

# **MACC** Macatawa Area Coordinating Council

*A Cooperative Effort Among Units of Government*

## **MACC POLICY BOARD**

January 9, 2023

12:00 pm

Holland Charter Township Fire Station  
131 Riley Street, Holland, MI 49424

### **Policy Board**

- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Kurt Van Koeveering
- Ottawa cty
- Olive twp
  
- ✦ Executive Committee

## **AGENDA**

### **I. ROLL CALL, INTRODUCTIONS AND APPROVAL OF MINUTES\*\*\***

### **II. PUBLIC COMMENTS**

### **III. CEP UPDATE**

### **IV. TRANSPORTATION PROGRAM**

A. FY 2023 – 2026 TIP Amendments\*\*\* (memo attached)

B. 2023 Safety Performance Measures\*\*\* (document attached)

C. Public Hearing – Public Participation Plan\*\*\* (memo & document attached)

D. MDOT/FHWA Comments

### **V. ADMINISTRATIVE ISSUES**

A. Financial Report

B. MACC Executive Committee Report

### **VI. MEMBERS' COMMENTS**

A. Host sharing about their community

B. Member questions or comments

### **VII. OTHER ISSUES AND ADJOURNMENT \*\*\***

Next Meeting: February 27, 2023

\*\*\* Action Item

**MACC POLICY BOARD**

November 28, 2022

12:00 pm

Laketown Township Hall

4338 Beeline Road, Holland, MI 49423

**Policy Board**

- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters
  
- ✦ Executive Committee

**MINUTES**

**BOARD PRESENT:** Tom Bird, Nathan Bocks, Joe Baumann, Steve Bulthuis, Amanda Cooper, Ken Deweerdt, Jeff Franklin, Linda Howell, Skip Keeter, Kevin Klynstra, Tom Oonk, Pankaj Rajadhyaksha, Mike Sabatino, Jim Storey, Luke Walters, Todd Wolters

**OTHERS PRESENT:** Jim Camenga (Videographer), Eric Dykstra (MACC), Kelly Goward (ODC Network), Tyler Kent (MDOT), Jason Latham (MACC), Alec Miller (MACC), Jason Sundell (MDOT), Kurt Van Koeving (OCRC), Judy Visscher (MACC)

**I. INTRODUCTIONS AND APPROVAL OF MINUTES**

**\*\*\*It was moved by Mr. Klynstra, supported by Mr. DeWeerd to approve the October 24, 2022 meeting minutes as written. Motion carried.**

**II. PUBLIC COMMENTS - none**

**III. PROJECT CLARITY UPDATE –** Ms. Goward presented an update on Project Clarity activities, the annual report on the phosphorus TMDL progress for Lake Macatawa, and the status of current Watershed grants. Phosphorus levels in Lake Macatawa measured by GVSU-AWRI in 2021 were the lowest since reporting began, and lake “clarity” was actually meeting goal. Current grants are wrapping up this year. The Watershed Management Plan will be revised in 2023, and will affect what new grants will be applied for. Pictures of recent rain garden installations/native plantings/coastline trash pickups were shown and discussed. Community input for the MCMP Resilience Plan was shared and will help craft the new revised Watershed Management Plan. A “student showcase” will be held Monday, December 5 at Hope College; flyers were distributed.

**IV. TRANSPORTATION PROGRAM**

A. FY 2023-2026 TIP Amendments – Mr. Miller presented details on the FY2023-2026 TIP amendments. All were presented and voted on at the recent Technical Advisory Committee (TAC) meeting. Mr. Wolters noted an error: line 4 project on the spreadsheet, should be “US 31” not “US 131”.

**\*\*\*It was moved by Mr. Bocks, supported by Ms. Howell to approve the FY2023-2026 TIP Amendments as presented, except for the correction of line 4 project as noted. Motion carried.**

B. FY 2023 Allocation Carryover Funding – Mr. Miller shared details on the extra approx. \$1M the MACC received. MDOT’s Jeff Franklin explained how and why the money became available. These funds must be allocated in FY2023; the TAC divvied up the funds to various area projects.

**\*\*\*It was moved by Mr. Storey, supported by Mr. Sabatino to approve the allocation of the carryover funds as presented Motion carried.**

C. Public Participation Plan – Mr. Miller shared that the 2018 Public Participation Plan has been updated by MACC staff, and is seeking to move it into its Public Comment period along with DRAFT approval. The official Public Hearing is scheduled to occur at the next Policy meeting (1/9/23). MACC staff will reach out personally to various stakeholders during the month of December to get their comments. Mr. Dykstra received credit for updating the relevant public stakeholder contact list from 40 to 90 contacts. The DRAFT is on the MACC website and is open for comments.

**\*\*\*It was moved by Mr. Bulthuis, supported by Ms. Cooper to approve the 2023 Pubic Participation Plan DRAFT and move it into its official Public Comment Period. Motion carried.**

D. TAC Chair Roles – Mr. Miller that Al Meshkin of Laketown Township is now Chair, and Kevin Plockmeyer of city of Zeeland is now Vice Chair.

E. MDOT/FHWA Comments – Mr. Kent shared that our region’s Trunkline Preservation Improvement Projects document is available on the MDOT website, with hard copies available closer to the end of December. The US 31 project has wrapped up, and the I-196 project first phase is complete, with the second phase to start next year.

## **V. ADMINISTRATIVE ISSUES**

A. Financial Report - Mr. Latham shared that the auditors were on site last week. The report will be shared when available next year. October’s financials look good.

B. MACC Executive Committee Report – Mr. Latham noted that the MACC received Cyber Security insurance, which initially was not going to be available. MACC liability was increased from \$1M to \$2M.

## **VI. MEMBERS’ COMMENTS**

A. Host sharing about their community – Ms. Howell shared that Laketown Township closed on the purchase of additional land at Wolters Woods, will enhance that township park. A raffle to win two tickets for a tour to the top of one of the Mackinac Bridge towers will be held at the Felt Mansion on December 17, 2022. Raffle tickets must be purchased in person before the drawing. More details are available on the Felt Mansion website. Proceeds from the raffle benefit Felt Mansion. A non-motorized trail from the Shangri-la mobile home park to the MDOT Park and Ride lot will be constructed in the future, partly with MACC funds

discussed above.

B. Member questions or comments - Mr. Bird acknowledged that Mr. Rajadhyaksha is present, and welcomed Mr. Kurt Van Koevering to the meeting. Mr. Van Koevering will be the Ottawa County Road Commission representative on the MACC Board beginning in January 2023.

A quick roundtable of the members present was held, noting events and projects in their respective areas, and thank you's to departing members Joe Baumann and Todd Wolters.

**VII. OTHER ISSUES AND ADJOURNMENT** – Mr. Bird acknowledged Mr. Rajadhyaksha's volunteer service "steering the MACC ship" through two years of rapid staff turnover. Much appreciated!

**\*\*\*It was moved by Mr. Bocks, supported by Mr. Keeter to adjourn the meeting. Motion carried.**

Next Meeting: January 9, Holland Township

# Memo

**To:** Policy Board

**From:** Alec Miller

**Date:** 01/04/2023

**Re:** FY 2023-2026 TIP Amendments

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Phase	Phase Status	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Reason for Amendment
2023	Local	207725	ACRC	146th Avenue	146th Avenue over South Branch Macatawa River, Str# 189, Allegan County	Bridge Replacement	Bridge Replacement	CON	Programmed	\$858,584	\$160,984	\$66,461	\$1,086,029	BRT	Cost Increase
2024	Multi-Modal	215787	MAX	Transit Capital	Areawide	SP1101-<30 foot replacement bus with or without lift	FY24 Carbon Reduction - SP1101 partial <30 foot replacement bus	NI	Programmed	\$223,000	\$55,750	\$0	\$278,750	CRSM	Cost Increase via 7/11/22 TAC
2026	Multi-Modal	215793	MAX	Transit Capital	Areawide	SP1101-<30 foot replacement bus with or without lift	FY26 Carbon Reduction - SP1101 partial <30 foot replacement bus	NI	Programmed	\$132,000	\$33,000	\$0	\$165,000	CRSM	Cost Increase via 7/11/22 TAC



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

PAUL C. AJEGBA  
 DIRECTOR

September 30, 2022

Dear Metropolitan Planning Organization Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you with the state targets for the federally required safety performance measures for calendar year 2023. MDOT appreciates the efforts your Metropolitan Planning Organization (MPO) has made to participate in the coordination process for the safety performance measure.

**State Safety Targets for Calendar Year 2023:**

<b>Safety Performance Measure (5 year rolling average)</b>	<b>Baseline Condition (2017-2021)</b>	<b>Calendar Year 2023 State Safety Targets</b>
Fatalities	1,041.8	1,105.6
Fatality Rate Per 100 million Vehicle Miles Traveled (VMT)	1.071	1.136
Serious Injuries	5,742.2	5,909.2
Serious Injury Rate per 100 million VMT	5.878	6.058
Nonmotorized Fatalities and Serious Injuries (Pedestrian and Bicycle)	752.0	743.4

Federal Law and regulations require that MPOs establish targets not later than 180 days after the State Department of Transportation establishes and reports state safety targets in the State Highway Safety Improvement Program (HSIP) annual report. MDOT submitted Michigan’s HSIP annual report on August 31, 2022. MPOs are now required to decide on their MPO safety targets for calendar year 2023 no later than February 27, 2023.

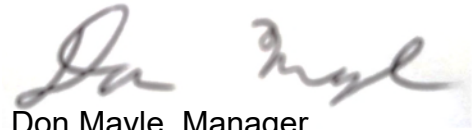
MPOs may support all the state safety targets, establish their own specific numeric targets for all the performance measures, or any combination. MPOs may support the state safety target for one or more individual performance measures and establish specific numeric targets for the other performance measures. Enclosed is a report documenting the background and analysis for the development of the safety targets.

Metropolitan Planning Organization Director  
Page 2  
September 30, 2022

Thank you for your participation in the performance measure coordination process.

If you have questions, please contact either me, or John Lanum, Supervisor, Statewide Planning Section, at 517-335-2949 or [LanumJ@michigan.gov](mailto:LanumJ@michigan.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Don Mayle". The signature is written in a cursive style and is positioned above the typed name.

Don Mayle, Manager  
Statewide Planning Section

Enclosure

cc: J. Lanum, MDOT  
A. Pickard, FHWA  
D. Parker, MDOT  
E. Kind, MDOT  
M. Bott, MDOT  
K. Travelbee, MDOT  
T. White, MDOT  
M. Toth, MDOT  
C. Newell, MDOT

**Resolution to Support Michigan Department of Transportation State  
Targets for Safety Performance Measures  
Resolution #23-01**

Resolution of the Macatawa Area Coordinating Council (MACC) Policy Committee approving revisions to the Transportation Improvement Program (TIP) for FY2023-2026.

**WHEREAS**, the Macatawa Area Coordinating Council has been designated by the Governor of the State of Michigan as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for the Holland/Zeeland, Michigan urbanized area; and

**WHEREAS**, the Highway Safety Improvement Program final rule (23 CRF Part 490) required States to set targets for five safety performance measures for calendar year 2023 by August 31, 2022

**WHEREAS**, the Michigan Department of Transportation (MDOT) has established targets for five performance measures based on five year rolling averages for:

1. Number of Fatalities,
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
3. Number of Serious Injuries,
4. Rate of Serious Injuries per 100 million VMT, and
5. Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries; and

**WHEREAS**, the MDOT initially coordinated the establishment of safety targets with the 14 Metropolitan Planning Organizations (MPOs) in Michigan through the monthly Target Coordination Meetings and through discussions at various meetings of the Michigan Transportation Planning Association, and

**WHEREAS**, the MDOT has officially adopted the state safety targets in the Highway Improvement Program annual report dated August 31, 2022 as shown in the table below:

**Michigan State Safety Targets for Calendar Year 2023**

<b>Safety Performance Measure</b>	<b>Baseline Condition (2017-2021)</b>	<b>Calendar Year 2023 State Safety Target</b>
Fatalities	1,041.8	1,105.6
Fatality Rate*	1.071	1.136
Serious Injuries	5,742.2	5,909.2
Serious Injury Rate*	5.878	6.058
Nonmotorized Fatalities & Serious Injuries	752.0	743.4

\*Per 100 million vehicle miles traveled

And;

**WHEREAS**, the Macatawa Area Coordinating Council may, within 180 days of the State establishing and reporting its safety targets, establish safety targets by agreeing to plan and program projects so that they



contribute toward the accomplishment of the state safety targets, or committing to a quantifiable target for each safety performance measure for their own metropolitan planning area,

**NOW THEREFORE BE IT RESOLVED**, that the Macatawa Area Coordinating Council has agreed to support the MDOT's state safety targets shown above for calendar year 2023, and

**BE IT FURTHER RESOLVED**, that the Macatawa Area Coordinating Council will plan and program projects that contribute to the accomplishment of state safety targets in its metropolitan planning area consisting of: the Cities of Holland and Zeeland; the Charter Townships of Holland and Zeeland; and the Townships of Fillmore, Laketown, Olive, Park, Port Sheldon.

Adopted this 9<sup>th</sup> day of January, 2023 by the Macatawa Area Coordinating Council Policy Committee at its regularly scheduled meeting.

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Tom Bird, Chairperson  
Macatawa Area Coordinating Council Policy Committee



# Memo

**To: Policy Board**

**From:** Alec Miller

**Date:** 01/04/2022

**Re:** Public Hearing – Public Participation Plan

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Prior to next Monday's Policy Meeting, the MACC asks that you please review the attached document of the **Final** Public Participation Plan.

During the meeting, the MACC will be holding an official public hearing for the new Public Participation Plan.

Once the hearing is closed, we ask that the Policy Board members make a motion to approve the Public Participation Plan (with any adjustments that may be made during the public hearing

**MACATAWA AREA COORDINATING COUNCIL  
COMBINED SUMMARY BUDGET COMPARISON  
October 1, 2022 - September 30, 2023**

**% of budget completed      25%**

		<b>Actual</b>	<b>Actual</b>	<b>Amount Over</b>	<b>YTD %</b>
		<b>Year to Date</b>	<b>FY 23 Budget*</b>	<b>(Under) Budget</b>	<b>of Budget</b>
	<b>Revenue</b>				
	<b>Governmental Funding:</b>				
1	Consolidated Planning Grant (PL112/5303)	\$ 49,212.85	\$ 310,072.00	\$ (260,859.15)	15.9%
2	CMAQ Clean Air	5,878.01	\$ 35,000.00	\$ (29,121.99)	16.8%
3	MDOT Funds - Asset Management	6,015.89	19,000.00	(12,984.11)	31.7%
4	MDOT Data Collection	4,900.90	17,000.00	(12,099.10)	28.8%
5	MDOT STP I 96 Pedestrian Crossing	6,460.27	80,000.00	(73,539.73)	8.1%
6	RPI Grant Income	-	-	-	#DIV/0!
7	EPA Funds Great Lakes Restoration Initiative	-	-	-	#DIV/0!
8	Trash Free Waters EPA	-	-	-	#DIV/0!
9	MI Corp Grant	-	-	-	#DIV/0!
10	Tulip Intercounty Drain	-	-	-	#DIV/0!
11	Egle Coastal Mgt	-	-	-	#DIV/0!
12	GLC Sediment/Phosphorus Reduction	-	-	-	#DIV/0!
13	<b>Total Governmental Funding</b>	<b>\$ 72,467.92</b>	<b>\$ 461,072.00</b>	<b>\$ (388,604.08)</b>	<b>15.7%</b>
	<b>Jurisdictional Dues:</b>				
14	Allegan County Commission	1,718.23	\$ 1,718.23	-	100.0%
15	Allegan County Road Commission	4,875.00	\$ 4,875.00	-	100.0%
16	Fillmore Township Contribution	2,761.00	\$ 2,761.00	-	100.0%
17	Holland City Contribution	33,366.00	\$ 33,366.00	-	100.0%
18	Holland Charter Township Contribution	37,979.00	\$ 37,979.00	-	100.0%
19	Max Dues Contribution	6,000.00	\$ 6,000.00	-	100.0%
20	Laketown Township Contribution	5,797.00	\$ 5,797.00	-	100.0%
21	Olive Township Contribution	5,189.00	\$ 5,189.00	-	100.0%
22	Ottawa County Commission	12,033.09	\$ 12,033.09	-	100.0%
23	Ottawa County Road Commission	13,500.00	\$ 13,500.00	-	100.0%
24	Park Township Contribution	18,686.00	\$ 18,686.00	-	100.0%
25	Port Sheldon Township Contribution	4,598.00	\$ 4,598.00	-	100.0%
26	Zeeland Charter Township Contribution	11,077.00	\$ 11,077.00	-	100.0%
27	Zeeland City Contribution	5,559.00	\$ 5,559.00	-	100.0%
28	<b>Total Jurisdictional Dues</b>	<b>\$ 163,138.32</b>	<b>\$ 163,138.32</b>	<b>\$ -</b>	<b>100.0%</b>
	<b>Watershed/Stormwater Dues:</b>				
29	Allegan County Commission	1,640.17	1,640.17	-	100.0%
30	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
31	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
32	Holland City Contribution	31,850.27	31,850.27	-	100.0%
33	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
34	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
35	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
36	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
37	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
38	Park Township Contribution	17,837.15	17,837.15	-	100.0%
39	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
40	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
41	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
42	<b>Total Watershed/Stormwater Dues</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>100.0%</b>
	<b>Other Revenue:</b>				
43	Investment Income/Refund State of MI	1,916.07	1,400.00	516.07	137%
44	Community Enhancement	36,242.00	42,916.00	(6,674.00)	84%
45	Watershed Miscellaneous	646.83	-	646.83	#DIV/0!
46	Private Contributions - Watershed	-	-	-	#DIV/0!
47	<b>Total Other Revenue</b>	<b>\$ 38,804.90</b>	<b>\$ 44,316.00</b>	<b>\$ (5,511.10)</b>	<b>87.6%</b>
48	<b>Total Revenues</b>	<b>\$ 424,411.14</b>	<b>\$ 818,526.32</b>	<b>\$ (394,115.18)</b>	<b>51.9%</b>
	<b>Expenses</b>				
	<b>Direct Expenses - Transportation</b>				
49	Payroll Expenses - Transportation	58,585.23	268,748.46	(210,163.23)	21.8%
50	Postage	-	350.00	(350.00)	0.0%
51	Operating Supplies	-	450.00	(450.00)	0.0%
52	Capital Expenditures/Computer Equipment	-	10,000.00	(10,000.00)	0.0%
53	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
54	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
55	Contractual - Clean Air Program	-	22,000.00	(22,000.00)	0.0%
56	Contractual - Data Collection/Analysis	-	16,000.00	(16,000.00)	0.0%
57	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
58	Contractual - Asset Management Program	35.63	17,000.00	(16,964.37)	0.2%
59	Pedestrian Crossing Expense	-	90,000.00	(90,000.00)	0.0%
60	Communications	365.00	2,200.00	(1,835.00)	16.6%
61	Travel, Conferences, Seminars	42.50	6,000.00	(5,957.50)	0.7%
62	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
63	Printing Expense - General	-	750.00	(750.00)	0.0%
64	Miscellaneous Expense (public notices, etc.)	-	1,000.00	(1,000.00)	0.0%
65	Dues & Subscriptions	-	2,500.00	(2,500.00)	0.0%
66	<b>Total Direct Expenses - Transportation</b>	<b>\$ 60,928.36</b>	<b>\$ 457,498.46</b>	<b>\$ (396,570.10)</b>	<b>13.3%</b>
	<b>Direct Expenses - Watershed</b>				
67	Payroll Expenses - Watershed	-	12,007.34	(12,007.34)	0.0%
68	Postage	-	-	-	#DIV/0!
69	Operating Supplies	-	3,000.00	(3,000.00)	0.0%
70	Educational Materials	-	-	-	#DIV/0!
71	Contractual - Legal	-	-	-	#DIV/0!
72	Contractual - General Consulting	29,189.44	113,500.00	(84,310.56)	25.7%
73	GLC Two Stage Ditches	-	-	-	#DIV/0!
74	GLC Streambank	-	-	-	#DIV/0!
75	GLRI Stormwater Expenses	3,655.04	-	3,655.04	#DIV/0!
76	Regional Prosperity Expense	5,744.68	-	5,744.68	#DIV/0!
77	GLC Sediment/Phosphorus Reduction Expense	88,723.08	-	88,723.08	#DIV/0!
78	Trash Free Waters Expense	2,475.11	-	2,475.11	#DIV/0!
79	Watershed Council Grant	-	-	-	#DIV/0!
80	MI CORP expenses	-	-	-	#DIV/0!
81	Communications	-	-	-	#DIV/0!
82	MCMP Resilience Plan	7,250.01	-	7,250.01	#DIV/0!
83	Travel, Conferences, Seminars	-	1,000.00	(1,000.00)	0.0%
84	MACC Meetings and Seminars	-	1,000.00	(1,000.00)	0.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
85	Miscellaneous Expense	-	5,500.00	(5,500.00)	0.0%
86	<b>Total Direct Expenses - Watershed</b>	<b>\$ 137,037.36</b>	<b>\$ 136,007.34</b>	<b>\$ 1,030.02</b>	<b>100.8%</b>
	<b>Indirect Expenses</b>				
87	Payroll Expenses - Indirect	3,583.21	37,781.26	(34,198.05)	9.5%
88	Postage	58.83	2,600.00	(2,541.17)	2.3%
89	Operating Supplies	495.41	5,000.00	(4,504.59)	9.9%
90	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
91	Audit Fee	9,000.00	10,000.00	(1,000.00)	90.0%
92	Budget/Accounting	4,620.00	15,000.00	(10,380.00)	30.8%
93	Contractual - Legal	220.00	3,000.00	(2,780.00)	7.3%
94	Contractual - Consulting	1,546.00	2,500.00	(954.00)	61.8%
95	Communications	457.55	4,000.00	(3,542.45)	11.4%
96	Travel, Conferences, Seminars	78.29	1,000.00	(921.71)	7.8%
97	MACC Meetings and Seminars	1,229.52	7,000.00	(5,770.48)	17.6%
98	Printing	147.41	500.00	(352.59)	29.5%
99	Bank Service Charges	75.00	500.00	(425.00)	15.0%
100	Copier Expenses	750.83	7,500.00	(6,749.17)	10.0%
101	Insurance--Property/Officers/Worker's Comp	6,859.00	3,600.00	3,259.00	190.5%
102	Public Utilities	1,284.97	9,000.00	(7,715.03)	14.3%
103	Building Maintenance	2,332.75	13,000.00	(10,667.25)	17.9%
104	Office Equipment Maintenance	248.40	2,500.00	(2,251.60)	9.9%
105	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
106	Miscellaneous Expenses	30.08	2,000.00	(1,969.92)	1.5%
107	Education and Training	-	1,000.00	(1,000.00)	0.0%
108	Dues and Subscriptions	774.63	1,000.00	(225.37)	77.5%
108	Community Enhancement Expenses	18,000.00	47,902.60	(29,902.60)	37.6%
109	<b>Total Indirect Expenses</b>	<b>\$ 51,791.88</b>	<b>\$ 190,883.86</b>	<b>\$ (139,091.98)</b>	<b>27.1%</b>
110	<b>Total Expenses</b>	<b>\$ 249,757.60</b>	<b>\$ 784,389.66</b>	<b>\$ (534,632.06)</b>	<b>31.8%</b>
111	<b>Excess of Revenues over Expenses</b>	<b>\$ 174,653.54</b>	<b>\$ 34,136.66</b>	<b>\$ 140,516.88</b>	
	*Budget originally approved in June 2022				
	**MACC members are reminded to budget 20% of their jurisdictional dues for the Local Match Contingency Fund.				

**MACATAWA AREA COORDINATING COUNCIL**

**GENERAL FUND BUDGET COMPARISON**

**October 1, 2022 - September 30, 2023**

				<i>% of budget completed</i>	<b>25%</b>
		<b>Actual</b>	<b>Actual</b>	<b>Amount Over</b>	<b>YTD %</b>
		<b>Year to Date</b>	<b>FY 21 Budget*</b>	<b>(Under) Budget</b>	<b>of Budget</b>
<b><u>Revenue</u></b>					
<b>Governmental Funding:</b>					
1	Consolidated Planning Grant (PL112/5303)	\$ 49,212.85	\$ 310,072.00	\$ (260,859.15)	15.9%
2	CMAQ-Clean Air	\$ 5,878.01	\$ 35,000.00	\$ (29,121.99)	16.8%
3	MDOT Funds - Asset Management	6,015.89	19,000.00	(12,984.11)	31.7%
4	MDOT Data Collection	4,900.90	17,000.00	(12,099.10)	28.8%
5	MDOT STP I 96 Pedestrian Crossing	6,460.27	80,000.00	(73,539.73)	8.1%
6	<b>Total Governmental Funding</b>	<b>\$ 72,467.92</b>	<b>\$ 461,072.00</b>	<b>\$ (388,604.08)</b>	<b>15.7%</b>
<b>Jurisdictional Dues:</b>					
7	Allegan County Commission	1,718.23	1,718.23	-	100.0%
8	Allegan County Road Commission	4,875.00	4,875.00	-	100.0%
9	Fillmore Township Contribution	2,761.00	2,761.00	-	100.0%
10	Holland City Contribution	33,366.00	33,366.00	-	100.0%
11	Holland Charter Township Contribution	37,979.00	37,979.00	-	100.0%
12	Max Dues Contribution	6,000.00	6,000.00	-	100.0%
13	Laketown Township Contribution	5,797.00	5,797.00	-	100.0%
14	Olive Township Contribution	5,189.00	5,189.00	-	100.0%
15	Ottawa County Commission	12,033.09	12,033.09	-	100.0%
16	Ottawa County Road Commission	13,500.00	13,500.00	-	100.0%
17	Park Township Contribution	18,686.00	18,686.00	-	100.0%
18	Port Sheldon Township Contribution	4,598.00	4,598.00	-	100.0%
19	Zeeland Charter Township Contribution	11,077.00	11,077.00	-	100.0%
20	Zeeland City Contribution	5,559.00	5,559.00	-	100.0%
21	<b>Total Jurisdictional Dues</b>	<b>\$ 163,138.32</b>	<b>\$ 163,138.32</b>	<b>\$ -</b>	<b>100.0%</b>
<b>Other Revenue:</b>					
22	Community Enhancement	36,242.00	42,916.00	(6,674.00)	84.4%
23	Investment Income	1,916.07	1,400.00	516.07	137%
24	<b>Total Other Revenue</b>	<b>\$ 38,158.07</b>	<b>\$ 44,316.00</b>	<b>\$ (6,157.93)</b>	<b>\$ 2.21</b>
25	<b>Total Revenues</b>	<b>\$ 273,764.31</b>	<b>\$ 668,526.32</b>	<b>\$ (394,762.01)</b>	<b>41.0%</b>
<b><u>Expenses</u></b>					
<b>Direct Expenses - Transportation</b>					
26	Payroll Expenses - Transportation	58,585.23	268,748.46	(210,163.23)	21.8%
27	Postage	-	350.00	(350.00)	0.0%
28	Operating Supplies	-	450.00	(450.00)	0.0%
29	Capital Expenditures/Computer Equipment	-	10,000.00	(10,000.00)	0.0%
30	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
31	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
32	Contractual - Clean Air Program	-	22,000.00	(22,000.00)	0.0%
33	Contractual - Data Collection/Analysis	-	16,000.00	(16,000.00)	0.0%
34	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
35	Contractual - Asset Management Program	35.63	17,000.00	(16,964.37)	0.2%
36	Contractual - Asset Management Program		90,000.00	(90,000.00)	0.0%
36	Communications	365.00	2,200.00	(1,835.00)	16.6%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	Travel, Conferences, Seminars	42.50	6,000.00	(5,957.50)	0.7%
38	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
39	Printing Expense - General	-	750.00	(750.00)	0.0%
40	Miscellaneous Expense (public notices, etc.)	-	1,000.00	(1,000.00)	0.0%
41	Dues & Subscriptions	-	2,500.00	(2,500.00)	0.0%
42	<b>Total Direct Expenses - Transportation</b>	<b>\$ 60,928.36</b>	<b>\$ 457,498.46</b>	<b>\$ (396,570.10)</b>	<b>13.3%</b>
	<b>Indirect Expenses</b>				
43	Payroll Expenses - Indirect	3,583.21	37,781.26	(34,198.05)	9.5%
44	Postage	58.83	2,600.00	(2,541.17)	2.3%
45	Operating Supplies	495.41	5,000.00	(4,504.59)	9.9%
46	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
47	Audit Fee	9,000.00	10,000.00	(1,000.00)	90.0%
48	Budget/Accounting	4,620.00	15,000.00	(10,380.00)	30.8%
49	Contractual - Legal	220.00	3,000.00	(2,780.00)	7.3%
50	Contractual - Consulting	1,546.00	2,500.00	(954.00)	61.8%
51	Communications	457.55	4,000.00	(3,542.45)	11.4%
52	Travel, Conferences, Seminars	78.29	1,000.00	(921.71)	7.8%
53	MACC Meetings and Seminars	1,229.52	7,000.00	(5,770.48)	17.6%
54	Printing	147.41	500.00	(352.59)	29.5%
55	Bank Service Charges	75.00	500.00	(425.00)	15.0%
56	Copier Expenses	750.83	7,500.00	(6,749.17)	10.0%
57	Insurance--Property/Officers/Worker's Comp	6,859.00	3,600.00	3,259.00	190.5%
58	Public Utilities	1,284.97	9,000.00	(7,715.03)	14.3%
59	Building Maintenance	2,332.75	13,000.00	(10,667.25)	17.9%
60	Office Equipment Maintenance	248.40	2,500.00	(2,251.60)	9.9%
61	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
62	Miscellaneous Expenses	30.08	2,000.00	(1,969.92)	1.5%
63	Education and Training	-	1,000.00	(1,000.00)	0.0%
64	Dues and Subscriptions	774.63	1,000.00	(225.37)	77.5%
65	Community Enhancement Expense	18,000.00	47,902.60	(29,902.60)	
65	<b>LESS: estimated overhead allocation from Watershed</b>	-	-	-	#DIV/0!
66	<b>Total Indirect Expenses</b>	<b>\$ 51,791.88</b>	<b>\$ 190,883.86</b>	<b>\$ (139,091.98)</b>	<b>27.1%</b>
67	<b>Total Expenses</b>	<b>\$ 112,720.24</b>	<b>\$ 648,382.32</b>	<b>\$ (535,662.08)</b>	<b>17.4%</b>
68	<b>Excess of Revenues over Expenses</b>	<b>\$ 161,044.07</b>	<b>\$ 20,144.00</b>	<b>\$ 140,900.07</b>	
	*Budget originally approved in June 2022				

**MACATAWA AREA COORDINATING COUNCIL**

**WATERSHED BUDGET COMPARISON**

**October 1, 2022 - September 30, 2023**

				<i>% of budget completed</i>	<b>100%</b>
		<b>Actual</b>	<b>Actual</b>	<b>Amount Over</b>	<b>YTD %</b>
		<b>Year to Date</b>	<b>FY 21 Budget*</b>	<b>(Under) Budget</b>	<b>of Budget</b>
<b><u>Revenue</u></b>					
<b>Governmental Funding:</b>					
1	EPA Funds Great Lakes Restoration Initiative	-	-	-	#DIV/0!
2	EPA Trash Free Waters	-	-	-	#DIV/0!
3	MI Corp Grant	-	-	-	#DIV/0!
4	Tulip Intercounty Drain	-	-	-	#DIV/0!
5	Eagle Costgal Mgt	-	-	-	#DIV/0!
6	GLC Sediment/Phosphorus Reduction	-	-	-	#DIV/0!
7	<b>Total Governmental Funding</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Watershed/Stormwater Dues:</b>					
8	Allegan County Commission	1,640.17	1,640.17	-	100.0%
9	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
10	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
11	Holland City Contribution	31,850.27	31,850.27	-	100.0%
12	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
13	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
14	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
15	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
16	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
17	Park Township Contribution	17,837.15	17,837.15	-	100.0%
18	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
19	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
20	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
21	<b>Total Watershed/Stormwater Dues</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>100.0%</b>
<b>Other Revenue:</b>					
22	Private Contributions - Watershed	-	-	-	#DIV/0!
23	Watershed Miscellaneous	646.83	-	646.83	#DIV/0!
24	RPI Grant Income	-	-	-	#DIV/0!
25	<b>Total Other Revenue</b>	<b>\$ 646.83</b>	<b>\$ -</b>	<b>\$ 646.83</b>	<b>#DIV/0!</b>
26	<b>Total Revenues</b>	<b>\$ 150,646.83</b>	<b>\$ 150,000.00</b>	<b>\$ 646.83</b>	<b>100.4%</b>
<b><u>Expenses</u></b>					
<b>Direct Expenses - Watershed</b>					
27	Payroll Expenses - Watershed	-	12,007.34	(12,007.34)	0.0%
28	Postage	-	-	-	#DIV/0!
29	Operating Supplies	-	3,000.00	(3,000.00)	0.0%
30	Educational Materials	-	-	-	#DIV/0!
31	Contractual - Legal	-	-	-	#DIV/0!
32	Contractual - General Consulting	29,189.44	113,500.00	(84,310.56)	25.7%
33	GLC Two Stage Ditches	-	-	-	#DIV/0!
34	GLC Streambank	-	-	-	#DIV/0!
35	EPA Great Lakes Restoration Initiative Expense	3,655.04	-	3,655.04	#DIV/0!
36	Regional Prosperity Expense	5,744.68	-	5,744.68	#DIV/0!



		<b>Actual</b>	<b>Actual</b>	<b>Amount Over</b>	<b>YTD %</b>
		<b>Year to Date</b>	<b>FY 21 Budget*</b>	<b>(Under) Budget</b>	<b>of Budget</b>
37	GLC Sediment/Phosphorus Reduction Expense	88,723.08	-	88,723.08	#DIV/0!
38	Trash Free Waters Expense	2,475.11	-	2,475.11	#DIV/0!
39	Watershed Council Grant	-	-	-	#DIV/0!
40	MI CORP expenses	-	-	-	#DIV/0!
41	MCMP Resilience Plan	7,250.01	-	7,250.01	#DIV/0!
42	Communications	-	-	-	#DIV/0!
43	Travel, Conferences, Seminars	-	1,000.00	(1,000.00)	0.0%
44	MACC Meetings and Seminars	-	1,000.00	(1,000.00)	0.0%
45	Miscellaneous Expense	-	5,500.00	(5,500.00)	0.0%
46	<b>Total Direct Expenses - Watershed</b>	<b>\$ 137,037.36</b>	<b>\$ 136,007.34</b>	<b>\$ 1,030.02</b>	<b>100.8%</b>
	<b>Indirect Expenses</b>				
47	Estimated overhead allocation to General Fund	-	-	-	#DIV/0!
48	<b>Total Indirect Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
49	<b>Total Expenses</b>	<b>\$ 137,037.36</b>	<b>\$ 136,007.34</b>	<b>\$ 1,030.02</b>	<b>100.8%</b>
50	<b>Excess of Revenues over Expenses</b>	<b>\$ 13,609.47</b>	<b>\$ 13,992.66</b>	<b>\$ (383.19)</b>	
	*Budget originally approved in June 2022				



# Macatawa Area Coordinating Council

*A Cooperative Effort Among Units of Government*

## MACC EXECUTIVE COMMITTEE

January 3, 2023

### Policy Board

- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Jeff Franklin
- Jim Gerard
- Linda Howell
- John Kleinheksel
- ✦ Kevin Klynstra
- ✦ Terry Nienhuis
- ✦ \*Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Kurt Van Koevering
- Ottawa Cty
- Olive Twp
- ✦ Executive Committee

Present: Terry Nienhuis, Kevin Klynstra, Tom Oonk, Jim Storey, Pankaj Rajadhyaksha, Amanda Cooper (Zoom) and Jason Latham

- Jason gave a brief update on the audit saying that all information has been given to the auditors and he anticipates reporting the findings at the March Policy Board Meeting.
- Jason discussed the I-196BL Pedestrian Study and MDOT's pavement rehabilitation project scheduled to be obligated this year. MDOT has modified the scope of the project to include reconstruction of the BL from US-31 to Paw Paw Ave. The remaining project limits from Paw Paw Ave. to 88<sup>th</sup> Ave. will include concrete joint repair with asphalt shoulder resurfacing. The MACC steering team will look to meet with MDOT and Rep. Brad Slagh to make a recommendation on moving forward with the project as scoped.
- Jason met with BHS Insurance last week and went over the MACC's Priority Health and Principal Renewals. Effective February 1, 2023, our renewal rates for Life and LTD with Principal are increasing. Life will increase by 19.5% which equates to a monthly increase of approximately \$2. LTD will increase by 25% which equates to a monthly increase of approximately \$23. STD rates will remain the same – no increase. The Priority Health increase will be 8.3% (\$11,908 per year to \$12, 897).
- Jason gave an update regarding the FY23 Safety Performance measures. The TAC recommended moving forward with the MACC adopting MDOT's safety targets.
- Jason gave a brief update regarding a marking research project that was prepared for the MACC by Louisa Hall, a MSU graduate student. The purpose of the project was to gather data to determine the awareness of, and attitudes towards local governmental organization including the MACC, understand the public's usage of non-motorized and motorized transportation, and gage the likelihood of the public to participate in local government meetings. The TAC strongly suggested that Louisa present her findings to the Policy Board.
- Tom Bird gave the committee a performance evaluation example that could be used to evaluate the Director's performance at the next Executive Committee meeting. Jason said that he would prepare a list of accomplishments completed during his first year as Director. Jason will also include goals he would like for his staff to pursue in 2023.

Next Executive Committee Meeting: February 14, 2023 – 8:30 a.m