

Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

November 28, 2022

12:00 pm

Laketown Township Hall

4338 Beeline Road, Holland, MI 49423

Policy Board

- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

AGENDA

- I. INTRODUCTIONS AND APPROVAL OF MINUTES *****
- II. PUBLIC COMMENTS**
- III. PROJECT CLARITY UPDATE – Kelly Goward, ODC Network**
- IV. TRANSPORTATION PROGRAM**
 - A. FY 2023-2026 TIP Amendments***
 - B. FY 2023 Allocation Carryover Funding***
 - C. Public Participation Plan***
 - D. TAC Chair Roles
 - E. MDOT/FHWA Comments
- V. ADMINISTRATIVE ISSUES**
 - A. Financial Report
 - B. MACC Executive Committee Report
- VI. MEMBERS' COMMENTS**
 - A. Host sharing about their community
 - B. Member questions or comments
- VII. OTHER ISSUES AND ADJOURNMENT *****

Next Meeting: January 9, Holland Township

*** Action Item

Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

October 24, 2022

12:00 pm

Holland Energy Park

1 Energy Park Way, Holland MI 49423

Policy Board

- Joseph Baumann
- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

MINUTES

BOARD PRESENT: Tom Bird, Joe Baumann, Ken Deweerdt, Jim Gerard, Elise Hoekwater, Kevin Klynstra, Terry Nienhuis, Tom Oonk, Mike Sabatino, Jim Storey, Keith Van Beek, Luke Walters

OTHERS PRESENT: Jim Camenga (Videographer), Eric Dykstra (MACC), Tyler Kent (MDOT), David Koster (HBPW), Jason Latham (MACC), Alec Miller (MACC), Judy Visscher (MACC)

I. INTRODUCTIONS AND APPROVAL OF MINUTES

*****It was moved by Mr. Storey, supported by Mr. Klynstra to approve the September 26, 2022 meeting minutes as written. Motion carried.**

II. PUBLIC COMMENTS - none

III. HOLLAND BOARD OF PUBLIC WORKS – David Koster, General Manager of HBPW, presented an overview of the utilities that HBPW provides for the greater Holland community – electric, water, wastewater, and broadband. He also noted that enhancing mobility in the MACC area is part of their focus, which aligns with MACC initiatives.

IV. TRANSPORTATION PROGRAM

A. FY 2023-2026 TIP Amendment - Mr. Miller presented a TIP amendment, which involves a year change for a bridge replacement project. Mr. Latham noted that the recent Technical Advisory Committee (TAC) did not have a quorum for this item, but it was discussed. It needs Board approval as it involves moving a project from the previous 2020-2023 TIP to the current 2023-2026 TIP.

*****It was moved by Mr. De Weerd, supported by Mr. Storey to approve the TIP amendment as presented. Motion carried.**

B. MDOT/FHWA Comments – Mr. Kent shared that the project on US 31 is wrapping up by mid-November. Mr. Latham shared that an FHWA representative is planning to attend the TAC and/or Policy meetings on a quarterly basis.

V. ADMINISTRATIVE ISSUES

A. Financial Report – Mr. Latham shared that MACC finances look good. Some additions/changes will be made as some outstanding FY2022 data comes in.

B. MACC Executive Committee Report – Mr. Latham shared that the BL-196 crossing study contract has been signed. Once all the data needed is gathered, the stakeholder process will start. The first Clean Air Action billboard will go up next month: “This holiday season, pass the sides, and share the rides”. More billboards will go up throughout the coming year. A draft Value Report was reviewed by the Executive Committee. MACC plans to prepare similar reports for all member cities/townships, and have them delivered by the end of this year. Feedback will be appreciated. MDOT contract authorizations are coming in. Unexpected additional moneys may be coming in from MDOT, which will have to be spent in FY2023.

C. Election of Policy Board Officers - a proposed slate of officers for FY2023 was presented by Mr. Latham and Ms. Visscher:

Tom Bird, transportation - **Chair**
Terry Nienhuis, township – **Vice Chair**
Jim Storey, county - **Vice Chair**
Amanda Cooper, at large – **Vice Chair**
Pankaj Rajadhyaksha – **Treasurer**
MACC Executive Director - **Secretary**
Kevin Klynstra, city
Tom Oonk, township

Mr. Latham noted that the major change in the proposed slate was Mr. Rajadhyaksha and Mr. Bird switching roles. Other proposed candidates were solicited. None were received.

*****It was moved by Mr. Gerard supported by Mr. Baumann to approve the proposed slated of officers as presented. Motion carried.**

VI. MEMBERS' COMMENTS

A. Member questions or comments – each member present shared information about what is happening in their governmental entity.

VII. OTHER ISSUES AND ADJOURNMENT

*****It was moved by Mr. Bird supported by Mr. Baumann to adjourn the meeting. Motion carried.**

Next Meeting: November 28, 2022, Laketown Township Hall, 4338 Beeline Road, Holland, MI 49423

Memo

To: Policy Board

From: Alec Miller

Date: 11/21/2022

Re: FY 2023-2026 TIP Amendments

Fiscal Year	Job#	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Reason For Amendment
2023	206322	Holland	Waverly Rd	Waverly at M-40	0.100	Traffic Safety	Intersection Improvement	CON	\$200,000	\$0	\$50,000	\$250,000	STUL	7/11 TAC Changes - Added Funds
2023	206323	ACRC	136th Ave	58th Street to 50th Street		Road Rehabilitation	Resurfacing	CON	\$752,000	\$0	\$188,000	\$940,000	STUL	Cost Increase
2023	216629	MDOT	I-196 BL	From 84th Avenue east to I-196	0.442	Road Rehabilitation	Concrete Pavement Inlay	CON	\$2,516,888	\$558,113	\$0	\$3,075,000	NH	Budget Decrease
2024	215164	OCRC	Riley St	US 131 to 112th Avenue	1.789	Road Capital Preventive Maintenance	Resurfacing	CON	\$621,333	\$0	\$378,667	\$1,000,000	STUL	7/11 TAC Changes - Added Funds + Cost Increase
2025	214268	OCRC	152nd Ave	152nd Avenue from Butternut Drive to Quincy Street	0.526	New Facilities	New non-motorized pathway	CON	\$207,000	\$0	\$21,696	\$228,696	CRSM	7/11 TAC Changes - Added Funds
2025	214268	OCRC	152nd Ave	152nd Avenue from Butternut Drive to Quincy Street	0.526	New Facilities	New non-motorized pathway	CON	\$205,906	\$0	\$75,615	\$281,521	CM	7/11 TAC Changes - Added Funds
2025	214519	MACC	Douglas Ave	Area-Wide	0.000	Planning, Research & Design	Clean Air Action Program (10/01/2024 - 09/30/2025)	NI	\$16,370	\$0	\$3,630	\$20,000	CRSM	7/11 TAC Changes - Added Funds
2025	214519	MACC	Douglas Ave	Area-Wide	0.000	Planning, Research & Design	Clean Air Action Program (10/01/2024 - 09/30/2025)	NI	\$20,000	\$0	\$5,000	\$25,000	CM	7/11 TAC Changes - Added Funds
2025	215172	OCRC	Riley St	112th Avenue to 96th Avenue	1.993	Road Capital Preventive Maintenance	Resurfacing	CON	\$528,666	\$0	\$586,334	\$1,115,000	STUL	7/11 TAC Changes - Added Funds + Cost Increase
2026	214974	OCRC	Port Sheldon St	120th Avenue Intersection	2.505	Traffic Safety	Roundabout	CON	\$365,750	\$0	\$809,250	\$1,175,000	STUL	7/11 TAC Changes - Added Funds + Cost Increase



Memo

To: Policy Board

From: Alec Miller

Date: 11/21/2022

Re: FY 2023 Allocation Carryover Funding

The MACC recently received **\$1,028,798** (\$1,002,774 STP & \$26,024 STP Flex) in Allocation Carryover from MDOT. However, our Carbon Reduction amount went down, so we had to subtract \$1,817 from a project. These funds must be allocated in FY23.

At the 11/7/22 TAC Meeting the funds were agreed to be split as followed:

OCRC – 64th Avenue
JN: 206128 - **\$144,798**

OCRC – 8th Street/Chicago Drive
JN: 206145 - **\$460,000**

ACRC – 136th Avenue
JN: 206323 - **\$224,000**

HcT – Greenly Street
JN: 206345 - **\$100,000** (SUBTRACT **\$1,817** FROM CARBON REDUCTION)

Laketown Twp. – Blue Star Highway
JN: 206346 - **\$100,000**

Below is a breakdown of all jobs that are receiving funds. Notice the “Total Estimated Amount” and compare it to the “New Cost Estimates” column. These are old estimates and need to be updated – which I am currently working on. The newly allocated funds will also be added.

Fiscal Year	Job#	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Template Name	NEW COST ESTIMATES
BUYOUT 2023	206128	Ottawa	OCRC	64th Ave	Byron Rd. to Chicago Dr. (M-121)	1.90	Road Capital Preventive Maintenance	Resurfacing and paved shoulders	CON	\$370,000	\$0	\$360,000	\$730,000	STUL	STP - Small MPO	\$1,100,000
BUYOUT 2023	206145	Ottawa	OCRC	8th Street/Chicago Drive	US-31 to Chicago Drive, 8th Street to US-31	1.25	Road Capital Preventive Maintenance	Resurfacing	CON	\$700,000	\$0	\$275,000	\$975,000	STUL	STP - Small MPO	\$1,200,000
2023	206323	Allegan	ACRC	136th Ave	58th Street to 50th Street	4.00	Road Rehabilitation	Resurfacing	CON	\$400,000	\$0	\$100,000	\$500,000	STUL	STP - Small MPO	\$980,000
2023	206323	Allegan	ACRC	136th Ave	58th Street to 50th Street	4.00	Road Rehabilitation	Resurfacing	CON	\$160,000	\$0	\$40,000	\$200,000	HIC	HIP - Small MPO	\$980,000
2023	206345	Ottawa	Holland Twn.	Greenly St	Greenly Street: 120th-112th	1.02	New Facilities	Non-Motorized Pathway	CON	\$132,134	\$0	\$210,466	\$342,600	CM	CMAQ	\$503,000
2023	206346	Allegan	ACRC	Blue Star Hwy	Blue Star Hwy	0.82	New Facilities	Non-Motorized Pathway	CON	\$400,000	\$0	\$508,264	\$908,264	CM	CMAQ	\$983,831
2023	206346	Allegan	ACRC	Blue Star Hwy	Blue Star Hwy	0.82	New Facilities	Non-Motorized Pathway	CON	\$61,852	\$0	\$13,715	\$75,567	CRSM	Carb. Red. Small MPO	\$983,831

Memo

To: Policy Board

From: Alec Miller

Date: 11/21/2022

Re: Public Participation Plan (PPP)

The MACC recently updated its 2018 PPP and is seeking to move it into its Public Comment period, along with DRAFT approval. At our next Policy Meeting (1/9/23) we plan to have the official Public Hearing. Most of the text stayed the same, but it received a much-needed makeover. Since this is a larger document, it will be attached to the Policy Packet email. It can also be viewed on the MACC's website.

<https://www.the-macc.org/wp-content/uploads/2023-Public-Participation-Plan-Draft.pdf>

Memo

To: Policy Board

From: Alec Miller

Date: 11/21/2022

Re: TAC Chair Roles

At the 11/12/22 TAC Meeting, future Chair Roles were discussed. The following was decided:

Chair – Al Meshkin (Laketown Township)
Vicechair – Kevin Plockmeyer (City of Zeeland)



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC EXECUTIVE COMMITTEE

November 10, 2022

Policy Board

- Howard Baumann, Jr.
- Joseph Baumann
- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Jeff Franklin
- Jim Gerard
- Linda Howell
- John Kleinheksel
- ✦ Kevin Klynstra
- ✦ Terry Nienhuis
- ✦ *Tom Oonk
- ✦ Pankaj Rajadhyaksha
- ✦ Jim Storey
- Russ Te Slaa
- Todd Wolters

- ✦ Executive Committee

Present: Terry Nienhuis, Kevin Klynstra, Tom Oonk and Jason Latham

- Jason gave a brief update on the audit that is scheduled for the week of Thanksgiving. We anticipate that it should run smoothly and Jason is looking forward to the process.
- MDOT has made additional federal aid available. The MACC will be getting just over \$1 million in FY23 funding. Alec and Jason have been working with MDOT to determine what “strings” are attached to the funding. Alec has prepared a significant amount of information for the November TAC meeting, with at least 3 scenarios as a starting point for how the funding could be distributed. Anticipate several TIP amendments at the November Policy meeting.
- Jason met with BHS Insurance last week and went over the MACC’s liability coverage. Jason recommended increasing the general liability coverage from \$1 Million to \$2 Million. The MACC was able to retain Cyber Liability Insurance! BHS was worried that the Cyber Liability underwriters would not offer the coverage, as they have been canceling the majority cyber coverage. (2022 cyber coverage was \$1,309, 2023 will be \$1,511)
- The group discussed the upcoming meeting with Rep. Slagh and are optimistic that he will be able to find additional funding for the I-196BL project.

Next Executive Committee Meeting: January 3, 2023 – 8:30 a.m