

**FY 2023**

# **Final Acceptance Report**

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Macatawa Area Coordinating Council  
December 2023



[www.the-macc.org](http://www.the-macc.org)



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# PROGRAM OVERVIEW

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## A. Metropolitan Planning Organization (MPO) Program Administration

Provision of the services necessary for coordination, administration, and monitoring of the transportation planning program.

- Transportation Program Management
- Public Information and Involvement
- Interagency Coordination and Training
- FY 2024 Unified Work Program

## B. MPO Short-Range Planning

A variety of activities that occur on an annual or regular basis. Much of the short range planning is data focused with outputs used to restore and build detailed statistics used for planning purposes. Some of the data generated includes demographic, economic, and other pertinent transportation information.

- Transportation Improvement Program (TIP)
- Transit System Planning/Development
- Technical Assistance
- Westrain Collaborative

## C. Data Collection & Analysis

Efforts involve coordinating data collection for the HPMS, including hiring a consultant for acquiring sample data, conducting fieldwork, and potentially collecting additional data for various analyses like signal and speed studies, necessitating consultant support.

- HPMS
- MIRE Data



# PROGRAM OVERVIEW

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## D. Special Studies and Projects

Studies that collect and evaluate data on multimodal transportation or unique studies or collaborations that have been identified as important to the MPO region.

- Transportation System Security & Emergency Preparedness
- I-196 BL Crossing Study

## E. Asset Management

TAMC's annual budget will support MPOs and RPOs to execute the TAMC Work Program in line with its policies and priorities, requiring the use of MDOT invoice forms for reimbursement, adherence to specified timelines and directives outlined in TAMC's data collection policies, prioritizing support for top Public Act 51 agencies, with eligible activities detailed for reimbursement.

- TAMC Work Program

## F. MPO Long-Range Planning

Motorized and Non-Motorized transportation planning that occurs at a multi-year timescale

- Long-Range Planning Initiatives
- Long-Range Transportation Plan Implementation
- Freight Planning
- Performance Measure Development
- Long-Range Transportation Needs Analysis in Ottawa County
- Land Use/Land Cover Geospatial Layer



# PROGRAM OVERVIEW

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## G. Air Quality

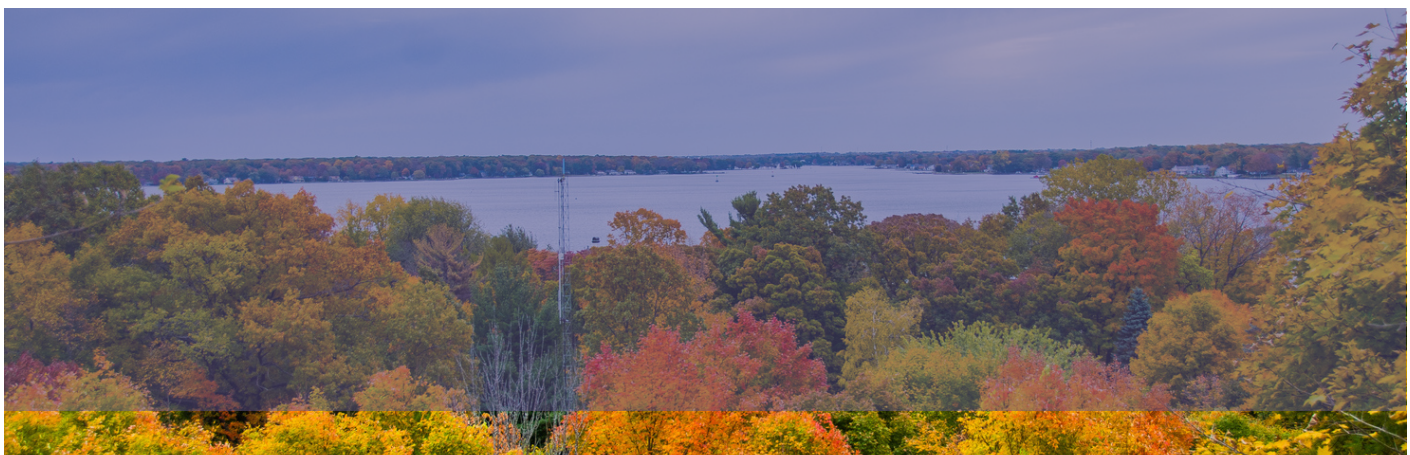
These activities are related to transportation air quality and the reduction of pollution.

- Air Quality Conformity: Interagency Consultation
- West Michigan Clean Air Action! Program
- Green Commute "Week"
- Pedestrian and Bicycle Planning and Promotion

## H. Increasing Safety and Accessible Transportation Options

The BIL requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.

- Non-Motorized Safety Projects



# FINANCIAL STATUS

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## FY 23 Transportation Expenses

The budget per task is developed every year in the Unified Work Program (UWP). The table below shows each budget along with the task cost at the end of the fiscal year.

Work Program Task	Total Budget	Total Cost To Date	% By Task
Administration	\$56,824.87	\$56,824.87	100%
Short Range Planning	\$113,648.87	\$113,648.87	100%
Data Collection	\$21,250.00	\$21,250.00	100%
Special Projects	\$94,707.39	\$94,707.39	100%
Asset Management	\$19,000.00	\$15,132.47	79.64%
Long Range Planning	\$104,178.13	\$104,178.13	100%
Air Quality	\$45,000.00	\$43,136.90	95.86%
Safe & Accessible	\$9,470.74	\$12,389.14	130.81%



# PART A: Metropolitan Planning Organization (MPO) Program Administration

## Background

Provisions of the services necessary for coordination, administration, and monitoring of the transportation planning program.

## Activities

- Transportation Program Management
- Public Information and Involvement
- Interagency Coordination and Training
- FY 2024 Unified Work Program (UWP)
- Policy Board and Technical Advisory Committee staff support
- Metropolitan Transportation Planning Association (MTPA) participation

## Project Produced

- FY 2024 Unified Work Program document sent to MDOT in June 2023
- Monthly billings and progress reports to MDOT throughout the fiscal year
- Agendas, minutes, and meeting packet materials of MACC Technical Committee and Policy Board
- MACC Monthly newsletter posted to the website and sent out to the public within contact database
- MACC website updates
- Enhanced MACC Social Media
- Attended MTPA meetings/trainings
- Refreshed Public Participation Plan

Work Program Task	Total Budget	Total Cost To Date	% By Task
Administration	\$56,824.87	\$56,824.87	100%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART B: MPO Short-Range Planning

## Background

A variety of activities that occur on an annual or regular basis. Much of the short-range planning is data focused on outputs used to restore and build detailed statistics used for planning purposes. Some of the data generated include demographic, economic, and other pertinent transportation information.

## Activities

- Monitoring Transportation Improvement Program (TIP)
- Transit System Planning and Development
- Local Technical Assistance
- Geographic Information Systems (GIS) Data/Maps
- Participated in IAWG
- Attended member meetings

## Project Produced

- Provided mapping assistance to MAX Transit & ODC Network and for various map projects
- Made annual updates to ArcGIS software to maintain quality maps and technical support
- Utilized GIS mapping as a planning tool for short and long-range planning initiatives
- FY 2023-2026 Transportation Improvement Program (TIP) update and maintenance including amendments as needed.
- FY23 Obligation Report
- Created Value Reports for members

Work Program Task	Total Budget	Total Cost To Date	% By Task
Short Range	\$113,648.87	\$113,648.87	100%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	



# PART C: Data Collection and Analysis

## Background

Efforts involve coordinating data collection for the HPMS, including hiring a consultant for acquiring sample data, conducting fieldwork, and potentially collecting additional data for various analyses like signal and speed studies, necessitating consultant support.

## Activities

- Data Collection and Analysis
- Highway Performance Monitoring System (HPMS) data collection and update
- Traffic Counting Program

## Project Produced

- Updated local sample data for HPMS segments as provided by MDOT
- Utilized a consultant to collect federal aid and local traffic counts and updated digital maps and reports which the public can find on the MACC's website
- Created crash data maps

Work Program Task	Total Budget	Total Cost To Date	% By Task
Administration	\$21,250.00	\$21,250.00	100%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART D: Special Projects and Studies

## Background

Studies that collect and evaluate data on multimodal transportation or unique studies or collaborations that have been identified as important to the MPO region.

## Activities

- Created RFP regarding an I-196 BL Pedestrian Crossing Study
- Hired CDM Smith to conduct the study
- Created a Steering Committee
- Met with all appropriate jurisdictions
- Held Open Houses

## Project Produced

- I-196 BL Pedestrian Crossing Study

Work Program Task	Total Budget	Total Cost To Date	% By Task
Special Projects	\$94,707.39	\$94,707.39	100%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART E: Asset Management

## Background

Motorized and non-motorized transportation planning that occurs at a multi-year timescale.

## Activities

- Asset Management
- PASER Data Collection

## Project Produced

- PASER data collected and uploaded to IRT
- Created asset management reports
- Maintained a GIS database for non-motorized paths and infrastructure
- Maintained a GIS database for PASER data
- Made custom maps for several member jurisdictions showing non-motorized assets

Work Program Task	Total Budget	Total Cost To Date	% By Task
Long Range	\$19,000	\$15,132.47	79.64%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART F: MPO Long-Range Planning

## Background

Motorized and non-motorized transportation planning that occurs at a multi-year timescale.

## Activities

- Long-Range Planning Initiatives
- Non-Motorized Transportation Planning
- 2050 Long-Range Transportation Plan (LRTP)
- Met with over 35 local agencies for LRTP input
- Performance Measure Development
- Long-Range Transportation Needs Analysis in Ottawa County

## Project Produced

- MACC Executive Director participated in MAX Transit's monthly board meetings
- The Long Range Transportation Plan has detailed elements that relate to transit planning
- Started creating the 2050 Long-Range Plan
- Continued statewide and local participation in Performance Based Planning, including adopting MDOT's safety targets
- Created Long-Range related GIS maps
- Added to the MACC's GIS library
- Began updated our Non-Motorized Plan

Work Program Task	Total Budget	Total Cost To Date	% By Task
Long Range	\$104,178.13	\$104,178.13	100%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART G: Air Quality

## Background

These activities are related to transportation air quality and the reduction of Ozone

## Activities

- Air Quality Conformity: Interagency Consultation
- West Michigan Clean Air Action! Program
- Green Commute "Week" Program

## Project Produced

- Staffed the West Michigan Clean Air Coalition Luncheon in partnership with GVMC and WMSRDC
- Completed educational outreach campaign in conjunction with the West Michigan Clean Air Coalition which includes the joint purchasing of promotional and educational materials and educational outreach media campaigns to inform residents on actions they can take to reduce emissions.
- Planned and implemented the 2023 Green Commute Week events. This included managing the program, creating and distributing promotional materials, giving away prizes, and updating the MACC website.
- Created multiple Clean Air Action billboards to be displayed in the Holland area.

Work Program Task	Total Budget	Total Cost To Date	% By Task
Air Quality	\$45,000.00	\$43,136.90	95.86%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	

# PART H: Increasing Safety and Accessible Transportation Options

## Background

The BIL requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.

## Activities

- Researched crash data in the MACC area
- Researched safety concerns in our non-motorized network
- Applied for the Safe Streets For All (SS4A) grant
- In-person assessment of intersections along Ottawa Beach Road using e-bikes

## Project Produced

- Awarded the SS4A grant

Work Program Task	Total Budget	Total Cost To Date	% By Task
2.5% Set Aside	\$9,470.74	\$12,389.14	130.8%

Completed	X
Nearly Completed	
Partially Completed	
Not Started	



# APPENDIX A

Fiscal Year 2023  
Monthly Status Reports



**MACATAWA AREA COORDINATING COUNCIL**  
**Monthly Progress Report**

**October 2022**

**Administration**

- The financial and personnel matters, as well as all other operational affairs of the MPO, were managed by the Executive Director in conjunction with the Executive Committee as needed for policy decisions and efficient running of the organization.
- Developed October TAC meeting agenda, memos, supporting documents, packet, and minutes
- Developed October Policy Board meeting agenda, memos, supporting documents, packet, and minutes
- Completed timesheets and entered completed tasks into monthly progress reports
- Attendance at weekly MACC team member meetings
- Attended various meetings with MDOT to discuss Transportation work items
- Created and published a new monthly newsletter
- Managed social media accounts (Facebook, YouTube)
- Started creating a new website (anticipated launch by July 2023)
- Started hosting through Squarespace
- Created Value Reports for several municipalities

**Short Range Planning**

- Worked on Public Participation Plan
- Attended Clean Air Action future funding Meetings
- Gave out Clean Air coloring books
- Designed billboard for the first contracted period
- Signed contract with Adams for billboard advertising
- Selected billboard vendor, selected dates, and designed billboard advertisements
- Compiled PASER maps and reports
- Hosted meeting with ODC and OCRC about future path connections
- Took progress pictures and videos for the website/Facebook
- Attended M40/M89 Corridor meeting at Allegan County Road Commission

**Special Projects and Studies**

- Held the I-196 BL Crossing Study Steering Committee and Kickoff meeting
- Flew drone over BL I-196 proposed crossings
- Attended ODC Union Meeting

**Long Range Planning**

- GIS mapping projects
- Worked on Non-Motorized plan



**MACATAWA AREA COORDINATING COUNCIL**  
**Monthly Progress Report**

**November 2022**

**Administration**

- The financial and personnel matters, as well as all other operational affairs of the MPO, were managed by the Executive Director in conjunction with the Executive Committee as needed for policy decisions and efficient running of the organization.
- Developed November TAC meeting agenda, memos, supporting documents, packet, and minutes
- Developed November Policy Board meeting agenda, memos, supporting documents, packet, and minutes
- Completed timesheets and entered completed tasks into monthly progress reports
- Attendance at weekly MACC team member meetings
- Attended various meetings with MDOT to discuss Transportation work items
- Created and published a new monthly newsletter
- Managed social media accounts (Facebook, YouTube)
- Continued editing a new website (anticipated launch by July 2023)
- Continued to create FY2022 Value Reports for each municipality
- Programmed/adjusted the budget of projects in JobNet
- Stated cleaning out the N:/ GIS data folder

**Short Range Planning**

- Worked on Public Participation Plan
- Attended Clean Air Action meetings
- Sent amendments through the IAWG process
- Designed billboard for the second contracted period
- Hosted meeting with ODC and OCRC about future path connections
- Took progress pictures and videos for the website/Facebook
- Attended GIS and JobNet trainings

**Special Projects and Studies**

- Continued to work with CDM Smith for the I-196 BL crossing study
- Had a meeting with MDOT to further discuss I-196 BL

**Long Range Planning**

- GIS mapping projects
- Worked on Non-Motorized Plan (NMP)
- Met with city of Holland to collaborate on NMP

**MACATAWA AREA COORDINATING COUNCIL  
Monthly Progress Report**

**December 2022**

**REMEMBER TO CLARIFY WHAT IS CMAQ & DATA COLLECTION**

**Administration**

- The financial and personnel matters, as well as all other operational affairs of the MPO, were managed by the Executive Director in conjunction with the Executive Committee as needed for policy decisions and the efficient running of the organization.
- Developed December TAC meeting agenda, memos, supporting documents, packet, and minutes
- Completed timesheets and entered completed tasks into monthly progress reports
- Attendance at weekly MACC team member meetings
- Attended various meetings with MDOT to discuss Transportation work items
- Created and published a new monthly newsletter
- Managed social media accounts (Facebook, YouTube)
- Continued editing a new website (anticipated launch by Spring 2023)
- Continued to create FY2022 Value Reports for each municipality
- Programmed/adjusted the budget of projects in JobNet
- Stated cleaning out the N:/ GIS data folder

**Short Range Planning**

- Finalized Public Participation Plan
- Attended Clean Air Action meetings
- Adjusted projects in JobNet
- Designed billboard for the second contracted period
- Hosted meeting with ODC and OCRC about future path connections
- Took progress pictures and videos for the website/Facebook
- Attended GIS and JobNet trainings

**Special Projects and Studies**

- Continued to work with CDM Smith for the I-196 BL crossing study
- Held meetings with MDOT to further discuss I-196 BL

**Long Range Planning**

- GIS mapping projects (Census)
- Continued work on Non-Motorized Plan (NMP)
- Retrieved 2020 US Census Data for Race, Ethnicity, Poverty, and Age

# Macatawa Area Coordinating Council

*A Cooperative Effort Among Units of Government*

## Monthly Progress Report

January 2023

### 1.0 Administration

- The financial and personnel matters, as well as all other operational affairs of the MPO, were managed by the Executive Director in conjunction with the Executive Committee as needed for policy decisions and the efficient running of the organization.
- Developed January Policy meeting (01/09/23) agenda, memos, supporting documents, packet, and minutes
- Completed timesheets
- Created and submitted Transmittal Package
- Entered completed tasks into MDOT Progress Reports
- Created an in-depth “cheat sheet” to further streamline the timesheet and progress report process
- Started working on the February Policy Board and TAC presentation (demographics)
- Attendance at weekly MACC team member meetings (every Wednesday)
- Created and published a new monthly newsletter
- Managed social media accounts (Facebook, YouTube)
- Coordinated with OCRC, ACRC, and other members to set traffic count locations for May 2023
- Continued editing a new website (anticipated launch by Spring 2023)
- Continued cleaning the N/ Drive
- (Alec) worked with Executive Director and went over one-year performance reviews & salary adjustments

### 2.0 Short Range Planning

- Attended WMCAC meeting (01/27/23) [CMAQ]
- Developed WMCAC (01/27/23) meeting agenda, supporting documents, and minutes. [CMAQ]
- Continued to work with WMCAC – housekeeping, budgets, advertisements, etc. [CMAQ]
- Worked on a Powerpoint for a citizen regarding a potential road diet on Ottawa Beach Road
- Pulled crash data from Roadsoft for area four-lane roads and mapped the locations
- Assisted a citizen to pull new Census data for the MACC area (population figures)

### 3.0 Special Projects and Studies

- Continued to have meetings with CDM Smith for the I-196 BL crossing study (01/03/23 & 01/12/23)
- Continued to have meetings with MDOT for the I-196 BL crossing study (01/18/23)
- Made a new map for the BL I-196 ongoing discussions (for social media)
- Had a meeting with a member of the public regarding the I-196 BL crossing study (1/16/23)

### 4.0 Long Range Planning

- Made maps for the upcoming LRTP
- Continued work on the Non-Motorized Plan
- Pulled the new urban area shapefile and mapped the MACC urban area

- Held LRTP guideline meeting with MDOT (01/23/23)
- Created an updated NFC map for the MACC area
- Went to M40/M89 Corridor Committee Meeting in Allegan County (01/24/23)
- Attended MTPA Subcommittee JobNet Meeting (01/09/23)
- Attended MTPA meetings (01/17/23)
- Created a Traffic Count Database (dates to 2013)
- Retrieved historic traffic counts from the ACRC, OCRC, and MACC (N: Drive)
- Retrieved 2020 US Census Data for Race, Ethnicity, Poverty, and Age at the block and block group level

**MA Macatawa Area  
ME Coordinating Council**  
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**Monthly Progress Report**

**February 2023**

**1.0 Administration**

- The financial and personnel matters, as well as all other operational affairs of the MPO, were managed by the Executive Director in conjunction with the Executive Committee as needed for policy decisions and the efficient running of the organization.
- Developed February TAC meeting (02/13/23) agenda, memos, supporting documents, packet, and minutes
- Developed February Policy meeting (02/27/23) agenda, memos, supporting documents, packet, and minutes
- Completed timesheets
- Created a PowerPoint presentation for the Transportation Bonanza
- Conducted traffic safety research for a citizen regarding Ottawa Beach Road
- Created and submitted Transmittal Package
- Entered information into the HPMS spreadsheet, aggregated data sent by the Ottawa and Allegan County Road Commissions, as well as the City of Zeeland
- Entered completed tasks into MDOT Progress Reports
- Continued working on the February Policy Board and TAC presentation (demographics)
- Attendance at weekly MACC team member meetings (every Wednesday)
- Created and published a new monthly newsletter
- Managed social media accounts (Facebook, YouTube)
- Continued editing a new website (anticipated launch by early summer 2023)
- Continued cleaning the N/ Drive
- Met with Ottawa County GIS for Parcel database training

**2.0 Short Range Planning**

- Worked on/ presented a PowerPoint for a citizen regarding a potential road diet on Ottawa Beach Road
- Pulled crash data from Roadsoft for the MACC area
- Created demographic maps for the City of Zeeland (2020 Census)
- Met with MAX Transit regarding a RAISE grant application
- Made dozens of maps for MAX Transit (demographic and race/ethnicity)
- Assisted Port Sheldon Township with some research

**3.0 Special Projects and Studies**

- Continued to have meetings with CDM Smith for the I-196 BL crossing study (02/08/23)
- Made a new map for the BL I-196 ongoing discussions (for social media)
- Prepared for public open house with MDOT

**4.0 Long Range Planning**

- Continued creating a non-motorized shapefile database in GIS
- Made maps and data tables for the 2050 LRTP

- Continued work on the Non-Motorized Plan
- Met with the City of Holland to discuss our 2050 LRTP and their intent to master plan
- Went to Lansing for LRTP meeting with MDOT (02/15/23)
- Attended MTPA meetings (02/21/23)
- Created a Traffic Count Database (dates to 2013)
- Continued editing and creating the 2050 LRTP document
- Created a survey for our LRTP

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ME Coordinating Council**  
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**Monthly Progress Report**

**March 2023**

**1.0 Administration**

- Participated in a pre-UWP meeting with MDOT [3/1/23]
- Attended 2 of MDOT's RDIP Zoom meetings (MIRE)
- Conducted an audit of the MACC area's federal aid mileage and updated dues accordingly
- Held and participated in the monthly TAC meeting
- Created and presented a PowerPoint for the CEP Board
- Created a PowerPoint for the West Coast Chamber Advocacy in Action series
- Participated in the monthly MTPA meetings
- Held and participated in the monthly Policy Board meeting
- Talked with Heather Hoeve at MDOT in regards to MIRE

**2.0 Short Range Planning**

- Made customized demographic maps for Park Township
- Made customized demographic maps for Port Sheldon Township
- Made customized demographic maps for Holland Charter Township
- Made a PowerPoint for the Holland Charter Township Board of Trustees
- Assisted the Allegan County Road Commission with a mapping project
- Presented demographics to the Holland Charter Township Board of Trustees
- Assisted the West Michigan Regional Planning Commission with a mapping project
- Collected, analyzed, and submitted HPMS data to MDOT

**3.0 Special Projects and Studies**

- Held a public meeting at Zeeland Library regarding BL I-196 non-motorized crossings [3/1/23]
- Held a discussion with CDM Smith about the BL I-196 public meeting [3/22/23]

**4.0 Long Range Planning**

- Visited Park Township to discuss our 2050 LRTP update and their notice to plan [3/1/23]
- Continued editing and proofing our 2050 LRTP document
- Continued creating shapefiles for our LRTP and NMP updates
- Visited the West Michigan Regional Airport to discuss our 2050 LRTP update [3/8/23]
- Compiled, researched, analyzed, and mapped 2023 traffic count requests
- Synthesized LRTP meeting comments and saved them to the N: Drive
- Visited Holland Charter Township to discuss our 2050 LRTP update and their notice to plan [3/9/23]
- Visited the City of Zeeland to discuss our 2050 LRTP update [3/16/23]
- Visited Zeeland Charter Township to discuss our 2050 LRTP update [3/20/23]
- Attended the West Michigan Trails Summit [3/23/23]
- Visited the Allegan County Road Commission to discuss our 2050 LRTP update [3/27/23]

**5.0 2.5% Set Aside**

- Conducted research, analyzed, and mapped 10-year traffic crash data at the intersections in the MACC area





**Macatawa Area  
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**Monthly Progress Report**

**April 2023**

**1.0 Administration**

- Held and participated in the monthly TAC meeting [4/10/23]
- Participated in the monthly MTPA meetings [4/18/23]
- Held and participated in the monthly Policy Board meeting [4/24/23]
- Talked with Heather Hoeve at MDOT in regards to MIRE
- Took ground and aerial photos for our website update
- Created maps and updated text/graphics for our Unified Work Program
- Migrated our Roadsoft database to a different laptop and updated it
- Started planning for us hosting the 2025 MTPA conference by touring a conference venue and hotel
- Created and sent (via email) a monthly newsletter for May
- Attended a Macatawa River Greenway Trail Unity Meeting at ODC [4/27/23]
- Conducted preliminary Safe Streets for All grant research

**2.0 Short Range Planning**

- Made customized demographic maps for Park Township
- Assisted MAX Transit with some mapping and analysis assistance
- Created a Clean Air Action billboard for May
- Assisted Outdoor Discovery Center with some GIS work

**3.0 Special Projects and Studies**

- Held a BL I-196 Stakeholder Meeting [4/13/23]
- Had a meeting with CDM Smith regarding the BL I-196 crossings [4/20/23]

**4.0 Long Range Planning**

- Visited Ottawa County Department of Strategic Impact to discuss our 2050 LRTP update [4/12/23]
- Continued editing and proofing our 2050 LRTP document
- Continued creating shapefiles for our LRTP and NMP updates
- Visited the Ottawa County Road Commission to discuss our 2050 LRTP update [4/12/23]
- Synthesized LRTP meeting comments and saved them to the N: Drive
- Visited the City of Holland Transportation Services to discuss our 2050 LRTP [4/19/23]
- Visited Port Sheldon Township to discuss our 2050 LRTP update [4/26/23]
- Held a Green Commute Week discussion at MAX Transit [4/20/23]

**5.0 2.5% Set Aside**

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**Monthly Progress Report**

**May 2023**

**1.0 Administration**

- Held and participated in the monthly TAC meeting [5/8/2023]
- Participated in the monthly MTPA meetings [5/16/2023]
- Collected data and made a Powerpoint for Zeeland City Council
- Attended the RITIS 101 Zoom [5/18/2023]
- Met with Pine Rest to discuss the EAP [5/30/2023]
- Launched new MACC website

**2.0 Short Range Planning**

- Assisted Olive Township with mapping their gravel roads
- Attended Clean Air Action Luncheon [5/11/23]
- Presented to Zeeland City Council regarding demographics [5/15/2023]
- Assisted the Allegan County Road Commission with looking at Act 51 maps
- Assisted the Community Action House
- Attended the MITC IAWG Zoom hosted by MDOT [5/30/2023]

**3.0 Special Projects and Studies**

- N/A

**4.0 Long Range Planning**

- Continued creating and editing the LRTP document chapters
- Continued creating the MACC non-motorized shapefile
- Met with Olive Township to discuss the LRTP [5/8/2023]
- Created covers for our non-motorized plan and LRTP
- Prepared a Powerpoint for meeting with MDOT regarding LRTP
- Met with MDOT in Lansing regarding LRTP status [5/17/2023]
- Met with Fillmore Township regarding the LRTP [5/24/2023]
- Met with ODC regarding the LRTP [5/24/2023]
- Created a new shapefile in GIS for traffic lanes
- Met with MAX Transit regarding the LRTP [5/31/2023]
- Met with MAX Transit to discuss Green Commute Week [5/31/2023]

**5.0 2.5% Set Aside**

- Researched the Safe Streets for All application process
- Discussed the Safe Streets for All application
- Worked on the Safe Streets for All application

**MA Macatawa Area  
ME Coordinating Council**  
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**Monthly Progress Report**

**June 2023**

**1.0 Administration**

- Participated in the monthly MTPA meetings [6/20/2023]
- Participated in the Policy Board meeting [6/5/2023]
- Created, sent, and published the monthly newsletter
- Participated in a Zoom with MDOT Aeronautics [6/7/2023]
- Held discussions with Clark Dietz regarding our Safe Streets for All application
- Held a meeting with Luke regarding MAX Transit grant fund transfer
- Held an ACUB meeting at the MACC with MDOT [6/14/2023]
- Held a Travel Demand Model Zoom with MDOT [6/15/2023]

**2.0 Short Range Planning**

- Participated in the JobNet Technical Committee meeting [6/12/2023]

**3.0 Special Projects and Studies**

- Set up PASER files in Roadsoft
- PASER rated roads in Ottawa County [6/21/2023]
- PASER rated roads in Ottawa County and City of Zeeland [6/29/2023]

**4.0 Long Range Planning**

- Continued creating and editing the LRTP document chapters
- Continued creating the MACC non-motorized shapefile
- Created a new shapefile in GIS for traffic lanes
- Digitized Value Reports for the new website
- Continued to prepare for Green Commute Week
- Talked to Teddy's Transport regarding LRTP [6/15/2023]
- Talked with Tyson Foods regarding LRTP [6/19/2023]
- Sent Chapters 1 and 2 (LRTP) to the TAC for approval
- Talked to Padnos regarding LRTP [6/22/2023]
- Talked to Herman Miller regarding LRTP [6/22/2023]
- Talked to JR Automation regarding LRTP [6/23/2023]
- Talked to Art Mulder and Sons regarding LRTP [6/23/2023]
- Talked to Perrigo regarding LRTP [6/28/2023]
- Talked to Resthaven regarding LRTP [6/28/2023]
- Talked to Holland Rescue Mission regarding LRTP [6/29/2023]

**5.0 2.5% Set Aside**

**MA Macatawa Area  
ME Coordinating Council**  
*A Cooperative Effort Among Units of Government*

**Monthly Progress Report**

**July 2023**

**1.0 Administration**

- Participated in the monthly MTPA meetings [7/28/2023]
- Participated in the Policy Board meeting [7/10/2023]
- Created, sent, and published the monthly newsletter
- Submitted a Safe Streets for All Grant Application [7/6/2023]
- Participated in a Meeting with CDM Smith (BL I-196) [7/17/2023]
- Met With an Interior Design Consultant [7/19/2023]
- Attended the MTPA Conference in Ann Arbor [7/25/2023-7/28/2023]

**2.0 Short Range Planning**

- Participated in the JobNet Technical Committee meeting [7/10/2023]

**3.0 Special Projects and Studies**

- PASER Rating of Allegan County Roads [7/12/2023]
- PASER Rating City of Holland [7/17/2023]

**4.0 Long Range Planning**

- Continued creating and editing the LRTP document chapters
- Continued creating the MACC non-motorized shapefile
- Continued planning for Green Commute Week
- Sent Chapter 3 (LRTP) to the TAC for approval
- Talked to Holland CVB Regarding Our LRTP [7/6/2023]
- Talked to Lakeshore Disability Network Regarding Our LRTP [7/7/2023]
- Talked to Freedom Village Regarding Our LRTP [7/11/2023]
- Talked to Tulip Time Regarding Our LRTP [7/19/2023]

**5.0 2.5% Set Aside**

**MA Macatawa Area  
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**Monthly Progress Report**

**August 2023**

**1.0 Administration**

- Participated in National Night Out at Kollen Park (8/1/2023)
- Sent signature pages for the Safe Streets for All grant application (8/2/2023)
- Participated in the Holland Symphony Orchestra at Kollen Park (8/11/2023)
- Held the TAC meeting (8/14/2023)
- Attended the MTPA Meetings (8/15/2023)
- Started the application process for the Reconnecting Communities grant
- Prepared and sent the monthly MACC newsletter
- Attended the Policy Board meeting (8/28/2023)
- Held and attended a Business Loop I-196 Crossing Study meeting (8/31/2023)

**2.0 Short Range Planning**

- Sent amendments through the IAWG process
- Created and sent out agenda for a September WMCAC meeting

**3.0 Special Projects and Studies**

- Made a PASER map for Fillmore Township (8/17/2023)
- Made a PASER map for the City of Zeeland (8/17/2023)

**4.0 Long Range Planning**

- Continued working on the 2050 LRTP update
- Held a Bicycling Advocacy meeting and made a PowerPoint (8/2/2023)
- Held a Green Commute Week meeting with MAX Transit (8/9/2023)
- Ordered signs and t-shirts for Green Commute Week
- Worked on editing the non-motorized shapefile
- Created a freight route shapefile
- Held and attended a LRTP checkup meeting with MDOT (8/30/2023)

**5.0 2.5% Set Aside**

**MAC Macatawa Area  
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**Monthly Progress Report**

**September 2023**

**1.0 Administration**

- Held the TAC meeting (9/11/2023)
- Attended the MTPA Meetings (9/19/2023)
- Met with Zeeland, Zeeland Charter Township to discuss the Reconnecting Communities and Neighborhoods (RCN) grant application **[I-196 BL]**
- Prepared slides for Policy Board and TAC
- Coordinated with CDM Smith to include needs of RCN grant with their final report **[I-196 BL]**
- Conducted background research for the RCN grant
- Prepared and sent the monthly MACC newsletter
- Attended the Policy Board meeting (9/25/2023)
- Submitted the RCN grant (9/28/2023)
- Attended the AMPO Conference in Cleveland (9/25/2023 – 9/28/2023)
- Held staff meeting to discuss 2025 MTPA (9/20/23)
- Created and submitted Transmittal Package

**2.0 Short Range Planning**

- Assisted MAX Transit with GIS needs and demographic data for their Transit Access Study
- Planned, held, and did minutes for a WMCAC Meeting (9/29/23) **[CMAQ]**
- Attended Clean Air Action Training (9/25/23) **[CMAQ]**
- Air Quality Discussion – Calculating emissions/reductions **[CMAQ]**
- Put a TIP Amendment through the IAWG process
- Worked with MDOT to fix MAX Transit jobs (9/21/23)

**3.0 Special Projects and Studies**

- Made a shapefile for the RCN grant showing proposed facilities
- Started a shapefile for multi-use paths

**4.0 Long Range Planning**

- Continued working on the 2050 LRTP update
- Placed and retrieved over 40 signs for Green Commute Week
- \*NEW\* Planned, advertised, and ran Green Commute Week

**5.0 2.5% Set Aside**

- Started discussions for creating a new shapefile for rating our multi-use path network
- In-person assessment of intersections along Ottawa Beach Road using e-bikes
- Started discussing what elements should be included in our multi-use path ratings