

MACC Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

Policy Board

- Thomas Bird
- Nathan Bocks
- Jacob Bonnema
- Heather Bowden
- Larry Brown
- Amanda Cooper
- Ken DeWeerd
- Jim Gerard
- Linda Howell
- Kevin Klynstra
- Al Nienhuis
- Terry Nienhuis
- Tom Oonk
- Pankaj Rajadhyaksha
- Mike Sabatino
- Jim Storey
- Russ Te Slaa
- Kurt Van Koevering

- Executive Committee

March 25, 2024, 12:00 pm
Olive Township Hall
6480 136th Avenue, Holland, MI 49424

AGENDA

- I. ROLL CALL (for quorum)**
 - II. INTRODUCTIONS AND APPROVAL OF MINUTES *****
 - III. PUBLIC COMMENTS**
 - IV. TRANSPORTATION PROGRAM**
 - A. Safe Streets for All (SS4A) – Steering Committee Formation
 - B. Traffic Counts – Contract Approval ***
 - C. Non-Motorized Plan – Update
 - D. I -196 Business Loop Construction Meeting
 - E. FY 2023-2026 TIP Amendments ***
 - F. MDOT/FHWA Comments
 - V. ADMINISTRATIVE ISSUES**
 - A. Financial Report
 - B. MACC Executive Committee Report (memo attached)
 - VII. MEMBERS' COMMENTS**
 - A. Member questions or comments
 - VIII. OTHER ISSUES AND ADJOURNMENT *****
- Next Meeting: April 22, 2024, at Port Sheldon Township

*** Action Item

Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

Policy Board

- Thomas Bird
- Nathan Bocks
- Heather Bowden
- Gretchen Cosby
- Amanda Cooper
- Ken DeWeerd
- Jim Gerard
- Linda Howell
- John Kleinhessel
- Kevin Klynstra
- Al Nienhuis
- Terry Nienhuis
- Tom Oonk
- Pankaj Rajadhyaksha
- Mike Sabatino
- Jim Storey
- Russ Te Slaa
- Kurt Van Koevering

- Executive Committee

February 26, 2024, 12:00 pm
Riley Street Fire Station
131 Riley Street, Holland, MI 49424

MINUTES

BOARD PRESENT: Tom Bird, Larry Brown, Vince Bush, Heather Bowden, Amanda Cooper, Ken De Weerd, Linda Howell, Skip Keeter, Mike Sabatino, Jeff Salisbury, Jim Storey, Keith Van Beek

OTHERS PRESENT: Chris Brown (Strategic Accounting), Jim Camenga (videographer), Eric Dykstra (MACC), Doug Vredeveld (Vredeveld Haefner LLC), Tyler Kent (MDOT), Jason Latham (MACC), Alec Miller (MACC), Judy Visscher (MACC)

PUBLIC HEARING – (required for approval of item V.A. 2050 LRTP)

*****It was moved by Ms. Cooper and seconded by Ms. Howell to open the public hearing regarding the MACC's 2050 Long Range Transportation Plan. Motion carried.**

There were no comments from the pub

*****It was moved by Ms. Cooper and seconded by Mr. Bush to close the public hearing regarding the MACC's 2050 Long Range Transportation Plan. Motion carried.**

I. ROLL CALL (for quorum)

Quorum was achieved

II. INTRODUCTIONS AND APPROVAL OF MINUTES

*****It was moved by Mr. Van Beek and seconded by Ms. Cooper to approve the January 22, 2024 meeting minutes as written. Motion carried.**

III. PUBLIC COMMENTS

There were no comments

IV. PRESENTATION – FY2023 AUDIT RESULTS – Douglas Vredeveld presented the FY2023 financial audit results for the MACC. Our net position regarding investment in capital and unrestricted is good. Revenues are slightly higher than expenditures for both Transportation and Watershed. The historical transfer of

money from Transportation to Watershed has ended; the historical difference can either be paid back or written off. Overall, a clean audit.

A discussion of the amount in the Transportation fund followed; is the range and continued increase acceptable or not. Mr. Latham relayed that right now we are in a good position.

*****It was moved by Mr. Bush and seconded by Keeter to approve the FY2023 Audit Results as presented. Motion carried.**

V. TRANSPORTATION PROGRAM

A. Approval of 2050 LRTP – Mr. Miller shared that the LRTP revision has wrapped up! After approval today, the plan goes on for further approvals at the state and federal levels. Hopefull, final approval will be done in April/May time frame.

*****It was moved by Mr. De Weerd and seconded by Ms. Howell to approve the MACC 2050 Long Range Transportation Plan. Motion carried.**

B. Air Quality Conformity Resolutions – Mr. Miller shared details on the documents prepared for Allegan and Ottawa County. It is an addition to the LRTP. Discussion followed about the problem of up-range pollution that ends up getting monitored by the Allegan air quality monitor.

*****It was moved by Mr. Brown and seconded by Ms. Howell to approve both the Allegan County and Ottawa County Air Quality Conformity Analysis documents. Motion carried.**

C. FY 2023-2026 TIP Amendments – Mr. Miller shared details on the two jobs that are being revised.

*****It was moved by Mr. Van Beek and seconded by Mr. Storey to approve the FY2023-2026 TIP Amendments as presented. Motion carried.**

D. Safe Streets for All (SS4A) – Mr. Dykstra shared details of where we are in the process of utilizing the \$300,000 grant we received last year. The first draft of our grant agreement has been submitted to the FHWA, and are waiting for their approval. Once we receive approval, we will then send out requests for proposals. Mr. Dykstra also relayed that “demonstration” projects by locals can be applied for without waiting for the plan to be approved.

E. Non-Motorized Committee Meeting – Mr. Dykstra shared that MACC staff will be out starting this Spring to rate side paths utilizing our electric bikes. A rating system is being developed for paths. All nine jurisdictions will get input on their paths to be rated. Staff hopes to do 200 miles of roadside paths this year. This plan and ratings will enable the MACC and members to apply for grants for improving paths as needed. We will be the first in the state to do this on a large scale!

F. MDOT/FHWA Comments – Mr. Kent shared that there will be a virtual public hearing on road projects on regional road projects coming up, along with another meeting regarding the local BL-196 project starting this summer. The big regional project that may be of interest to MACC area residents involves the freeway between Grand Rapids and Lansing. Dates for these meetings will be forwarded to the MACC.

VI. ADMINISTRATIVE ISSUES

- A. Financial Report – Mr. Latham shared that all is good in this area
- B. MACC Executive Committee Report - Mr. Latham shared that no executive meeting was held this month. He did give a talk at the Lakeshore Advantage/West Coast Chamber recent meeting, that helped solidify ideas for updating the MACC mission and vision statements.

VII. MEMBERS' COMMENTS

- A. Member questions or comments - Members shared highlights of activities happening in their jurisdictions.

VIII. OTHER ISSUES AND ADJOURNMENT

*****It was moved by Ms. Cooper and seconded by Mr. Storey to Adjourn the meeting. Motion carried.**

Next Meeting: March 25, 2024, Olive Township Hall



Memo

To: Policy Board

From: Alec Miller

Date: 3/18/2024

Re: Safe Streets for All (SS4A) – Steering Committee Formation

At the 3/11/24 TAC meeting the MACC staff finalized a list of Safety Steering Committee members. The committee will work together with the yet-to-be-announced consultant that is selected to develop our regional Safety Action Plan through the SS4A grant.

The committee has representation from:

Allegan County Road Commission – Craig Atwood

Ottawa County Road Commission – Brett Laughlin

City of Holland – Brian White

City of Zeeland – Kevin Plockmeyer

Memo

To: Policy Board

From: Alec Miller

Date: 3/18/2024

Re: Traffic Count Bids

The MACC received two quotes for our traffic counts. They both included 55 locations, with work commencing in late May. Both counts include volume, speed, and classification.

DLZ was \$17,500

AECOM was \$17,800

TAC chose DLZ for \$17,500

Memo

To: Technical Advisory Committee

From: Alec Miller

Date: 3/18/2024

Re: FY 2023-2026 TIP Amendments

Reason for Amendments:

JN: 214789 – when the CMAQ funding was added by LAP, the total budget was accidentally increased, instead of the CMAQ funding replacing extra local match. The funding split for both the STUL and CMAQ portions are corrected and both are now at 80/20.

JN: 220529 – New 2026 bridge job

Fiscal Year	Job Type	Job#	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Template Name
2024	Local	214789	Allegan	Allegan County	Blue Star Hwy	700' S of 141st Avenue to 143rd Avenue	1.137	Road Rehabilitation	Crush and Shape with Asphalt Resurfacing	CON	Programmed	23-26	\$170,333	\$0	\$42,583	\$212,916	STUL	STP - Small MPO
2024	Local	214789	Allegan	Allegan County	Blue Star Hwy	700' S of 141st Avenue to 143rd Avenue	1.137	Road Rehabilitation	Crush and Shape with Asphalt Resurfacing	CON	Programmed	23-26	\$546,982	\$0	\$136,746	\$683,728	CM	CMAQ
2026	Local	220529	Ottawa	Ottawa County	104th Ave	104th Avenue, Str #8891, over Black Creek, Ottawa County	0.000	Bridge Rehabilitation	Bridge Rehabilitation	CON	Programmed	23-26	\$1,363,200	\$85,200	\$255,600	\$1,704,000	BO	Bridge

**MACATAWA AREA COORDINATING COUNCIL
COMBINED SUMMARY BUDGET COMPARISON
October 1, 2023 - September 30, 2024**

% of budget completed 42%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 24 Budget*	(Under) Budget	of Budget
	Revenue				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 166,285.56	\$ 355,018.00	\$ (188,732.44)	46.8%
2	CMAQ Clean Air	1,495.68	\$ 20,000.00	\$ (18,504.32)	7.5%
3	MDOT Funds - Asset Management	1,074.04	19,000.00	(17,925.96)	5.7%
4	MDOT Data Collection	-	17,000.00	(17,000.00)	0.0%
5			-	-	#DIV/0!
			-	-	#DIV/0!
6	Total Governmental Funding	\$ 168,855.28	\$ 411,018.00	\$ (242,162.72)	41.1%
	Jurisdictional Dues:				
7	Allegan County Commission	2,229.04	\$ 2,229.04	-	100.0%
8	Allegan County Road Commission	6,212.50	\$ 6,212.50	-	100.0%
9	Fillmore Township Contribution	2,778.00	\$ 2,778.00	-	100.0%
10	Holland City Contribution	34,378.00	\$ 34,378.00	-	100.0%
11	Holland Charter Township Contribution	38,276.00	\$ 38,276.00	-	100.0%
12	Max Dues Contribution	6,000.00	\$ 6,000.00	-	100.0%
13	Laketown Township Contribution	5,928.00	\$ 5,928.00	-	100.0%
14	Olive Township Contribution	5,007.00	\$ 5,007.00	-	100.0%
15	Ottawa County Commission	11,819.06	\$ 11,819.06	-	100.0%
16	Ottawa County Road Commission	15,956.25	\$ 15,956.25	-	100.0%
17	Park Township Contribution	18,625.00	\$ 18,625.00	-	100.0%
18	Port Sheldon Township Contribution	5,206.00	\$ 5,206.00	-	100.0%
19	Zeeland Charter Township Contribution	12,008.00	\$ 12,008.00	-	100.0%
20	Zeeland City Contribution	5,719.00	\$ 5,719.00	-	100.0%
21	Total Jurisdictional Dues	\$ 170,141.85	\$ 170,141.85	\$ -	100.0%
	Watershed/Stormwater Dues:				
22	Allegan County Commission	2,036.99	2,036.99	-	100.0%
23	Allegan County Road Commission	5,677.25	5,677.25	-	100.0%
24	Fillmore Township Contribution	2,538.66	2,538.66	-	100.0%
25	Holland City Contribution	31,416.12	31,416.12	-	100.0%
26	Holland Charter Township Contribution	34,978.28	34,978.28	-	100.0%
27	Laketown Township Contribution	5,417.27	5,417.27	-	100.0%
28	Olive Township Contribution	4,575.62	4,575.62	-	100.0%
29	Ottawa County Commission	10,800.77	10,800.77	-	100.0%
30	Ottawa County Road Commission	14,581.52	14,581.52	-	100.0%
31	Park Township Contribution	17,020.34	17,020.34	-	100.0%
32	Port Sheldon Township Contribution	4,757.47	4,757.47	-	100.0%
33	Zeeland Charter Township Contribution	10,973.44	10,973.44	-	100.0%
34	Zeeland City Contribution	5,226.27	5,226.27	-	100.0%
35	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
	Other Revenue:				
36	Investment Income/Refund State of MI	19,423.46	7,200.00	12,223.46	270%
37	Community Enhancement	82,825.00	42,916.00	39,909.00	193%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 24 Budget*	(Under) Budget	of Budget
38	Donation	400.00	-	400.00	#DIV/0!
39	Total Other Revenue	\$ 102,648.46	\$ 50,116.00	\$ 52,532.46	204.8%
40	Total Revenues	\$ 591,645.59	\$ 781,275.85	\$ (189,630.26)	75.7%
	Expenses				
	Direct Expenses - Transportation				
41	Payroll Expenses - Transportation	129,310.89	272,916.48	(143,605.59)	47.4%
42	Postage	-	350.00	(350.00)	0.0%
43	Operating Supplies	-	450.00	(450.00)	0.0%
44	Capital Expenditures/Computer Equipment	-	10,000.00	(10,000.00)	0.0%
45	Contractual - Consulting		-	-	#DIV/0!
46	Contractual - Software Maintenance	1,100.00	2,500.00	(1,400.00)	44.0%
47	Contractual - Clean Air Program	872.34	10,000.00	(9,127.66)	8.7%
48	Contractual - Data Collection/Analysis		16,000.00	(16,000.00)	0.0%
49	Contractual - Consolidated Planning Grant	162.28	60,000.00	(59,837.72)	0.3%
50	Contractual - Asset Management Program		-	-	#DIV/0!
51	Communications	1,043.63	-	1,043.63	#DIV/0!
52	Travel, Conferences, Seminars	3,006.57	6,000.00	(2,993.43)	50.1%
53	MACC Meetings and Seminars		500.00	(500.00)	0.0%
54	Printing Expense - General		750.00	(750.00)	0.0%
55	Miscellaneous Expense (public notices, etc.)		1,000.00	(1,000.00)	0.0%
56	Dues & Subscriptions		2,500.00	(2,500.00)	0.0%
57	Total Direct Expenses - Transportation	\$ 135,495.71	\$ 382,966.48	\$ (247,470.77)	35.4%
	Direct Expenses - Watershed				
58	Payroll Expenses - Watershed	-	-	-	#DIV/0!
59	Postage	-	-	-	#DIV/0!
60	Operating Supplies	-	-	-	#DIV/0!
61	Educational Materials	-	-	-	#DIV/0!
62	Contractual - Legal	-	-	-	#DIV/0!
63	Contractual - General Consulting	59,043.06	113,500.00	(54,456.94)	52.0%
64	GLC Two Stage Ditches		-	-	#DIV/0!
65	GLC Streambank		-	-	#DIV/0!
66	GLRI Stormwater Expenses		-	-	#DIV/0!
67	Regional Prosperity Expense		-	-	#DIV/0!
68	GLC Sediment/Phosphorus Reduction Expense		-	-	#DIV/0!
69	Trash Free Waters Expense		-	-	#DIV/0!
70	Watershed Council Grant		-	-	#DIV/0!
71	MI CORP expenses		-	-	#DIV/0!
72	Communications		-	-	#DIV/0!
73	MCMP Resilience Plan		-	-	#DIV/0!
74	Travel, Conferences, Seminars		-	-	#DIV/0!
75	MACC Meetings and Seminars		-	-	#DIV/0!
76	Miscellaneous Expense		-	-	#DIV/0!
77	Total Direct Expenses - Watershed	\$ 59,043.06	\$ 113,500.00	\$ (54,456.94)	52.0%
	Indirect Expenses				
78	Payroll Expenses - Indirect	4,249.06	37,463.78	(33,214.72)	11.3%
79	Postage	23.64	2,600.00	(2,576.36)	0.9%
80	Operating Supplies	1,948.92	5,000.00	(3,051.08)	39.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 24 Budget*	(Under) Budget	of Budget
81	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
82	Audit Fee	11,200.00	10,000.00	1,200.00	112.0%
83	Budget/Accounting	6,040.00	15,000.00	(8,960.00)	40.3%
84	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
85	Contractual - Consulting	3,328.00	2,500.00	828.00	133.1%
86	Communications	2,086.20	4,000.00	(1,913.80)	52.2%
87	Travel, Conferences, Seminars	122.70	1,000.00	(877.30)	12.3%
88	MACC Meetings and Seminars	2,098.88	7,000.00	(4,901.12)	30.0%
89	Printing	570.64	500.00	70.64	114.1%
90	Bank Service Charges	152.85	500.00	(347.15)	30.6%
91	Copier Expenses	1,063.82	7,500.00	(6,436.18)	14.2%
92	Insurance--Property/Officers/Worker's Comp	7,898.00	3,600.00	4,298.00	219.4%
93	Public Utilities	2,769.13	9,000.00	(6,230.87)	30.8%
94	Building Maintenance	18,225.04	13,000.00	5,225.04	140.2%
95	Office Equipment Maintenance	276.00	2,500.00	(2,224.00)	11.0%
96	Depreciation-To MACC Holding	12,000.00	12,000.00	-	100.0%
97	Miscellaneous Expenses	248.26	2,000.00	(1,751.74)	12.4%
98	Education and Training	15.00	1,000.00	(985.00)	1.5%
99	Dues and Subscriptions	3,580.77	1,000.00	2,580.77	358.1%
99	Community Enhancement Expenses	16,300.00	47,902.60	(31,602.60)	34.0%
100	Total Indirect Expenses	\$ 94,196.91	\$ 190,566.38	\$ (96,369.47)	49.4%
101	Total Expenses	\$ 288,735.68	\$ 687,032.86	\$ (398,297.18)	42.0%
102	Excess of Revenues over Expenses	\$ 302,909.91	\$ 94,242.99	\$ 208,666.92	
	*Budget originally approved in June 2022				
	**MACC members are reminded to budget 20% of their jurisdictional dues for the Local Match Contingency Fund.				

MACATAWA AREA COORDINATING COUNCIL

GENERAL FUND BUDGET COMPARISON

October 1, 2023 - September 30, 2024

% of budget completed 42%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
	<u>Revenue</u>				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 166,285.56	\$ 355,018.00	\$ (188,732.44)	46.8%
2	CMAQ-Clean Air	\$ 1,495.68	\$ 20,000.00	\$ (18,504.32)	7.5%
3	MDOT Funds - Asset Management	1,074.04	19,000.00	(17,925.96)	5.7%
4	MDOT Data Collection	-	17,000.00	(17,000.00)	0.0%
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8	Fillmore Township Contribution	2,778.00	2,778.00	-	100.0%
9	Holland City Contribution	34,378.00	34,378.00	-	100.0%
10	Holland Charter Township Contribution	38,276.00	38,276.00	-	100.0%
11	Max Dues Contribution	6,000.00	6,000.00	-	100.0%
12	Laketown Township Contribution	5,928.00	5,928.00	-	100.0%
13	Olive Township Contribution	5,007.00	5,007.00	-	100.0%
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17	Port Sheldon Township Contribution	5,206.00	5,206.00	-	100.0%
18	Zeeland Charter Township Contribution	12,008.00	12,008.00	-	100.0%
19	Zeeland City Contribution	5,719.00	5,719.00	-	100.0%
20	Total Jurisdictional Dues	\$ 170,141.85	\$ 170,141.85	\$ -	100.0%
	Other Revenue:				
21	Community Enhancement	82,825.00	42,916.00	39,909.00	193.0%
22	Investment Income	19,423.46	7,200.00	12,223.46	269.8%
23	Donations	400.00	-	400.00	#DIV/0!
24	Total Other Revenue	\$ 102,648.46	\$ 50,116.00	\$ 52,532.46	#DIV/0!
25	Total Revenues	\$ 441,645.59	\$ 631,275.85	\$ (189,630.26)	70.0%
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38	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
39	Printing Expense - General	-	750.00	(750.00)	0.0%
40	Miscellaneous Expense (public notices, etc.)	-	1,000.00	(1,000.00)	0.0%
41	Dues & Subscriptions	-	2,500.00	(2,500.00)	0.0%
42	Total Direct Expenses - Transportation	\$ 135,495.71	\$ 382,966.48	\$ (247,470.77)	35.4%
	Indirect Expenses				
43	Payroll Expenses - Indirect	4,249.06	37,463.78	(33,214.72)	11.3%
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46	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
47	Audit Fee	11,200.00	10,000.00	1,200.00	112.0%
48	Budget/Accounting	6,040.00	15,000.00	(8,960.00)	40.3%
49	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
50	Contractual - Consulting	3,328.00	2,500.00	828.00	133.1%
51	Communications	2,086.20	4,000.00	(1,913.80)	52.2%
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53	MACC Meetings and Seminars	2,098.88	7,000.00	(4,901.12)	30.0%
54	Printing	570.64	500.00	70.64	114.1%
55	Bank Service Charges	152.85	500.00	(347.15)	30.6%
56	Copier Expenses	1,063.82	7,500.00	(6,436.18)	14.2%
57	Insurance--Property/Officers/Worker's Comp	7,898.00	3,600.00	4,298.00	219.4%
58	Public Utilities	2,769.13	9,000.00	(6,230.87)	30.8%
59	Building Maintenance	18,225.04	13,000.00	5,225.04	140.2%
60	Office Equipment Maintenance	276.00	2,500.00	(2,224.00)	11.0%
61	Depreciation-To MACC Holding	12,000.00	12,000.00	-	100.0%
62	Miscellaneous Expenses	248.26	2,000.00	(1,751.74)	12.4%
63	Education and Training	15.00	1,000.00	(985.00)	1.5%
64	Dues and Subscriptions	3,580.77	1,000.00	2,580.77	358.1%
65	Community Enhancement Expense	16,300.00	47,902.60	(31,602.60)	
65	LESS: estimated overhead allocation from Watershed	-	-	-	#DIV/0!
66	Total Indirect Expenses	\$ 94,196.91	\$ 190,566.38	\$ (96,369.47)	49.4%
67	Total Expenses	\$ 229,692.62	\$ 573,532.86	\$ (343,840.24)	40.0%
68	Excess of Revenues over Expenses	\$ 211,952.97	\$ 57,742.99	\$ 154,209.98	
	*Budget originally approved in June 2022				

MACATAWA AREA COORDINATING COUNCIL

WATERSHED BUDGET COMPARISON

October 1, 2023 - September 30, 2024

				% of budget completed	100%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
	<u>Revenue</u>				
	Governmental Funding:				
1	Total Governmental Funding	\$ -	\$ -	\$ -	#DIV/0!
	Watershed/Stormwater Dues:				
2	Allegan County Commission	2,036.99	2,036.99	-	100.0%
3	Allegan County Road Commission	5,677.25	5,677.25	-	100.0%
4	Fillmore Township Contribution	2,538.66	2,538.66	-	100.0%
5	Holland City Contribution	31,416.12	31,416.12	-	100.0%
6	Holland Charter Township Contribution	34,978.28	34,978.28	-	100.0%
7	Laketown Township Contribution	5,417.27	5,417.27	-	100.0%
8	Olive Township Contribution	4,575.62	4,575.62	-	100.0%
9	Ottawa County Commission	10,800.77	10,800.77	-	100.0%
10	Ottawa County Road Commission	14,581.52	14,581.52	-	100.0%
11	Park Township Contribution	17,020.34	17,020.34	-	100.0%
12	Port Sheldon Township Contribution	4,757.47	4,757.47	-	100.0%
13	Zeeland Charter Township Contribution	10,973.44	10,973.44	-	100.0%
14	Zeeland City Contribution	5,226.27	5,226.27	-	100.0%
15	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
	Other Revenue:				
16	Private Contributions - Watershed	-	-	-	#DIV/0!
17	Watershed Miscellaneous	-	-	-	#DIV/0!
1	Total Other Revenue	\$ -	\$ -	\$ -	#DIV/0!
2	Total Revenues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
	<u>Expenses</u>				
	Direct Expenses - Watershed				
3	Payroll Expenses - Watershed	-	-	-	#DIV/0!
4	Postage	-	-	-	#DIV/0!
5	Operating Supplies	-	-	-	#DIV/0!
6	Educational Materials	-	-	-	#DIV/0!
7	Contractual - Legal	-	-	-	#DIV/0!
8	Contractual - General Consulting	59,043.06	113,500.00	(54,456.94)	52.0%
9	GLC Two Stage Ditches	-	-	-	#DIV/0!
10	GLC Streambank	-	-	-	#DIV/0!
11	EPA Great Lakes Restoration Initiative Expense	-	-	-	#DIV/0!
12	Regional Prosperity Expense	-	-	-	#DIV/0!

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
13	GLC Sediment/Phosphorus Reduction Expense	-	-	-	#DIV/0!
14	Trash Free Waters Expense	-	-	-	#DIV/0!
15	Watershed Council Grant	-	-	-	#DIV/0!
16	MI CORP expenses	-	-	-	#DIV/0!
17	MCMP Resiliance Plan	-	-	-	#DIV/0!
18	Communications	-	-	-	#DIV/0!
19	Travel, Conferences, Seminars	-	-	-	#DIV/0!
20	MACC Meetings and Seminars	-	-	-	#DIV/0!
21	Miscellaneous Expense	-	-	-	#DIV/0!
22	Total Direct Expenses - Watershed	\$ 59,043.06	\$ 113,500.00	\$ (54,456.94)	52.0%
	Indirect Expenses				
23	Estimated overhead allocation to General Fund	-	-	-	#DIV/0!
24	Total Indirect Expenses	\$ -	\$ -	\$ -	#DIV/0!
25	Total Expenses	\$ 59,043.06	\$ 113,500.00	\$ (54,456.94)	52.0%
26	Excess of Revenues over Expenses	\$ 90,956.94	\$ 36,500.00	\$ 54,456.94	
	*Budget originally approved in June 2022				

Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC EXECUTIVE COMMITTEE

March 11, 2024

Policy Board

- ❖ Thomas Bird
- ❖ Nathan Bocks
- ❖ Jacob Bonnema
- ❖ Amanda Cooper
- ❖ Ken DeWeerd
- ❖ Jeff Franklin
- ❖ Jim Gerard
- ❖ Linda Howell
- ❖ John Kleinheksel
- ❖ Kevin Klynstra
- ❖ Al Nienhuis
- ❖ Terry Nienhuis
- ❖ Tom Oonk
- ❖ Pankaj Rajadhyaksha
- ❖ Mike Sabatino
- ❖ Jim Storey
- ❖ Russ Te Slaa
- ❖ Kurt Van Koevering

- ❖ Executive Committee

Present: Tom Oonk, Tom Bird, Nathan Bocks, Amanda Cooper and Jason Latham

- Jason discussed the need to hire a student intern for this summer to help with the Green Commute coordination, Non-Motorized Plan support and environmental initiatives with the ODC. The committee was supportive of the paid internship. Jason explained that many of the tasks the intern would be working on would be funded by the Consolidated Planning Grant through MDOT. All ODC work would be funded through the environmental budget. The MACC team will share the Job Description with Hope College and Grand Vall3y State University, as well as advertise the position on our website. Tom Bird suggested that the intern look to determine the long term impact of the Green Commute program to see if it is possible to quantify positive outcomes beyond the one week program. He also suggested that a written evaluation be developed to document the student intern's knowledge, skills and abilities that were gained the internship work experience.
- Jason discussed with the committee looking into updating the Employee Handbook. PTO and other benefits were discussed. The committee felt that the current PTO policy was updated in 2021 reflects the most recent trends in PTO hours accrued and carry-over from year to year. Jason discussed several state holidays that are not currently offered through the MACC. Mandy suggested that an additional "floating" holiday could be added. Tom Oonk shared that Zeeland Twp. has two floating holidays that are offered to their employees. Jason will modify the Handbook to include one floating holiday. The final item discussed would be to offer gym memberships to MACC staff. The monthly reimbursement amount would be at the discretion of the Executive Director and supported with receipts.
- The committee reviewed the draft strategic vision map and made suggestions. Jason used the strategic vision as a basis for his presentation to the Advocacy in Action presentation last month. The committee felt it would be good to revisit the vision map on a yearly basis.
- Jason let the committee know that ODC applied for a cleanup grant through the Huron River Watershed Council. Jason will work with Kelly to determine which grants are most advantageous for the MACC to work on. There are several factors that should be looked at when determining the value of a grant. The committee did not want to be in a position where we would need to hire new staff just to support a grant. Jason is looking into several grant opportunities. There are numerous grants available but not

enough time or match dollars to go after all of them. The Committee discussed the possibility of needing a grant writer in the future.

- Jason let the committee know that he had discussed the possibility of Blendon Twp. becoming a member of the MACC. MDOT suggested that Blendon look into GVMC considering there is already a small piece of urban area within their twp. The committee felt that we should not look into expanding into Blendon Twp. considering they are technically within the GVMC boundary already.

Next Meeting
April 8, 8:00 a.m.