annual Pre-UWP meeting to discuss planning program emphasis areas for the next fiscal year. The purpose of the UWP is to identify transportation issues facing the urbanized area and indicate work items to be undertaken to address those issues. Essentially the UWP is the document that lays out everything the MPO will work on throughout the year. The UWP is organized by five activity areas which include administration, short range planning, special projects, long range planning and 2.5% set aside for safe and accessible transportation options.

An overview of the draft FY23 UWP will be presented at Monday's meeting for your consideration. At the June 6th Policy Board meeting, staff will be seeking action to adopt the final list of FY2023 UWP tasks through approval of a resolution. Please contact Alec Miller at amiller@the-macc.org if you have questions.

The draft copy of the FY23 UWP will be found on the MACC's website (www.the-macc.org) the week of 4/25/22.



Memo

To: Policy Board Members
From: Jason Latham
Date: April 18, 2022
Re: FY2023 Budget Overview

At the April Policy meeting, I will be presenting an overview of the MACC's FY2023 budget for your consideration and input. The adoption of the budget will be requested at the following meeting on June 6th. Currently, revenues are estimated at \$679,160.32 excluding CEP dues, Firework dues and Watershed Grants received, as those Grants are booked as revenue once they are reimbursed. The proposed FY2023 budget include the following highlights:

Revenues

- MACC Watershed/Stormwater/CEP dues are unchanged from 2021/22.
- Increase in the Consolidated Planning Grant of \$39,030. (\$295,022)
- Decrease in CMAQ funding of \$5,000. (\$35,000)

Expenses

- MACC is pass through for Planning and Watershed/Stormwater Grants.
- Cost of living adjustment for staff

Jurisdictional Dues	Proposed FY2022 Dues
Allegan County Commission	\$ 1,718.23
Allegan County Road Commission	\$ 4,875.00
Fillmore Township Contribution	\$ 2,761.00
Holland City Contribution	\$ 33,366.00
Holland Charter Township Contribution	\$ 37,979.00
Laketown Township Contribution	\$ 5,797.00
Max Dues Contribution	\$ 6,000.00
Olive Township Contribution	\$ 5,189.00
Ottawa County Commission	\$ 12,,033.09
Ottawa County Road Commission	\$ 13,500.00
Park Township Contribution	\$ 18,686.00
Port Sheldon Township Contribution	\$ 4,589.00
Zeeland Charter Township Contribution	\$ 11,077.00
Zeeland City Contribution	\$ 5,599.00
Total Jurisdictional Dues	\$ 163,138.32

Watershed/Stormwater Dues	Proposed FY2022 Dues
Allegan County Commission	\$ 1,640.17
Allegan County Road Commission	\$ 4,653.54
Fillmore Township Contribution	\$ 2,653.58
Holland City Contribution	\$ 31,850.27
Holland Charter Township Contribution	\$ 36,253.73
Laketown Township Contribution	\$ 5,533.66
Olive Township Contribution	\$ 4,953.28
Ottawa County Commission	\$ 11,486.47
Ottawa County Road Commission	\$ 12,886.74
Park Township Contribution	\$ 17,837.15
Port Sheldon Township Contribution	\$ 4,389.13
Zeeland Charter Township Contribution	\$ 10,573.81
Zeeland City Contribution	\$ 5,306.47
Total Watershed/Stormwater Dues	\$ 150,000.000

**MACATAWA AREA COORDINATING COUNCIL
COMBINED SUMMARY BUDGET COMPARISON
October 1, 2021 - September 30, 2022**

% of budget completed 50%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
	Revenue				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 63,787.49	\$ 255,992.00	\$ (192,204.51)	24.9%
2	CMAQ Clean Air	2,523.70	\$ 40,000.00	\$ (37,476.30)	6.3%
3	MDOT Funds - Asset Management	2,110.54	19,000.00	(16,889.46)	11.1%
4	MDOT Data Collection	3,184.32	17,000.00	(13,815.68)	18.7%
5	RPI Grant Income	45,000.00	-	45,000.00	#DIV/0!
6	EPA Funds Great Lakes Restoration Initiative	6,774.62	63,812.17	(57,037.55)	10.6%
7	Trash Free Waters EPA	15,351.15	58,981.75	(43,630.60)	26.0%
8	MI Corp Grant	1,149.70	-	1,149.70	#DIV/0!
9	Tulop Intercounty Drain	16,245.00	-	16,245.00	#DIV/0!
10	GLC Sediment/Phosphorus Reduction	32,033.36	75,761.78	(43,728.42)	42.3%
11	Total Governmental Funding	\$ 188,159.88	\$ 530,547.70	\$ (342,387.82)	35.5%
	Jurisdictional Dues:				
12	Allegan County Commission	1,718.23	\$ 1,718.23	-	100.0%
13	Allegan County Road Commission	4,875.00	\$ 4,875.00	-	100.0%
14	Fillmore Township Contribution	2,761.00	\$ 2,761.00	-	100.0%
15	Holland City Contribution	33,366.00	\$ 33,366.00	-	100.0%
16	Holland Charter Township Contribution	37,979.00	\$ 37,979.00	-	100.0%
17	Max Dues Contribution	6,000.00	\$ 6,000.00	-	100.0%
18	Laketown Township Contribution	5,797.00	\$ 5,797.00	-	100.0%
19	Olive Township Contribution	5,189.00	\$ 5,189.00	-	100.0%
20	Ottawa County Commission	12,033.09	\$ 12,033.09	-	100.0%
21	Ottawa County Road Commission	13,500.00	\$ 13,500.00	-	100.0%
22	Park Township Contribution	18,686.00	\$ 18,686.00	-	100.0%
23	Port Sheldon Township Contribution	4,598.00	\$ 4,598.00	-	100.0%
24	Zeeland Charter Township Contribution	11,077.00	\$ 11,077.00	-	100.0%
25	Zeeland City Contribution	5,559.00	\$ 5,559.00	-	100.0%
26	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
	Watershed/Stormwater Dues:				
27	Allegan County Commission	1,640.17	1,640.17	-	100.0%
28	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
29	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
30	Holland City Contribution	31,850.27	31,850.27	-	100.0%
31	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
32	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
33	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
34	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
35	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
36	Park Township Contribution	17,837.15	17,837.15	-	100.0%
37	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
38	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
39	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
40	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
	Other Revenue:				
41	Investment Income	913.04	1,400.00	(486.96)	65%
42	Community Enhancement	82,393.12	47,902.00	34,491.12	172%
43	Watershed Miscellaneous	(56.80)	-	(56.80)	#DIV/0!
44	Private Contributions - Watershed	-	1,000.00	(1,000.00)	0.0%
45	Total Other Revenue	\$ 83,249.36	\$ 50,302.00	\$ 32,947.36	165.5%
46	Total Revenues	\$ 584,547.56	\$ 893,988.02	\$ (309,440.46)	65.4%
	Expenses				
	Direct Expenses - Transportation				
47	Payroll Expenses - Transportation	52,380.43	201,575.71	(149,195.28)	26.0%
48	Postage	-	350.00	(350.00)	0.0%
49	Operating Supplies	-	450.00	(450.00)	0.0%
50	Capital Expenditures/Computer Equipment	-	3,000.00	(3,000.00)	0.0%
51	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
52	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
53	Contractual - Clean Air Program	-	2,000.00	(2,000.00)	0.0%
54	Contractual - Data Collection/Analysis	-	9,000.00	(9,000.00)	0.0%
55	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
56	Contractual - Asset Management Program	-	1,000.00	(1,000.00)	0.0%
57	Communications	140.00	2,200.00	(2,060.00)	6.4%
58	Travel, Conferences, Seminars	184.58	6,000.00	(5,815.42)	3.1%
59	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
60	Printing Expense - General	-	750.00	(750.00)	0.0%
61	Miscellaneous Expense (public notices, etc.)	265.55	1,000.00	(734.45)	26.6%
62	Dues & Subscriptions	383.00	2,500.00	(2,117.00)	15.3%
63	Total Direct Expenses - Transportation	\$ 55,253.56	\$ 250,325.71	\$ (195,072.15)	22.1%
	Direct Expenses - Watershed				
64	Payroll Expenses - Watershed	693.78	6,852.01	(6,158.23)	10.1%
65	Postage	-	-	-	#DIV/0!
66	Operating Supplies	259.88	-	259.88	#DIV/0!
67	Educational Materials	-	-	-	#DIV/0!
68	Contractual - Legal	-	-	-	#DIV/0!
69	Contractual - General Consulting	57,847.21	140,000.00	(82,152.79)	41.3%
70	GLC Two Stage Ditches	-	-	-	#DIV/0!
71	GLC Streambank	-	-	-	#DIV/0!
72	GLRI Stormwater Expenses	7,122.12	-	7,122.12	#DIV/0!
73	Regional Prosperity Expense	3,070.69	-	3,070.69	#DIV/0!
74	GLC Sediment/Phosphorus Reduction Expense	31,001.55	-	31,001.55	#DIV/0!
75	Trash Free Waters Expense	13,424.13	-	13,424.13	#DIV/0!
76	Watershed Council Grant	41,500.76	-	41,500.76	#DIV/0!
77	MI CORP expenses	1,103.20	-	1,103.20	#DIV/0!
78	Communications	-	-	-	#DIV/0!
79	Travel, Conferences, Seminars	-	-	-	#DIV/0!
80	MACC Meetings and Seminars	90.00	-	90.00	#DIV/0!
81	Miscellaneous Expense	-	1,500.00	(1,500.00)	0.0%
82	Total Direct Expenses - Watershed	\$ 156,113.32	\$ 148,352.01	\$ 7,761.31	105.2%
	Indirect Expenses				

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
83	Payroll Expenses - Indirect	5,540.00	25,598.91	(20,058.91)	21.6%
84	Postage	117.66	2,600.00	(2,482.34)	4.5%
85	Operating Supplies	5,076.91	5,000.00	76.91	101.5%
86	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
87	Audit Fee	10,400.00	10,000.00	400.00	104.0%
88	Budget/Accounting	7,100.00	15,000.00	(7,900.00)	47.3%
89	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
90	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
91	Communications	2,134.95	4,000.00	(1,865.05)	53.4%
92	Travel, Conferences, Seminars	185.30	1,000.00	(814.70)	18.5%
93	MACC Meetings and Seminars	2,778.04	7,000.00	(4,221.96)	39.7%
94	Printing	-	500.00	(500.00)	0.0%
95	Bank Service Charges	150.00	500.00	(350.00)	30.0%
96	Copier Expenses	1,142.04	7,500.00	(6,357.96)	15.2%
97	Insurance--Property/Officers/Worker's Comp	5,473.00	3,600.00	1,873.00	152.0%
98	Public Utilities	3,504.06	9,000.00	(5,495.94)	38.9%
99	Building Maintenance	6,740.48	13,000.00	(6,259.52)	51.8%
100	Office Equipment Maintenance	1,891.00	2,500.00	(609.00)	75.6%
101	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
102	Miscellaneous Expenses	450.38	2,000.00	(1,549.62)	22.5%
103	Education and Training	-	1,000.00	(1,000.00)	0.0%
104	Dues and Subscriptions	836.90	1,000.00	(163.10)	83.7%
104	Community Enhancement Expenses	67,209.35	44,732.60	22,476.75	150.2%
105	Total Indirect Expenses	\$ 120,730.07	\$ 175,531.51	\$ (54,801.44)	68.8%
106	Total Expenses	\$ 332,096.95	\$ 574,209.23	\$ (242,112.28)	57.8%
107	Excess of Revenues over Expenses	\$ 252,450.61	\$ 319,778.79	\$ (67,328.18)	
	*Budget originally approved in June 2021				
	**MACC members are reminded to budget 20% of their jurisdictional dues for the Local Match Contingency Fund.				

MACATAWA AREA COORDINATING COUNCIL

GENERAL FUND BUDGET COMPARISON

October 1, 2021 - September 30, 2022

				<i>% of budget completed</i>	50%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
<u>Revenue</u>					
Governmental Funding:					
1	Consolidated Planning Grant (PL112/5303)	\$ 63,787.49	\$ 255,992.00	\$ (192,204.51)	24.9%
2	CMAQ-Clean Air	\$ 2,523.70	\$ 40,000.00	\$ (37,476.30)	6.3%
3	MDOT Funds - Asset Management	2,110.54	19,000.00	(16,889.46)	11.1%
4	MDOT Data Collection	3,184.32	17,000.00	(13,815.68)	18.7%
5	Total Governmental Funding	\$ 71,606.05	\$ 331,992.00	\$ (260,385.95)	21.6%
Jurisdictional Dues:					
6	Allegan County Commission	1,718.23	1,718.23	-	100.0%
7	Allegan County Road Commission	4,875.00	4,875.00	-	100.0%
8	Fillmore Township Contribution	2,761.00	2,761.00	-	100.0%
9	Holland City Contribution	33,366.00	33,366.00	-	100.0%
10	Holland Charter Township Contribution	37,979.00	37,979.00	-	100.0%
11	Max Dues Contribution	6,000.00	6,000.00	-	100.0%
12	Laketown Township Contribution	5,797.00	5,797.00	-	100.0%
13	Olive Township Contribution	5,189.00	5,189.00	-	100.0%
14	Ottawa County Commission	12,033.09	12,033.09	-	100.0%
15	Ottawa County Road Commission	13,500.00	13,500.00	-	100.0%
16	Park Township Contribution	18,686.00	18,686.00	-	100.0%
17	Port Sheldon Township Contribution	4,598.00	4,598.00	-	100.0%
18	Zeeland Charter Township Contribution	11,077.00	11,077.00	-	100.0%
19	Zeeland City Contribution	5,559.00	5,559.00	-	100.0%
20	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
Other Revenue:					
21	Community Enhancement	82,393.12	47,902.00	34,491.12	172.0%
22	Investment Income	913.04	1,400.00	(486.96)	65%
23	Total Other Revenue	\$ 83,306.16	\$ 49,302.00	\$ 34,004.16	\$ 2.37
24	Total Revenues	\$ 318,050.53	\$ 544,432.32	\$ (226,381.79)	58.4%
<u>Expenses</u>					
Direct Expenses - Transportation					
25	Payroll Expenses - Transportation	52,380.43	201,575.71	(149,195.28)	26.0%
26	Postage	-	350.00	(350.00)	0.0%
27	Operating Supplies	-	450.00	(450.00)	0.0%
28	Capital Expenditures/Computer Equipment	-	3,000.00	(3,000.00)	0.0%
29	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
30	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
31	Contractual - Clean Air Program	-	2,000.00	(2,000.00)	0.0%
32	Contractual - Data Collection/Analysis	-	9,000.00	(9,000.00)	0.0%
33	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
34	Contractual - Asset Management Program	-	1,000.00	(1,000.00)	0.0%
35	Communications	140.00	2,200.00	(2,060.00)	6.4%
36	Travel, Conferences, Seminars	184.58	6,000.00	(5,815.42)	3.1%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
38	Printing Expense - General	-	750.00	(750.00)	0.0%
39	Miscellaneous Expense (public notices, etc.)	265.55	1,000.00	(734.45)	26.6%
40	Dues & Subscriptions	383.00	2,500.00	(2,117.00)	15.3%
41	Total Direct Expenses - Transportation	\$ 55,253.56	\$ 250,325.71	\$ (195,072.15)	22.1%
	Indirect Expenses				
42	Payroll Expenses - Indirect	5,540.00	25,598.91	(20,058.91)	21.6%
43	Postage	117.66	2,600.00	(2,482.34)	4.5%
44	Operating Supplies	5,076.91	5,000.00	76.91	101.5%
45	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
46	Audit Fee	10,400.00	10,000.00	400.00	104.0%
47	Budget/Accounting	7,100.00	15,000.00	(7,900.00)	47.3%
48	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
49	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
50	Communications	2,134.95	4,000.00	(1,865.05)	53.4%
51	Travel, Conferences, Seminars	185.30	1,000.00	(814.70)	18.5%
52	MACC Meetings and Seminars	2,778.04	7,000.00	(4,221.96)	39.7%
53	Printing	-	500.00	(500.00)	0.0%
54	Bank Service Charges	150.00	500.00	(350.00)	30.0%
55	Copier Expenses	1,142.04	7,500.00	(6,357.96)	15.2%
56	Insurance--Property/Officers/Worker's Comp	5,473.00	3,600.00	1,873.00	152.0%
57	Public Utilities	3,504.06	9,000.00	(5,495.94)	38.9%
58	Building Maintenance	6,740.48	13,000.00	(6,259.52)	51.8%
59	Office Equipment Maintenance	1,891.00	2,500.00	(609.00)	75.6%
60	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
61	Miscellaneous Expenses	450.38	2,000.00	(1,549.62)	22.5%
62	Education and Training	-	1,000.00	(1,000.00)	0.0%
63	Dues and Subscriptions	836.90	1,000.00	(163.10)	83.7%
64	Community Enhancement Expense	67,209.35	44,732.60	22,476.75	
64	LESS: estimated overhead allocation from Watershed	-	-	-	#DIV/0!
65	Total Indirect Expenses	\$ 120,730.07	\$ 175,531.51	\$ (54,801.44)	68.8%
66	Total Expenses	\$ 175,983.63	\$ 425,857.22	\$ (249,873.59)	41.3%
67	Excess of Revenues over Expenses	\$ 142,066.90	\$ 118,575.10	\$ 23,491.80	
	*Budget originally approved in June 2021				

MACATAWA AREA COORDINATING COUNCIL

WATERSHED BUDGET COMPARISON

October 1, 2021 - September 30, 2022

				<i>% of budget completed</i>	100%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
<u>Revenue</u>					
Governmental Funding:					
1	EPA Funds Great Lakes Restoration Initiative	6,774.62	63,812.17	(57,037.55)	10.6%
2	EPA Trash Free Waters	15,351.15	58,981.75	(43,630.60)	26.0%
3	MI Corp Grant	1,149.70	-	1,149.70	#DIV/0!
4	Tulip Intercounty Drain	16,245.00	-	16,245.00	#DIV/0!
5	GLC Sediment/Phosphorus Reduction	32,033.36	75,761.78	(43,728.42)	42.3%
6	Total Governmental Funding	\$ 71,553.83	\$ 198,555.70	\$ (127,001.87)	36.0%
Watershed/Stormwater Dues:					
7	Allegan County Commission	1,640.17	1,640.17	-	100.0%
8	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
9	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
10	Holland City Contribution	31,850.27	31,850.27	-	100.0%
11	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
12	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
13	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
14	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
15	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
16	Park Township Contribution	17,837.15	17,837.15	-	100.0%
17	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
18	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
19	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
20	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
Other Revenue:					
21	Private Contributions - Watershed	-	1,000.00	(1,000.00)	0.0%
22	Watershed Miscellaneous	(56.80)	-	(56.80)	#DIV/0!
23	RPI Grant Income	45,000.00	-	45,000.00	#DIV/0!
24	Total Other Revenue	\$ 44,943.20	\$ 1,000.00	\$ 43,943.20	4494.3%
25	Total Revenues	\$ 266,497.03	\$ 349,555.70	\$ (83,058.67)	76.2%
<u>Expenses</u>					
Direct Expenses - Watershed					
26	Payroll Expenses - Watershed	693.78	6,852.01	(6,158.23)	10.1%
27	Postage	-	-	-	#DIV/0!
28	Operating Supplies	259.88	-	259.88	#DIV/0!
29	Educational Materials	-	-	-	#DIV/0!
30	Contractual - Legal	-	-	-	#DIV/0!
31	Contractual - General Consulting	57,847.21	140,000.00	(82,152.79)	41.3%
32	GLC Two Stage Ditches	-	-	-	#DIV/0!
33	GLC Streambank	-	-	-	#DIV/0!
34	EPA Great Lakes Restoration Initiative Expense	7,122.12	-	7,122.12	#DIV/0!
35	Regional Prosperity Expense	3,070.69	-	3,070.69	#DIV/0!
36	GLC Sediment/Phosphorus Reduction Expense	31,001.55	-	31,001.55	#DIV/0!

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	Trash Free Waters Expense	13,424.13	-	13,424.13	#DIV/0!
38	Watershed Council Grant	41,500.76	-	41,500.76	#DIV/0!
39	MI CORP expenses	1,103.20	-	1,103.20	#DIV/0!
40	Communications	-	-	-	#DIV/0!
41	Travel, Conferences, Seminars	-	-	-	#DIV/0!
42	MACC Meetings and Seminars	90.00	-	90.00	#DIV/0!
43	Miscellaneous Expense	-	1,500.00	(1,500.00)	0.0%
44	Total Direct Expenses - Watershed	\$ 156,113.32	\$ 148,352.01	\$ 7,761.31	105.2%
	Indirect Expenses				
45	Estimated overhead allocation to General Fund	-	-	-	#DIV/0!
46	Total Indirect Expenses	\$ -	\$ -	\$ -	#DIV/0!
47	Total Expenses	\$ 156,113.32	\$ 148,352.01	\$ 7,761.31	105.2%
48	Excess of Revenues over Expenses	\$ 110,383.71	\$ 201,203.69	\$ (90,819.98)	
	*Budget originally approved in June 2021				



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC EXECUTIVE COMMITTEE

March 15th, 2022

8:30 a.m.

SUMMARY

Present: Kevin Klynstra, Pankaj Rajadhyaksha, Tom Bird, Tom Oonk, Terry Nienhuis and Jason Latham

- There was no Technical Advisory Committee meeting this month due to the lack of agenda items and the need to concentrate on the TIP and UWP.
- GIS/Transportation Planner Position is currently advertised – Jason reported that they posted the position on Indeed and are receiving several applications every day. The position spans entry level through proficient GIS/Transportation Planning Knowledge/skills. The position is modeled after the MDOT Transportation Planner 9-P11 with a salary range of \$42K-\$76K. Jason reported that they have screen criteria in place and will most likely interview approximately six candidates with a mix of experience from entry level to several years within the industry.
- The UWP is being developed in hopes of having a draft ready for the April Board meeting. MDOT and MACC staff met last month to discuss the Planning Emphasis Areas that need to be covered in the program. Once the draft UWP is complete, MACC staff will post the document on our website for public comment. The UWP needs Board approval at the June 6th Policy Meeting.
- The Draft TIP is scheduled to be ready for public review the first week of May. Currently MACC staff has targeted May 11th as the date for the Public Open House. Jason reported that he and Alec are working with CDM Smith to help with the GIS mapping and analysis required for the TIP. The TIP will need Board approval at the June 6th Policy meeting.
- Jason reported that he will be working with Chris on the budget beginning in early May. MDOT has provided the projected revenue for next year's budget and Jason will be preparing a budget memo to update the Board at this month's meeting. The budget will need Board approval at the June 6th Policy Meeting.
- Kelly Goward will be requesting public input at the April Board Meeting. Kelly will run through questions using an interactive polling web product.

Next Executive Committee Meeting: May 24th – 8:30 a.m.

Policy Board

Howard Baumann, Jr.
Joseph Baumann

- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Jeff Franklin
- Jim Gerard
- Linda Howell
- John Kleinheksel
- ✦ Kevin Klynstra
- ✦ Terry Nienhuis
- ✦ *Tom Oonk
- ✦ Pankaj Rajadhyaksha
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee