

# Macatawa Area Coordinating Council

*A Cooperative Effort Among Units of Government*

## MACC POLICY BOARD

October 23, 2023, 12:00 pm

Dragonflies Learning Lab, 30 152<sup>nd</sup> Avenue, Holland, MI 49424

### Policy Board

- Jacob Bonnema
- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Al Nienhuis
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Kurt Van Koevering
- Luke Walters
- ✦ Executive Committee

## MINUTES

**BOARD PRESENT:** Tom Bird, Nathan Bocks, Jacob Bonnema, Ken De Weerd, Elisa Hoekwater, Linda Howell, Skip Keeter, Kevin Klynstra, Al Nienhuis, Terry Nienhuis, Tom Oonk, Mike Sabatino, Kurt Van Koevering, Jim Storey, Luke Walters

**OTHERS PRESENT:** Jim Camenga (videographer), Eric Dykstra (MACC), Jason Latham (MACC), Tyler Kent (MDOT), Jamie Krupka (ODC), Alec Miller (MACC), Judy Visscher (MACC)

### **I. ROLL CALL (for quorum)**

### **II. INTRODUCTIONS AND APPROVAL OF MINUTES**

**\*\*\*It was moved by Mr. T. Nienhuis and seconded by Mr. Oonk to approve the September 25, 2023 meeting minutes as written. Motion carried.**

### **III. PUBLIC COMMENTS - none**

### **IV. TRANSPORTATION PROGRAM**

A. Non-Motorized Path Ratings (memo attached) – Mr. Dykstra presented how MACC staff will be rating area non-motorized paths. He detailed how the paths will be evaluated, and how the data would be stored and made available to member units of government.

B. I-196 BL Crossing Study – Public Meeting (memo attached) – Mr. Miller shared details about this meeting that is scheduled for later today at the Howard Miller Community Center in Zeeland. Proposed improved crossings and new pedestrian bridges will be available for viewing. Staff will be there to answer questions.

C. LRTP – Chapters Six, Eight and Nine (memo attached) – Mr. Miller shared that the subject chapters have been updated with few changes.

**\*\*\* It was moved by Mr. T. Nienhuis and seconded by Mr. Van Koevering to approve the LRTP Chapters Six, Eight and Nine as written. Motion carried.**

D. MDOT/FHWA Comments – Mr. Kent shared that the I-196 project is wrapping up, and should be completed by mid-November, depending on the weather.

## V. ADMINISTRATIVE UPDATES

- A. Financial Report – Mr. Latham shared that we are spending all the MDOT and federal funding that has been received, and our accountant is finalizing FY23 data. The annual audit will take place the week of Thanksgiving.
- B. MACC Executive Committee Report – see items C., D., E. and F. below:
- C. Commercial Insurance Proposal (memo attached) – Mr. Latham shared that insurance prices increased approximately 15%. MACC Holding has been added as “insured”.
- D. MACC Staff Compensation (memo attached) – Mr. Latham shared highlights of his performance this past year, which were also presented to Executive Committee. Executive Committee recommended a pay increase for Mr. Latham of one step increase on the pay scale.

**\*\*\* It was moved by Mr. T. Nienhuis and seconded by Ms. Hoekwater to approve a one-step increase on the Executive Director pay scale for Mr. Latham. Motion carried.**

- E. Painting and Flooring Proposal (memo attached) – Mr. Latham provided details on the bids received for new flooring and painting for the MACC office.

**\*\*\* It was moved by Mr. Sabatino and seconded by Mr. Storey to approve contracts with Footprints Floors and Michael Allen Homes as presented. Motion carried.**

- F. Annual Election of Officers - (memo attached) – Mr. Latham presented the proposed slate of Policy Board officers, and provided details of why officers will be rotating due to the term limit of consecutive eight years that was voted on in 2018.

**\*\*\* It was moved by Mr. Van Koevering and seconded by Mr. Keeter to approve the slate of officers as presented. Motion carried.**

## VI. MEMBERS' COMMENTS

- A. Member questions or comments – Our host Mr. Jamie Krupka shared information about the mission, vision and activities of the ODC Network, and the Dragonflies preschool specifically. Additional sharing by members present about their represented communities followed.

## VII. OTHER ISSUES AND ADJOURNMENT

**\*\*\* It was moved by Mr. Klynstra and seconded by Ms. Howell to adjourn the meeting. Motion carried.**

Next Meeting: November 27, 2024, Laketown Township Hall