

Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

September 26, 2022

12:00 pm

Park Township Hall

52 152nd Avenue, Holland MI 49424

Policy Board

- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

AGENDA

I. INTRODUCTIONS AND APPROVAL OF MINUTES ***

II. PUBLIC COMMENTS

III. MOMENT FOR HANNES MEYERS, JR. - Pankaj

IV. TRANSPORTATION PROGRAM

A. FY 2023-2026 TIP Amendments ***

The MACC staff is seeking your approval for FY2023-2026 TIP amendments.

B. I-196 BL Crossing Study RFP – CDM Smith ***

The MACC staff is seeking your approval to work with legal counsel to enter into a contract with CDM Smith.

C. Billboard Advertisements ***

The MACC staff is seeking your approval of a \$14,550 contract with Adams Outdoor Advertising of Michigan.

D. Green Commute Results

The MACC staff will share the results of our FY 2022 Green Commute Week program.

E. MDOT/FHWA Comments

V. ADMINISTRATIVE ISSUES

A. Financial Report

B. MACC Executive Committee Report

C. MACC Holding – annual board meeting and election of officers (to follow immediately after the Policy Meeting adjourns today. All township and city members are invited.)

VI. MEMBERS' COMMENTS

A. Host sharing about their community

B. Member questions or comments

VII. OTHER ISSUES AND ADJOURNMENT ***

Next Meeting: October 24, Holland Energy Park, One Energy Parkway, Holland, MI 49423

*** Action Item



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

August 22, 2022

12:00 pm

Fillmore Township Hall

4219 52nd Street, Holland, MI 49423

MINUTES

BOARD PRESENT: Tom Bird, Joe Baumann, Nathan Bocks, Ken Deweerdt, Jim Gerard, Kevin Klynstra, Terry Nienhuis, Tom Oonk, Pankaj Rajadhyaksha, Mike Sabatino, Jim Storey, Russ TeSlaa

OTHERS PRESENT: Jim Camenga (Videographer), Eric Dykstra (MACC), Tyler Kent (MDOT), Jason Latham (MACC), Alec Miller (MACC), Judy Visscher (MACC), Luke Walters (MDOT)

Policy Board

- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- ✦ Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

I. INTRODUCTIONS AND APPROVAL OF MINUTES

*****It was moved by Mr. Nienhuis, supported by Mr. Klynstra to approve the July 25, 2022 meeting minutes as written. Motion carried.**

II. PUBLIC COMMENTS - none

III. CEP UPDATE – Mr. Latham shared a summary of the last Community Enhancement Program Board meeting: two applications were reviewed; Park Township for a camera system at Holland State Park and Boys and Girls Club for support of their Migrant Summer Club program. Park Township's request was discussed, and tabled until the next CEP meeting, when Howard Fink can provide more details. The Boys and Girls Club request for \$10,000 was discussed and approved. He encouraged all MACC members to get the word out that grant money is available for projects/programs.

Ms. Visscher gave a summary of the Holland Symphony Mariachi concert that the CEP co-sponsored on August 13, 2022. Very successful for the second year in a row, even with a change in venue due to rain. Mr. Latham requested that the YouTube link to the concert be sent out to MACC members via email.

IV. TRANSPORTATION PROGRAM

A. 2022 PASER Ratings Update – Mr. Dykstra gave details on what PASER is, how it is done, and this year's results overall, and for the individual member areas. The presentation slides had a glitch; Mr. Dykstra will send each MACC member the slide data pertaining to their specific area. This data will be sent to the FHWA and MDOT for their evaluation for future road projects. Mr. Wolters inquired about renting the PASER vehicle for MACC members to rate roads in their area that are not on the official PASER list. Mr. Latham will help make arrangements for whoever is interested in doing this. This data will be put on the MACC website.

B. MDOT/FHWA Comments - Mr. Kent gave an update on the US-31 project, which is still on schedule.

V. ADMINISTRATIVE ISSUES

A. Financial Report – Mr. Latham shared that we are on track budget-wise. He shared that working with GVMC on the PASER work helps financially and logistically. If there are any budget items members would like to see, or like to see differently, let Mr. Latham know. Two firms responded to our RFP for performing traffic counts; DLZ was chosen for the work at \$12,500, which is within budget.

B. MACC Executive Committee Report – Mr. Latham shared highlights of the last meeting: the pedestrian crossing study RFP was posted last Friday, Green Commute is going well, with results available for next board meeting, Cost of Living adjustment is due this month (Mr. Latham is putting together a “wage scale” for the MACC employees), and a summary of the successful MTPA conference this past July. He also announced Mr. Walters was awarded for his work with MPO’s (especially the MACC!) at the conference.

VI. MEMBERS’ COMMENTS

A. Host sharing about their community – Mr. DeWeerdts welcomed the MAAC back to Fillmore Township after a 3-year absence! He gave a background on the township, which is 80% zoned agricultural, with 3743 acres set aside for “farmland preservation”, with limited new housing being built. Corn, soybeans, wheat, and hay are the main crops. Livestock includes hogs, turkeys, poultry, and some dairy and beef. Improvements are planned for 12 miles of township roadways, using well-supported millages. One full-time police officer is shared with Overisel Township, also well-supported by millages. Two parks are also in the township, one of which connects to ODC Network properties. M40 is the main traffic corridor, which has presented many challenges this year. He generously brought cartons of Grade A, cage free, brown eggs, fresh from the farm for all to take home today!

B. Member questions or comments – Mr. Wolters brought up that solar companies are pressuring Olive Township for installations – asked members to be alert and share any experiences, and how they are dealing with the issue.

VII. OTHER ISSUES AND ADJOURNMENT ***

NOTE: MACC Holding annual meeting will immediately follow the September Policy meeting

*****It was moved by Mr. DeWeerdts, supported by Mr. Bocks to adjourn the meeting. Motion carried.**

Next Meeting: September 26, Park Township

Hannes Meyers Jr.

HOLLAND - Honorable Judge Hannes "Mike" Meyers, Jr. (ret.), age 89, of Holland, Michigan, went to be with his Lord and Savior Sunday, September 4, 2022. Hannes was born on December 11, 1932 in Norton Township (Norton Shores), Michigan to the late Hannes, Sr. and Anna (Baker) Meyers. He was the first of five children. Hannes and Marjorie (Rodabaugh) were married 64 years ago in Williamstown, Ohio. They made their home in Zeeland for 21 years until moving to Holland in 1980. They were blessed with three sons and have 10 grandchildren and 4 great grandchildren.



Hannes received a BA in political science and history from Calvin College and JD from the University of Michigan Law School. He joined the law firm of Galien and Roper in 1959. He incorporated Russ' Restaurants, the former Prince Corporation (Johnson Controls), Evergreen Commons and Freedom Village among his more notable private and non-profit clients. He served as city attorney for the cities of Zeeland, Hudsonville, Allegan, Plainwell, Otsego and Ferrysburg as well as the townships of Olive and Blendon. After 34 years practicing law, he served as a judge in Ottawa County 58th District Court 1992-2002. After retirement he served as a visiting judge in Ottawa, Kent and Muskegon counties until 2016.

His professional affiliations included the Ottawa County Bar Association as past president, Michigan Bar Association, Michigan District Judges Association and National Judicial College. He was admitted to practice in the United States Supreme Court in 1985.

Hannes also volunteered his time in public service and with area non-profits. He served as a member of the Michigan State Transportation Commission from 1978-1992, including as chair, and was inducted to the Michigan Department of Transportation Hall of Honor in 1994 (and even has a rest area named after him on I-196). He also served for 19 years on the Macatawa Area Coordinating Council along with many intergovernmental committees improving public services to area communities. He also served on the Holland-Zeeland Community Foundation Board and P. Buckley Moss Foun-

ation, each for 10 years. For 63 years, until his passing, he was a member, including past president, of the Zeeland Rotary Club. His life exemplified the motto "Service Above Self." He was a member of the Christian Reformed World Relief Committee and in 1972 participated in a month-long mission trip traveling around the world. Hannes was a long-time member of Harderwyk Christian Reformed Church.

He had fond memories of spending summers at the family cottage on Lake Michigan and, later, living on Lake Macatawa. He loved to take family trips every summer, traveling with Marj all over the world and, after retirement, to Florida for a month each spring to visit friends and relatives. Hannes especially enjoyed taking a "Tiger Cruise" on the USS Carl Vincent aircraft carrier from Hawaii to San Diego with nephew Dan Meyers who served on the Navy ship. He also enjoyed flying and auto racing and went to the Indy 500 for 50 years straight with his law partners and colleagues. He was also an ardent University of Michigan football fan holding season tickets for 38 years. Go Blue!

Hannes will be greatly missed by his sons Hannes "Skip" Meyers, IV., Steven A. Meyers and Mark C. Meyers, daughters-in-law Barb (Skip) Meyers and Melissa (Mark) Meyers, grandchildren Hannes, V., Bethanie (Alden) Boven, Autumn (Tyler) Valicevic, Lauren Vonk, Kaylee (Aaron) DeBoer, Jillian (Sari) Rahal, Chelsea Meyers, Delaney Meyers, Kyla Meyers and Sophia Meyers and great grandchildren Hadley Boven, Harper Boven, Quinn Rahal, Ruth Gagnon. He is survived by brother Gerald L. (DeeAnne) Meyers, C. Edward "Butch" (Susan) Meyers and sister-in-law Alice Schoenbach and many cousins, nieces, nephews and friends.

He is preceded in death by his brother Klaas (Alice) Meyer, sister Marilyn A. Meyers and daughter-in-law Darlene K. (Skip) Meyers.

Funeral services will be 11 am Monday (September 12) at Harderwyk Ministries, 1627 West Lakewood Blvd. Burial will be in Lakewood Cemetery. Visitation will be 2-4 pm Sunday (September 11) at the Dykstra Funeral Home-Northwood Chapel, 295 Douglas Avenue. Memorial contributions may be made to Harderwyk Ministries or Hospice of Holland. For an online registry, visit www.dykstrafuneralhome.com



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

Memo

To: Policy Board

From: Alec Miller

Date: 09/21/2022

Re: FY 2023-2026 TIP Amendments

The MACC staff is seeking your approval for the following FY23-26 amendment. (ACTION REQUIRED)

JN: 209821 – 96th Ave. over Black River Tributary, Str.# 8812, Ottawa County. The project description is “bridge replacement”. This is simply a budget increase and a year change. (ACTION REQUIRED)

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Phase	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Federal Amendment Type	Total Job Cost	Total Job Cost Incl Non LAP
2022	Local	209821	Ottawa County	96th Avenue	96th Avenue over Black River Tributary, Str# 8812 - Ottawa County	0.000	Bridge Replacement	CON	\$2,376,000	\$297,000	\$297,000	\$2,970,000	BRT	Phase Budget equal or over 24%	\$2,970,000.00	\$3,551,000.00



Memo

To: Policy Board

From: Alec Miller

Date: 09/21/2022

Re: I-196 BL Crossing Study RFP – CDM Smith

The MACC staff is seeking your approval to work with legal counsel to enter into a contract with CDM Smith. (ACTION REQUIRED)

The MACC has chosen CDM Smith Consulting's Proposal for the I-196 BL Crossing Study. The final total fee estimate is **\$99,901.17** (\$100,000 budget was approved at 7/25/22 Policy Meeting)

MACC Macatawa Area
Coordinating Council
A Cooperative Effort Among Units of Government

Memo

To: Policy Board

From: Alec Miller

Date: 09/21/2022

Re: Billboard Advertisements

The MACC staff is seeking your approval of a \$14,550 contract with Adams Outdoor Advertising of Michigan. (ACTION REQUIRED)

The MACC will be using the current budgeted FY22 CMAQ money to advertise the West Michigan Clean Air Coalition. This includes Ozone Action Days, Clean Air Education, and Green Commute Week.

**MACATAWA AREA COORDINATING COUNCIL
COMBINED SUMMARY BUDGET COMPARISON
October 1, 2021 - September 30, 2022**

% of budget completed 92%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
	Revenue				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 255,991.61	\$ 255,992.00	\$ (0.39)	100.0%
2	CMAQ Clean Air	22,952.98	\$ 40,000.00	\$ (17,047.02)	57.4%
3	MDOT Funds - Asset Management	237.96	19,000.00	(18,762.04)	1.3%
4	MDOT Data Collection	9,495.65	17,000.00	(7,504.35)	55.9%
5	RPI Grant Income	45,000.00	-	45,000.00	#DIV/0!
6	EPA Funds Great Lakes Restoration Initiative	17,972.72	63,812.17	(45,839.45)	28.2%
7	Trash Free Waters EPA	35,492.98	58,981.75	(23,488.77)	60.2%
8	MI Corp Grant	1,149.70	-	1,149.70	#DIV/0!
9	Tulip Intercounty Drain	32,480.00	-	32,480.00	#DIV/0!
10	Egle Coastal Mgt	3,296.74	-	3,296.74	#DIV/0!
11	GLC Sediment/Phosphorus Reduction	36,642.18	75,761.78	(39,119.60)	48.4%
12	Total Governmental Funding	\$ 460,712.52	\$ 530,547.70	\$ (69,835.18)	86.8%
	Jurisdictional Dues:				
13	Allegan County Commission	1,718.23	\$ 1,718.23	-	100.0%
14	Allegan County Road Commission	4,875.00	\$ 4,875.00	-	100.0%
15	Fillmore Township Contribution	2,761.00	\$ 2,761.00	-	100.0%
16	Holland City Contribution	33,366.00	\$ 33,366.00	-	100.0%
17	Holland Charter Township Contribution	37,979.00	\$ 37,979.00	-	100.0%
18	Max Dues Contribution	6,000.00	\$ 6,000.00	-	100.0%
19	Laketown Township Contribution	5,797.00	\$ 5,797.00	-	100.0%
20	Olive Township Contribution	5,189.00	\$ 5,189.00	-	100.0%
21	Ottawa County Commission	12,033.09	\$ 12,033.09	-	100.0%
22	Ottawa County Road Commission	13,500.00	\$ 13,500.00	-	100.0%
23	Park Township Contribution	18,686.00	\$ 18,686.00	-	100.0%
24	Port Sheldon Township Contribution	4,598.00	\$ 4,598.00	-	100.0%
25	Zeeland Charter Township Contribution	11,077.00	\$ 11,077.00	-	100.0%
26	Zeeland City Contribution	5,559.00	\$ 5,559.00	-	100.0%
27	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
	Watershed/Stormwater Dues:				
28	Allegan County Commission	1,640.17	1,640.17	-	100.0%
29	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
30	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
31	Holland City Contribution	31,850.27	31,850.27	-	100.0%
32	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
33	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
34	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
35	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
36	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
37	Park Township Contribution	17,837.15	17,837.15	-	100.0%
38	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
39	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
40	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
41	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
	Other Revenue:				
42	Investment Income/Refund State of MI	5,052.96	1,400.00	3,652.96	361%
43	Community Enhancement	89,168.12	47,902.00	41,266.12	186%
44	Watershed Miscellaneous	17,866.84	-	17,866.84	#DIV/0!
45	Private Contributions - Watershed	-	1,000.00	(1,000.00)	0.0%
46	Total Other Revenue	\$ 112,087.92	\$ 50,302.00	\$ 61,785.92	222.8%
47	Total Revenues	\$ 885,938.76	\$ 893,988.02	\$ (8,049.26)	99.1%
	Expenses				
	Direct Expenses - Transportation				
48	Payroll Expenses - Transportation	150,705.86	201,575.71	(50,869.85)	74.8%
49	Postage	-	350.00	(350.00)	0.0%
50	Operating Supplies	-	450.00	(450.00)	0.0%
51	Capital Expenditures/Computer Equipment	-	3,000.00	(3,000.00)	0.0%
52	Contractual - Consulting	10,162.43	2,500.00	7,662.43	406.5%
53	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
54	Contractual - Clean Air Program	17,799.98	2,000.00	15,799.98	890.0%
55	Contractual - Data Collection/Analysis	-	9,000.00	(9,000.00)	0.0%
56	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
57	Contractual - Asset Management Program	14,718.00	1,000.00	13,718.00	1471.8%
58	Communications	765.00	2,200.00	(1,435.00)	34.8%
59	Travel, Conferences, Seminars	3,101.24	6,000.00	(2,898.76)	51.7%
60	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
61	Printing Expense - General	-	750.00	(750.00)	0.0%
62	Miscellaneous Expense (public notices, etc.)	370.55	1,000.00	(629.45)	37.1%
63	Dues & Subscriptions	1,133.00	2,500.00	(1,367.00)	45.3%
64	Total Direct Expenses - Transportation	\$ 200,656.06	\$ 250,325.71	\$ (49,669.65)	80.2%
	Direct Expenses - Watershed				
65	Payroll Expenses - Watershed	693.78	6,852.01	(6,158.23)	10.1%
66	Postage	-	-	-	#DIV/0!
67	Operating Supplies	259.88	-	259.88	#DIV/0!
68	Educational Materials	-	-	-	#DIV/0!
69	Contractual - Legal	-	-	-	#DIV/0!
70	Contractual - General Consulting	114,597.21	140,000.00	(25,402.79)	81.9%
71	GLC Two Stage Ditches	-	-	-	#DIV/0!
72	GLC Streambank	-	-	-	#DIV/0!
73	GLRI Stormwater Expenses	162,553.24	-	162,553.24	#DIV/0!
74	Regional Prosperity Expense	11,981.06	-	11,981.06	#DIV/0!
75	GLC Sediment/Phosphorus Reduction Expense	35,461.92	-	35,461.92	#DIV/0!
76	Trash Free Waters Expense	40,576.43	-	40,576.43	#DIV/0!
77	Watershed Council Grant	44,271.46	-	44,271.46	#DIV/0!
78	MI CORP expenses	1,103.20	-	1,103.20	#DIV/0!
79	Communications	-	-	-	#DIV/0!
80	MCMP Resilience Plan	8,567.00	-	8,567.00	#DIV/0!
81	Travel, Conferences, Seminars	90.00	-	90.00	#DIV/0!
82	MACC Meetings and Seminars	-	-	-	#DIV/0!
83	Miscellaneous Expense	-	1,500.00	(1,500.00)	0.0%
84	Total Direct Expenses - Watershed	\$ 420,155.18	\$ 148,352.01	\$ 271,803.17	283.2%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 22 Budget*	(Under) Budget	of Budget
	Indirect Expenses				
85	Payroll Expenses - Indirect	10,022.35	25,598.91	(15,576.56)	39.2%
86	Postage	226.49	2,600.00	(2,373.51)	8.7%
87	Operating Supplies	6,577.29	5,000.00	1,577.29	131.5%
88	Capital Expenditures/Computer Equipment	1,244.00	2,500.00	(1,256.00)	49.8%
89	Audit Fee	10,400.00	10,000.00	400.00	104.0%
90	Budget/Accounting	15,080.00	15,000.00	80.00	100.5%
91	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
92	Contractual - Consulting	9,416.69	2,500.00	6,916.69	376.7%
93	Communications	4,037.00	4,000.00	37.00	100.9%
94	Travel, Conferences, Seminars	656.77	1,000.00	(343.23)	65.7%
95	MACC Meetings and Seminars	5,126.26	7,000.00	(1,873.74)	73.2%
96	Printing	-	500.00	(500.00)	0.0%
97	Bank Service Charges	275.00	500.00	(225.00)	55.0%
98	Copier Expenses	1,999.38	7,500.00	(5,500.62)	26.7%
99	Insurance--Property/Officers/Worker's Comp	5,473.00	3,600.00	1,873.00	152.0%
100	Public Utilities	6,018.71	9,000.00	(2,981.29)	66.9%
101	Building Maintenance	11,221.61	13,000.00	(1,778.39)	86.3%
102	Office Equipment Maintenance	1,891.00	2,500.00	(609.00)	75.6%
103	Depreciation-To MACC Holding	12,000.00	12,000.00	-	100.0%
104	Miscellaneous Expenses	894.74	2,000.00	(1,105.26)	44.7%
105	Education and Training	-	1,000.00	(1,000.00)	0.0%
106	Dues and Subscriptions	2,236.95	1,000.00	1,236.95	223.7%
106	Community Enhancement Expenses	80,209.35	44,732.60	35,476.75	179.3%
107	Total Indirect Expenses	\$ 185,006.59	\$ 175,531.51	\$ 9,475.08	105.4%
108	Total Expenses	\$ 805,817.83	\$ 574,209.23	\$ 231,608.60	140.3%
109	Excess of Revenues over Expenses	\$ 80,120.93	\$ 319,778.79	\$ (239,657.86)	
	*Budget originally approved in June 2021				
	**MACC members are reminded to budget 20% of their jurisdictional dues for the Local Match Contingency Fund.				

MACATAWA AREA COORDINATING COUNCIL

GENERAL FUND BUDGET COMPARISON

October 1, 2021 - September 30, 2022

				<i>% of budget completed</i>	92%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
<u>Revenue</u>					
Governmental Funding:					
1	Consolidated Planning Grant (PL112/5303)	\$ 255,991.61	\$ 255,992.00	\$ (0.39)	100.0%
2	CMAQ-Clean Air	\$ 22,952.98	\$ 40,000.00	\$ (17,047.02)	57.4%
3	MDOT Funds - Asset Management	237.96	19,000.00	(18,762.04)	1.3%
4	MDOT Data Collection	9,495.65	17,000.00	(7,504.35)	55.9%
5	Total Governmental Funding	\$ 288,678.20	\$ 331,992.00	\$ (43,313.80)	87.0%
Jurisdictional Dues:					
6	Allegan County Commission	1,718.23	1,718.23	-	100.0%
7	Allegan County Road Commission	4,875.00	4,875.00	-	100.0%
8	Fillmore Township Contribution	2,761.00	2,761.00	-	100.0%
9	Holland City Contribution	33,366.00	33,366.00	-	100.0%
10	Holland Charter Township Contribution	37,979.00	37,979.00	-	100.0%
11	Max Dues Contribution	6,000.00	6,000.00	-	100.0%
12	Laketown Township Contribution	5,797.00	5,797.00	-	100.0%
13	Olive Township Contribution	5,189.00	5,189.00	-	100.0%
14	Ottawa County Commission	12,033.09	12,033.09	-	100.0%
15	Ottawa County Road Commission	13,500.00	13,500.00	-	100.0%
16	Park Township Contribution	18,686.00	18,686.00	-	100.0%
17	Port Sheldon Township Contribution	4,598.00	4,598.00	-	100.0%
18	Zeeland Charter Township Contribution	11,077.00	11,077.00	-	100.0%
19	Zeeland City Contribution	5,559.00	5,559.00	-	100.0%
20	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
Other Revenue:					
21	Community Enhancement	89,168.12	47,902.00	41,266.12	186.1%
22	Investment Income	5,052.96	1,400.00	3,652.96	361%
23	Total Other Revenue	\$ 94,221.08	\$ 49,302.00	\$ 44,919.08	\$ 5.47
24	Total Revenues	\$ 546,037.60	\$ 544,432.32	\$ 1,605.28	100.3%
<u>Expenses</u>					
Direct Expenses - Transportation					
25	Payroll Expenses - Transportation	150,705.86	201,575.71	(50,869.85)	74.8%
26	Postage	-	350.00	(350.00)	0.0%
27	Operating Supplies	-	450.00	(450.00)	0.0%
28	Capital Expenditures/Computer Equipment	-	3,000.00	(3,000.00)	0.0%
29	Contractual - Consulting	10,162.43	2,500.00	7,662.43	406.5%
30	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
31	Contractual - Clean Air Program	17,799.98	2,000.00	15,799.98	890.0%
32	Contractual - Data Collection/Analysis	-	9,000.00	(9,000.00)	0.0%
33	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
34	Contractual - Asset Management Program	14,718.00	1,000.00	13,718.00	1471.8%
35	Communications	765.00	2,200.00	(1,435.00)	34.8%
36	Travel, Conferences, Seminars	3,101.24	6,000.00	(2,898.76)	51.7%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
38	Printing Expense - General	-	750.00	(750.00)	0.0%
39	Miscellaneous Expense (public notices, etc.)	370.55	1,000.00	(629.45)	37.1%
40	Dues & Subscriptions	1,133.00	2,500.00	(1,367.00)	45.3%
41	Total Direct Expenses - Transportation	\$ 200,656.06	\$ 250,325.71	\$ (49,669.65)	80.2%
	Indirect Expenses				
42	Payroll Expenses - Indirect	10,022.35	25,598.91	(15,576.56)	39.2%
43	Postage	226.49	2,600.00	(2,373.51)	8.7%
44	Operating Supplies	6,577.29	5,000.00	1,577.29	131.5%
45	Capital Expenditures/Computer Equipment	1,244.00	2,500.00	(1,256.00)	49.8%
46	Audit Fee	10,400.00	10,000.00	400.00	104.0%
47	Budget/Accounting	15,080.00	15,000.00	80.00	100.5%
48	Contractual - Legal	-	3,000.00	(3,000.00)	0.0%
49	Contractual - Consulting	9,416.69	2,500.00	6,916.69	376.7%
50	Communications	4,037.00	4,000.00	37.00	100.9%
51	Travel, Conferences, Seminars	656.77	1,000.00	(343.23)	65.7%
52	MACC Meetings and Seminars	5,126.26	7,000.00	(1,873.74)	73.2%
53	Printing	-	500.00	(500.00)	0.0%
54	Bank Service Charges	275.00	500.00	(225.00)	55.0%
55	Copier Expenses	1,999.38	7,500.00	(5,500.62)	26.7%
56	Insurance--Property/Officers/Worker's Comp	5,473.00	3,600.00	1,873.00	152.0%
57	Public Utilities	6,018.71	9,000.00	(2,981.29)	66.9%
58	Building Maintenance	11,221.61	13,000.00	(1,778.39)	86.3%
59	Office Equipment Maintenance	1,891.00	2,500.00	(609.00)	75.6%
60	Depreciation-To MACC Holding	12,000.00	12,000.00	-	100.0%
61	Miscellaneous Expenses	894.74	2,000.00	(1,105.26)	44.7%
62	Education and Training	-	1,000.00	(1,000.00)	0.0%
63	Dues and Subscriptions	2,236.95	1,000.00	1,236.95	223.7%
64	Community Enhancement Expense	80,209.35	44,732.60	35,476.75	
64	LESS: estimated overhead allocation from Watershed	-	-	-	#DIV/0!
65	Total Indirect Expenses	\$ 185,006.59	\$ 175,531.51	\$ 9,475.08	105.4%
66	Total Expenses	\$ 385,662.65	\$ 425,857.22	\$ (40,194.57)	90.6%
67	Excess of Revenues over Expenses	\$ 160,374.95	\$ 118,575.10	\$ 41,799.85	
	*Budget originally approved in June 2021				

MACATAWA AREA COORDINATING COUNCIL

WATERSHED BUDGET COMPARISON

October 1, 2021 - September 30, 2022

				<i>% of budget completed</i>	100%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
<u>Revenue</u>					
Governmental Funding:					
1	EPA Funds Great Lakes Restoration Initiative	17,972.72	63,812.17	(45,839.45)	28.2%
2	EPA Trash Free Waters	35,492.98	58,981.75	(23,488.77)	60.2%
3	MI Corp Grant	1,149.70	-	1,149.70	#DIV/0!
4	Tulip Intercounty Drain	32,480.00	-	32,480.00	#DIV/0!
5	Eagle Costgal Mgt	3,296.74	-	3,296.74	#DIV/0!
6	GLC Sediment/Phosphorus Reduction	36,642.18	75,761.78	(39,119.60)	48.4%
7	Total Governmental Funding	\$ 127,034.32	\$ 198,555.70	\$ (71,521.38)	64.0%
Watershed/Stormwater Dues:					
8	Allegan County Commission	1,640.17	1,640.17	-	100.0%
9	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
10	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
11	Holland City Contribution	31,850.27	31,850.27	-	100.0%
12	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
13	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
14	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
15	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
16	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
17	Park Township Contribution	17,837.15	17,837.15	-	100.0%
18	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
19	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
20	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
21	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
Other Revenue:					
22	Private Contributions - Watershed	-	1,000.00	(1,000.00)	0.0%
23	Watershed Miscellaneous	17,866.84	-	17,866.84	#DIV/0!
24	RPI Grant Income	45,000.00	-	45,000.00	#DIV/0!
25	Total Other Revenue	\$ 62,866.84	\$ 1,000.00	\$ 61,866.84	6286.7%
26	Total Revenues	\$ 339,901.16	\$ 349,555.70	\$ (9,654.54)	97.2%
<u>Expenses</u>					
Direct Expenses - Watershed					
27	Payroll Expenses - Watershed	693.78	6,852.01	(6,158.23)	10.1%
28	Postage	-	-	-	#DIV/0!
29	Operating Supplies	259.88	-	259.88	#DIV/0!
30	Educational Materials	-	-	-	#DIV/0!
31	Contractual - Legal	-	-	-	#DIV/0!
32	Contractual - General Consulting	114,597.21	140,000.00	(25,402.79)	81.9%
33	GLC Two Stage Ditches	-	-	-	#DIV/0!
34	GLC Streambank	-	-	-	#DIV/0!
35	EPA Great Lakes Restoration Initiative Expense	162,553.24	-	162,553.24	#DIV/0!
36	Regional Prosperity Expense	11,981.06	-	11,981.06	#DIV/0!

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	GLC Sediment/Phosphorus Reduction Expense	35,461.92	-	35,461.92	#DIV/0!
38	Trash Free Waters Expense	40,576.43	-	40,576.43	#DIV/0!
39	Watershed Council Grant	44,271.46	-	44,271.46	#DIV/0!
40	MI CORP expenses	1,103.20	-	1,103.20	#DIV/0!
41	MCMP Resilience Plan	8,567.00	-	8,567.00	#DIV/0!
42	Communications	-	-	-	#DIV/0!
43	Travel, Conferences, Seminars	90.00	-	90.00	#DIV/0!
44	MACC Meetings and Seminars	-	-	-	#DIV/0!
45	Miscellaneous Expense	-	1,500.00	(1,500.00)	0.0%
46	Total Direct Expenses - Watershed	\$ 420,155.18	\$ 148,352.01	\$ 271,803.17	283.2%
	Indirect Expenses				
47	Estimated overhead allocation to General Fund	-	-	-	#DIV/0!
48	Total Indirect Expenses	\$ -	\$ -	\$ -	#DIV/0!
49	Total Expenses	\$ 420,155.18	\$ 148,352.01	\$ 271,803.17	283.2%
50	Excess of Revenues over Expenses	\$ (80,254.02)	\$ 201,203.69	\$ (281,457.71)	
	*Budget originally approved in June 2021				



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC EXECUTIVE COMMITTEE

September 13, 2022

Policy Board

- Howard Baumann, Jr.
- Joseph Baumann
- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Jeff Franklin
- Jim Gerard
- Linda Howell
- John Kleinheksel
- ✦ Kevin Klynstra
- ✦ Terry Nienhuis
- ✦ *Tom Oonk
- ✦ Pankaj Rajadhyaksha
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

Present: Jim Storey, Pankaj Rajadhyaksha (phone), Tom Oonk, Tom Bird, Mandy Cooper, Kevin Klynstra and Jason Latham

- Jason gave a brief update on the I-94 BL Pedestrian Crossing Study. Only one RFP was received. CDM Smith was the firm that responded with an exceptional proposal. Jason will be asking the Policy Board to approve a contract with CDM Smith at the September Policy meeting.
- Green Commute Week was a success. Jason gave a handout with some statistics to show the overall value of the program. Committee members suggested that we track the carbon emission savings and vehicle miles traveled savings and asked if there is a way to track whether or not these activities help change habits. These would be two indicators that can be used by businesses to track carbon neutral activities. We also discussed ways to engage with business and teaming up with the Chamber. Incentivizing bike trips with things like a free cup of coffee for those who are combining trips or biking to work. Also, using *LinkedIn* may help with outreach efforts.
- The committee approved the FY22 Pay-Scale and approved a 4% Cost of Living Adjustment for FY23. Pay-Scale advancement through steps and grades is based on overall yearly performance. Jason mentioned that a salary survey is in the process of being filled out by all the MPO's in the state. Jason will share the results with the Committee once received.
- Jason discussed the *Value Report* that is being prepared for each member. The Committee felt that was a great way to share the importance of the work we do with our members. They also suggested that Jason visit each member yearly to discuss accomplishments and answer questions. Another comment was to look into expanding the MS4 discussion to show the full value of the watershed dues.
- The committee discussed the need to show which members are up to date on dues. Our current financial update only shows who has been invoiced but not who has paid. The group would like to show which members are in "good standing"
- Jason will work with legal counsel to discuss amending the MACC Holding, Inc. By-Laws to indicate members who are not in good standing may not be entitled to receive the assets and property of the MACC, in accordance with the proportions provided in the event of Dissolution or Liquidation (Article IX, Section 2).

Next Executive Committee Meeting: October 11th – 8:30 a.m.