

# **MACC** Macatawa Area Coordinating Council

*A Cooperative Effort Among Units of Government*

## **MACC POLICY BOARD**

### **Policy Board**

- Thomas Bird
- Nathan Bocks
- Heather Bowden
- Larry Brown
- Amanda Cooper
- Gretchen Cosby
- Ken DeWeerd
- Jim Gerard
- Linda Howell
- Kevin Klynstra
- Al Nienhuis
- Terry Nienhuis
- Tom Oonk
- Pankaj Rajadhyaksha
- Mike Sabatino
- Jim Storey
- Russ Te Slaa
- Kurt Van Koevering
  
- Executive Committee

April 22, 2024, 12:00 pm  
Port Sheldon Township Hall  
16201 Port Sheldon Street, West Olive, MI 49460

## **MINUTES**

**BOARD PRESENT :** Tom Bird, Nathan Bocks, Larry Brown, Steve Bulthuis, Gretchen Cosby, Ken De Weerd, Jim Gerard, Kevin Klynstra, Al Nienhuis, Mike Sabatino, Jim Storey, Kurt Van Koevering, Luke Walters

**OTHERS PRESENT:** Jim Camenga (videographer), Eric Dykstra (MACC), Jason Latham (MACC), Alec Miller (MACC), Brooke Osterman (Housing Next), Jen Radiz (Housing Next), Judy Visscher (MACC)

**I. ROLL CALL (for quorum)** Quorum was achieved

### **II. INTRODUCTIONS AND APPROVAL OF MINUTES**

Mr. Latham shared an invite to the Holland/Zeeland Area Community Foundation 2024 Annual Luncheon on May 23 that he received. If any board members are interested in attending with him, please contact Ms. Visscher or Mr. Latham prior to May 16.

**\*\*\*It was moved by Mr. Brown and seconded by Mr. Gerard to approve the March 25, 2024 meeting minutes as written. Motion carried.**

**III. PUBLIC COMMENTS** There were no comments

**IV. PRESENTATION** - Housing Next. Ms. Osterman shared information about the Housing Next organization, their focus, and how they work with cities and townships planning housing development for the expected population increase in west Michigan. Their work in Kent County was specifically highlighted.

Discussion of housing issues relevant to the MACC area followed by members; specifically how existing farmland is affected.

### **V. TRANSPORTATION PROGRAM**

A. Internship Update and Approval – Mr. Miller updated members on MACC’s progress of interviewing/hiring of an intern for this summer. Four interviews have been set up; candidate quality is good. Job scope includes Green Commute Week, non-motorized path rating and ODC work.

We are seeking “formal” approval for the internship.

**\*\*\*It was moved by Mr. Storey and seconded by Mr. Bocks to approve the hiring of an Environmental Planning intern . Motion carried.**

- B. FY 2025 Unified Work Program (UWP) Update - Mr. Miller shared information about the UWP, and the minimal changes needed to update it for FY2025. He requested members review it, and suggest any changes needed. The final version will be brought to the June Policy Board meeting for approval.
- C. MDOT/FHWA Comments – Mr. Walters did not have any information to share from his area, but he would be happy to pass on any questions to the appropriate person or persons at MDOT.

## VI. ADMINISTRATIVE ISSUES

- A. Financial Report – Mr. Latham shared that we are on track with our current budget.
- B. Draft Budget - Mr. Latham reviewed the draft budget for FY2025 – noting the few changes from the current budget: an increase in revenue, no changes in member dues.
- C. MACC Executive Committee Report - Mr. Latham will share the main topics discussed while addressing items D. and E. below.
- D. Proposed Employee Handbook changes – Mr. Latham shared that the MACC is seeking to add two “floating” holidays each year for full time employees. These would be available for any federal, state or religious holiday of the employee’s choosing. These additional days are in line with federal, state and other townships surveyed.

Mr. Latham also shared that the MACC would like to add compensation (up to \$200) for gym/health club memberships for full time employees and their families. This addition would help MACC compete with similar organizations, and retain current employees. The money for this would come out of “salaries” in the current budget, and will have its own line item in future budgets.

**\*\*\*It was moved by Mr. Bocks and seconded by Mr. Gerard to approve the employee handbook changes as presented. Motion carried.**

- E. Fireworks (Memo Attached) – Mr. Latham shared that we do not have final total costs for the Community Fireworks, but is it anticipated to be “slightly more” than last year’s total cost of \$37,477.

Mr. Bird shared that since only city and township members are sharing the cost for this event, one of those representatives should make the motion, and only those members should vote on this item.

**\*\*\*It was moved by Mr. Bocks and seconded by Mr. Gerard to approved up to \$40,000 for CY2024 Community Fireworks as presented. Motion carried.**

## **VII. MEMBERS' COMMENTS**

- A. Member questions or comments – Members shared highlights of activities happening in their jurisdictions.

## **VIII. OTHER ISSUES AND ADJOURNMENT**

**\*\*\*It was moved by Ms. Cosby and seconded by Mr. Klynstra to adjourn the meeting. Motion carried.**

Next Meeting: June 3, 2024, at City of Holland