

MACC Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY BOARD

February 27, 2023, 12:00 pm
Zeeland Township Hall
6582 Byron Road, Zeeland, MI 49464

Policy Board

- Jacob Bonnema
- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- Al Nienhuis
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa

- ✦ Executive Committee

AGENDA

- I. ROLL CALL (for quorum)**
- II. INTRODUCTIONS AND APPROVAL OF MINUTES *****
- III. PUBLIC COMMENTS**
- III. MACC MARKETING PRESENTATION – Louisa Hall, MSU**
- IV. AREA DEMOGRAPHICS PRESENTATION – Eric Dykstra, MACC**
- V. TRANSPORTATION PROGRAM**
 - A. Approve DLZ traffic count quote ***
 - B. FY 2023-2026 TIP Amendment *** (memo attached)
 - C. MDOT/FHWA Comments
- VI. ADMINISTRATIVE ISSUES**
 - A. Financial Report
 - B. MACC Executive Committee Report
- VII. MEMBERS' COMMENTS**
 - A. Member questions or comments
- VIII. OTHER ISSUES AND ADJOURNMENT *****

Next Meeting: March 27, Olive Township Hall, 6480 136th Avenue, Holland, MI 49424

*** Action Item

MACC POLICY BOARD

January 9, 2023

12:00 pm

Holland Charter Township Fire Station
131 Riley Street, Holland, MI 49424

Policy Board

- Nathan Bocks
- ✦ Thomas Bird
- ✦ Amanda Cooper
- Ken DeWeerd
- Linda Howell
- Jim Gerard
- John Kleinheksel
- ✦ Kevin Klynstra
- Jeff Franklin
- Al Nienhuis
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Kurt Van Koevering
- Ottawa ct

- ✦ Executive Committee

MINUTES

BOARD PRESENT: Tom Bird, Nathan Bocks, Amanda Cooper, Ken Deweerdt, Jim Gerard, Linda Howell, John Kleinheksel, Al Nienhuis, Tom Oonk, Mike Sabatino, Jim Storey, Russ TeSlaa, Kurt Van Koevering, Luke Walters

OTHERS PRESENT: Jim Camenga (Videographer), Eric Dykstra (MACC), Tyler Kent (MDOT), Jason Latham (MACC), Alec Miller (MACC), Judy Visscher (MACC)

I. ROLL CALL, INTRODUCTIONS AND APPROVAL OF MINUTES

Mr. Bird noted that he is now serving the Board as an “at large” member. Mr. Van Koevering is now serving as the Ottawa County Road Commission representative.

*****It was moved by Mr. Nienhuis, supported by Mr. Bocks to approve the November 28, 2022 meeting minutes as written. Motion carried.**

II. PUBLIC COMMENTS - none

III. CEP UPDATE – Mr. Latham noted that a CEP application form and a summary of CY2022 has been provided to each member present to review. Eleven projects were approved in CY2022 for a total of approximately \$62,000. Approved projects tend to be in the \$2,000 to \$10,000 range. Disher, a strategic planning firm, was brought in to help the board see where they need to focus. Please share the availability of funding when you hear of potential projects in your community!

IV. TRANSPORTATION PROGRAM

A. FY 2023 – 2026 TIP Amendments – Mr. Miller shared details on these amendments.

*****It was moved by Ms. Cooper, supported by Mr. De Weerd to approve the FY2023-2026 TIP Amendments as listed. Motion carried.**

B. 2023 Safety Performance Measures – Mr. Miller, Mr. Latham and Mr. Walters provided details and clarifications on the subject targets. This item requires a motion for support along with a resolution.

*****It was moved by Mr. Nienhuis, supported by Mr. Bocks to support the 2023 Michigan Department of Transportation State Targets for Safety Performance Measures. Motion carried.**

C. Public Hearing – Public Participation Plan –Mr. Miller shared that the “draft” plan was approved at the last Policy meeting. The plan was then posted on our website and sent to approximately 100 stakeholder during the public comment period that followed (November 14 – January 9), but few comments were received. We would like to hold the public hearing today at this meeting. Motions to “open” and “close” the public hearing are as follows:

*****It was moved by Mr. Bocks, supported by Ms. Howell to open the public hearing, regarding the Public Participation plan . Motion carried.**

No comments were received during the public hearing. Mr. Latham said that public outreach is a large part of the MACC’s responsibility, and we will continue to look for ways to improve.

*****It was moved by Mr. Bocks, supported by Mr. Oonk to close the public hearing, regarding the Public Participation plan. Motion carried.**

*****It was moved by Mr. Bocks, supported by Ms. Howell to approve the Public Participation plan as presented. Motion carried.**

D. MDOT/FHWA Comments – Mr. Kent shared information on the upcoming construction season –mostly Phase 2 on I-196. Mr Bird asked about the barricades on US 31, the bridge crossing the Black River. Mr Kent shared that the pier in the rived is undergoing “critical scour”. MDOT needs a permit to fill in the void under the pier. Meanwhile, traffic is being re-routed from that section of the bridge.

V. ADMINISTRATIVE ISSUES

A. Financial Report – Mr. Latham shared we are in line with major funding categories, and going into the first full year for new MACC staff, we have a better idea of what to expect, and how the finances work.

B. MACC Executive Committee Report – Mr. Latham shared highlights of the recent Executive Committee meeting: the audit is complete, and will be presented at the March meeting; the I-196 Business Loop study for a pedestrian crossing is progressing, MACC employee insurance rates have increased, and the Marketing Report prepared by GVSU graduate student Louisa Hall has been received (provided as a handout at today’s meeting). Excellent data! Mr. Bird provided a form for staff performance evaluations.

VI. MEMBERS’ COMMENTS

A. Host sharing about their community - Mr. Nienhuis shared 2022 highlights for Holland Township -- road projects, non-motorized pathways, industrial expansions and planning a recreation center in the old mall. Lots of activity!

B. Member questions or comments - Mr Nienhuis shared his disappointment in the way the first Ottawa County Commission meeting was conducted.

Mr. Latham shared that Traverse City has reached a population that creates an MPO for the area. Good news, but this will be one more entity sharing limited funding. More population information for our area will be presented next month by Mr. Dykstra.

Mr. Kent and Mr. Latham shared information about travel demand models, and that any local long range plans should be provided to MDOT via the MACC.

VII. OTHER ISSUES AND ADJOURNMENT

******It was moved by Ms. Howell, supported by Mr. Nienhuis to adjourn the meeting. Motion carried.**

Next Meeting: February 27, 2023, Zeeland Township

Memo

To: Policy Board Committee

From: Alec Miller

Date: 02/22/2022

Re: FY 2023-2026 TIP Amendments

PLEASE NOTE THE JOB NUMBERS. It may look like there are many amendments, but with multi-modal jobs, there are many lines for scope codes.

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Phase	Phase Status	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Reason for Amendment
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1101-<30 foot replacement bus with or without lift	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$277,760	\$69,440	\$0	\$347,200	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1410-misc. support equipment (explanation must be provided in work detail)	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$16,000	\$4,000	\$0	\$20,000	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1404-computers (hardware and software)	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$9,840	\$2,460	\$0	\$12,300	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1203-admin/maintenance facility improvements	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$249,890	\$62,473	\$0	\$312,363	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1408-maintenance equipment (hoists, tools, etc.)	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$9,840	\$2,460	\$0	\$12,300	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1403-office equipment (copier, office furniture, etc.)	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$9,920	\$2,480	\$0	\$12,400	5307	Moved to FY23
2023	Multi-Modal	207573	MAX	Transit Capital	areawide	SP1409-administrative vehicle	FY 2022 Section 5307 - Transit Capital Items	NI	Programmed	\$34,720	\$8,680	\$0	\$43,400	5307	Moved to FY23

CONTINUED

2023	Multi-Modal	207578	MAX	Transit Capital	MAX Service Area	SP1101-<30 foot replacement bus with or without lift	FY22 Bus Replacement	NI	Programmed	\$116,508	\$29,127	\$0	\$145,635	5339	Moved to FY23
2023	Multi-Modal	218505	MAX	Transit Operating	areawide	SP10 state natch urban agency SP1806-program administration	FY 2022 Section 5307 - Transit Capital Items		Programmed	\$16,000	\$4,000	\$0	\$20,000	5307	New job. Had to be siphoned from JN: 207574
2023	Trunkline	210058	MDOT	I-196BL	From US-31 east to 88th Avenue	Road Rehabilitation	Inlay; Full Depth Concrete Pvmnt Repairs; Resurface 112th Ave Carpool Lot	ROW	Programmed	\$8,185	\$1,791	\$24	\$10,000	NH	Added ROW phase, scope changes, & budget adjustments
2023	Trunkline	210058	MDOT	I-196BL	From US-31 east to 88th Avenue	Road Rehabilitation	Inlay; Full Depth Concrete Pvmnt Repairs; Resurface 112th Ave Carpool Lot	CON	Programmed	\$19,657,097	\$4,301,694	\$57,211	\$24,016,000	NH	Added ROW phase, scope changes, & budget adjustments
2026	Local	214812	OCRC	Port Sheldon St	120th Avenue to 96th Avenue	Road Rehabilitation	Milling and Two Course Asphalt Overlay	CON	Programmed	\$877,000	\$0	\$803,000	\$1,680,000	STL	Budget Increase
2026	Local	214812	OCRC	Port Sheldon St	120th Avenue to 96th Avenue	Road Rehabilitation	Milling and Two Course Asphalt Overlay	CON	Programmed	\$0	\$72,752	\$0	\$72,752	EDD	Budget Increase

**MACATAWA AREA COORDINATING COUNCIL
COMBINED SUMMARY BUDGET COMPARISON
October 1, 2022 - September 30, 2023**

% of budget completed 33%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
	Revenue				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 108,569.28	\$ 310,072.00	\$ (201,502.72)	35.0%
2	CMAQ Clean Air	6,960.80	\$ 35,000.00	\$ (28,039.20)	19.9%
3	MDOT Funds - Asset Management	8,057.93	19,000.00	(10,942.07)	42.4%
4	MDOT Data Collection	7,351.35	17,000.00	(9,648.65)	43.2%
5	MDOT STP I 96 Pedestrian Crossing	13,116.79	80,000.00	(66,883.21)	16.4%
6	RPI Grant Income	-	-	-	#DIV/0!
7	EPA Funds Great Lakes Restoration Initiative	11,010.13	-	11,010.13	#DIV/0!
8	Trash Free Waters EPA	20,716.28	-	20,716.28	#DIV/0!
9	MI Corp Grant	-	-	-	#DIV/0!
10	Tulip Intercounty Drain	-	-	-	#DIV/0!
11	Egle Coastal Mgt	7,039.92	-	7,039.92	#DIV/0!
12	GLC Sediment/Phosphorus Reduction	94,736.07	-	94,736.07	#DIV/0!
13	Total Governmental Funding	\$ 277,558.55	\$ 461,072.00	\$ (183,513.45)	60.2%
	Jurisdictional Dues:				
14	Allegan County Commission	1,718.23	\$ 1,718.23	-	100.0%
15	Allegan County Road Commission	4,875.00	\$ 4,875.00	-	100.0%
16	Fillmore Township Contribution	2,761.00	\$ 2,761.00	-	100.0%
17	Holland City Contribution	33,366.00	\$ 33,366.00	-	100.0%
18	Holland Charter Township Contribution	37,979.00	\$ 37,979.00	-	100.0%
19	Max Dues Contribution	6,000.00	\$ 6,000.00	-	100.0%
20	Laketown Township Contribution	5,797.00	\$ 5,797.00	-	100.0%
21	Olive Township Contribution	5,189.00	\$ 5,189.00	-	100.0%
22	Ottawa County Commission	12,033.09	\$ 12,033.09	-	100.0%
23	Ottawa County Road Commission	13,500.00	\$ 13,500.00	-	100.0%
24	Park Township Contribution	18,686.00	\$ 18,686.00	-	100.0%
25	Port Sheldon Township Contribution	4,598.00	\$ 4,598.00	-	100.0%
26	Zeeland Charter Township Contribution	11,077.00	\$ 11,077.00	-	100.0%
27	Zeeland City Contribution	5,559.00	\$ 5,559.00	-	100.0%
28	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
	Watershed/Stormwater Dues:				
29	Allegan County Commission	1,640.17	1,640.17	-	100.0%
30	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
31	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
32	Holland City Contribution	31,850.27	31,850.27	-	100.0%
33	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
34	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
35	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
36	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
37	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
38	Park Township Contribution	17,837.15	17,837.15	-	100.0%
39	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
40	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
41	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
42	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
	Other Revenue:				
43	Investment Income/Refund State of MI	3,472.87	1,400.00	2,072.87	248%
44	Community Enhancement	36,242.00	42,916.00	(6,674.00)	84%
45	Watershed Miscellaneous	646.83	-	646.83	#DIV/0!
46	Private Contributions - Watershed	-	-	-	#DIV/0!
47	Total Other Revenue	\$ 40,361.70	\$ 44,316.00	\$ (3,954.30)	91.1%
48	Total Revenues	\$ 631,058.57	\$ 818,526.32	\$ (187,467.75)	77.1%
	Expenses				
	Direct Expenses - Transportation				
49	Payroll Expenses - Transportation	80,148.27	268,748.46	(188,600.19)	29.8%
50	Postage	-	350.00	(350.00)	0.0%
51	Operating Supplies	-	450.00	(450.00)	0.0%
52	Capital Expenditures/Computer Equipment	-	10,000.00	(10,000.00)	0.0%
53	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
54	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
55	Contractual - Clean Air Program	-	22,000.00	(22,000.00)	0.0%
56	Contractual - Data Collection/Analysis	-	16,000.00	(16,000.00)	0.0%
57	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
58	Contractual - Asset Management Program	35.63	17,000.00	(16,964.37)	0.2%
59	Pedestrian Crossing Expense	-	90,000.00	(90,000.00)	0.0%
60	Communications	580.00	2,200.00	(1,620.00)	26.4%
61	Travel, Conferences, Seminars	127.09	6,000.00	(5,872.91)	2.1%
62	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
63	Printing Expense - General	-	750.00	(750.00)	0.0%
64	Miscellaneous Expense (public notices, etc.)	-	1,000.00	(1,000.00)	0.0%
65	Dues & Subscriptions	-	2,500.00	(2,500.00)	0.0%
66	Total Direct Expenses - Transportation	\$ 82,790.99	\$ 457,498.46	\$ (374,707.47)	18.1%
	Direct Expenses - Watershed				
67	Payroll Expenses - Watershed	-	12,007.34	(12,007.34)	0.0%
68	Postage	-	-	-	#DIV/0!
69	Operating Supplies	-	3,000.00	(3,000.00)	0.0%
70	Educational Materials	-	-	-	#DIV/0!
71	Contractual - Legal	-	-	-	#DIV/0!
72	Contractual - General Consulting	57,564.44	113,500.00	(55,935.56)	50.7%
73	GLC Two Stage Ditches	-	-	-	#DIV/0!
74	GLC Streambank	-	-	-	#DIV/0!
75	GLRI Stormwater Expenses	94,403.40	-	94,403.40	#DIV/0!
76	Regional Prosperity Expense	8,974.91	-	8,974.91	#DIV/0!
77	GLC Sediment/Phosphorus Reduction Expense	93,120.79	-	93,120.79	#DIV/0!
78	Trash Free Waters Expense	21,634.28	-	21,634.28	#DIV/0!
79	Watershed Council Grant	-	-	-	#DIV/0!
80	MI CORP expenses	-	-	-	#DIV/0!
81	Communications	-	-	-	#DIV/0!
82	MCMP Resilience Plan	7,250.01	-	7,250.01	#DIV/0!
83	Travel, Conferences, Seminars	-	1,000.00	(1,000.00)	0.0%
84	MACC Meetings and Seminars	-	1,000.00	(1,000.00)	0.0%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 23 Budget*	(Under) Budget	of Budget
85	Miscellaneous Expense	-	5,500.00	(5,500.00)	0.0%
86	Total Direct Expenses - Watershed	\$ 282,947.83	\$ 136,007.34	\$ 146,940.49	208.0%
	Indirect Expenses				
87	Payroll Expenses - Indirect	4,144.61	37,781.26	(33,636.65)	11.0%
88	Postage	58.83	2,600.00	(2,541.17)	2.3%
89	Operating Supplies	767.28	5,000.00	(4,232.72)	15.3%
90	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
91	Audit Fee	10,000.00	10,000.00	-	100.0%
92	Budget/Accounting	7,560.00	15,000.00	(7,440.00)	50.4%
93	Contractual - Legal	220.00	3,000.00	(2,780.00)	7.3%
94	Contractual - Consulting	1,930.00	2,500.00	(570.00)	77.2%
95	Communications	1,471.13	4,000.00	(2,528.87)	36.8%
96	Travel, Conferences, Seminars	78.29	1,000.00	(921.71)	7.8%
97	MACC Meetings and Seminars	1,665.64	7,000.00	(5,334.36)	23.8%
98	Printing	355.13	500.00	(144.87)	71.0%
99	Bank Service Charges	100.00	500.00	(400.00)	20.0%
100	Copier Expenses	1,019.93	7,500.00	(6,480.07)	13.6%
101	Insurance--Property/Officers/Worker's Comp	6,859.00	3,600.00	3,259.00	190.5%
102	Public Utilities	2,350.27	9,000.00	(6,649.73)	26.1%
103	Building Maintenance	3,638.75	13,000.00	(9,361.25)	28.0%
104	Office Equipment Maintenance	524.40	2,500.00	(1,975.60)	21.0%
105	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
106	Miscellaneous Expenses	335.35	2,000.00	(1,664.65)	16.8%
107	Education and Training	-	1,000.00	(1,000.00)	0.0%
108	Dues and Subscriptions	886.28	1,000.00	(113.72)	88.6%
108	Community Enhancement Expenses	32,500.00	47,902.60	(15,402.60)	67.8%
109	Total Indirect Expenses	\$ 76,464.89	\$ 190,883.86	\$ (114,418.97)	40.1%
110	Total Expenses	\$ 442,203.71	\$ 784,389.66	\$ (342,185.95)	56.4%
111	Excess of Revenues over Expenses	\$ 188,854.86	\$ 34,136.66	\$ 154,718.20	
	*Budget originally approved in June 2022				
	**MACC members are reminded to budget 20% of their jurisdictional dues for the Local Match Contingency Fund.				

MACATAWA AREA COORDINATING COUNCIL

GENERAL FUND BUDGET COMPARISON

October 1, 2022 - September 30, 2023

% of budget completed 33%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
	<u>Revenue</u>				
	Governmental Funding:				
1	Consolidated Planning Grant (PL112/5303)	\$ 108,569.28	\$ 310,072.00	\$ (201,502.72)	35.0%
2	CMAQ-Clean Air	\$ 6,960.80	\$ 35,000.00	\$ (28,039.20)	19.9%
3	MDOT Funds - Asset Management	8,057.93	19,000.00	(10,942.07)	42.4%
4	MDOT Data Collection	7,351.35	17,000.00	(9,648.65)	43.2%
5	MDOT STP I 96 Pedestrian Crossing	13,116.79	80,000.00	(66,883.21)	16.4%
6	Total Governmental Funding	\$ 144,056.15	\$ 461,072.00	\$ (317,015.85)	31.2%
	Jurisdictional Dues:				
7	Allegan County Commission	1,718.23	1,718.23	-	100.0%
8	Allegan County Road Commission	4,875.00	4,875.00	-	100.0%
9	Fillmore Township Contribution	2,761.00	2,761.00	-	100.0%
10	Holland City Contribution	33,366.00	33,366.00	-	100.0%
11	Holland Charter Township Contribution	37,979.00	37,979.00	-	100.0%
12	Max Dues Contribution	6,000.00	6,000.00	-	100.0%
13	Laketown Township Contribution	5,797.00	5,797.00	-	100.0%
14	Olive Township Contribution	5,189.00	5,189.00	-	100.0%
15	Ottawa County Commission	12,033.09	12,033.09	-	100.0%
16	Ottawa County Road Commission	13,500.00	13,500.00	-	100.0%
17	Park Township Contribution	18,686.00	18,686.00	-	100.0%
18	Port Sheldon Township Contribution	4,598.00	4,598.00	-	100.0%
19	Zeeland Charter Township Contribution	11,077.00	11,077.00	-	100.0%
20	Zeeland City Contribution	5,559.00	5,559.00	-	100.0%
21	Total Jurisdictional Dues	\$ 163,138.32	\$ 163,138.32	\$ -	100.0%
	Other Revenue:				
22	Community Enhancement	36,242.00	42,916.00	(6,674.00)	84.4%
23	Investment Income	3,472.87	1,400.00	2,072.87	248%
24	Total Other Revenue	\$ 39,714.87	\$ 44,316.00	\$ (4,601.13)	\$ 3.33
25	Total Revenues	\$ 346,909.34	\$ 668,526.32	\$ (321,616.98)	51.9%
	<u>Expenses</u>				
	Direct Expenses - Transportation				
26	Payroll Expenses - Transportation	80,148.27	268,748.46	(188,600.19)	29.8%
27	Postage	-	350.00	(350.00)	0.0%
28	Operating Supplies	-	450.00	(450.00)	0.0%
29	Capital Expenditures/Computer Equipment	-	10,000.00	(10,000.00)	0.0%
30	Contractual - Consulting	-	2,500.00	(2,500.00)	0.0%
31	Contractual - Software Maintenance	1,900.00	2,500.00	(600.00)	76.0%
32	Contractual - Clean Air Program	-	22,000.00	(22,000.00)	0.0%
33	Contractual - Data Collection/Analysis	-	16,000.00	(16,000.00)	0.0%
34	Contractual - Consolidated Planning Grant	-	15,000.00	(15,000.00)	0.0%
35	Contractual - Asset Management Program	35.63	17,000.00	(16,964.37)	0.2%
36	Contractual - Asset Management Program	-	90,000.00	(90,000.00)	0.0%
36	Communications	580.00	2,200.00	(1,620.00)	26.4%

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	Travel, Conferences, Seminars	127.09	6,000.00	(5,872.91)	2.1%
38	MACC Meetings and Seminars	-	500.00	(500.00)	0.0%
39	Printing Expense - General	-	750.00	(750.00)	0.0%
40	Miscellaneous Expense (public notices, etc.)	-	1,000.00	(1,000.00)	0.0%
41	Dues & Subscriptions	-	2,500.00	(2,500.00)	0.0%
42	Total Direct Expenses - Transportation	\$ 82,790.99	\$ 457,498.46	\$ (374,707.47)	18.1%
	Indirect Expenses				
43	Payroll Expenses - Indirect	4,144.61	37,781.26	(33,636.65)	11.0%
44	Postage	58.83	2,600.00	(2,541.17)	2.3%
45	Operating Supplies	767.28	5,000.00	(4,232.72)	15.3%
46	Capital Expenditures/Computer Equipment	-	2,500.00	(2,500.00)	0.0%
47	Audit Fee	10,000.00	10,000.00	-	100.0%
48	Budget/Accounting	7,560.00	15,000.00	(7,440.00)	50.4%
49	Contractual - Legal	220.00	3,000.00	(2,780.00)	7.3%
50	Contractual - Consulting	1,930.00	2,500.00	(570.00)	77.2%
51	Communications	1,471.13	4,000.00	(2,528.87)	36.8%
52	Travel, Conferences, Seminars	78.29	1,000.00	(921.71)	7.8%
53	MACC Meetings and Seminars	1,665.64	7,000.00	(5,334.36)	23.8%
54	Printing	355.13	500.00	(144.87)	71.0%
55	Bank Service Charges	100.00	500.00	(400.00)	20.0%
56	Copier Expenses	1,019.93	7,500.00	(6,480.07)	13.6%
57	Insurance--Property/Officers/Worker's Comp	6,859.00	3,600.00	3,259.00	190.5%
58	Public Utilities	2,350.27	9,000.00	(6,649.73)	26.1%
59	Building Maintenance	3,638.75	13,000.00	(9,361.25)	28.0%
60	Office Equipment Maintenance	524.40	2,500.00	(1,975.60)	21.0%
61	Depreciation-To MACC Holding	-	12,000.00	(12,000.00)	0.0%
62	Miscellaneous Expenses	335.35	2,000.00	(1,664.65)	16.8%
63	Education and Training	-	1,000.00	(1,000.00)	0.0%
64	Dues and Subscriptions	886.28	1,000.00	(113.72)	88.6%
65	Community Enhancement Expense	32,500.00	47,902.60	(15,402.60)	
65	LESS: estimated overhead allocation from Watershed	-	-	-	#DIV/0!
66	Total Indirect Expenses	\$ 76,464.89	\$ 190,883.86	\$ (114,418.97)	40.1%
67	Total Expenses	\$ 159,255.88	\$ 648,382.32	\$ (489,126.44)	24.6%
68	Excess of Revenues over Expenses	\$ 187,653.46	\$ 20,144.00	\$ 167,509.46	
	*Budget originally approved in June 2022				

MACATAWA AREA COORDINATING COUNCIL

WATERSHED BUDGET COMPARISON

October 1, 2022 - September 30, 2023

				<i>% of budget completed</i>	100%
		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
<u>Revenue</u>					
Governmental Funding:					
1	EPA Funds Great Lakes Restoration Initiative	11,010.13	-	11,010.13	#DIV/0!
2	EPA Trash Free Waters	20,716.28	-	20,716.28	#DIV/0!
3	MI Corp Grant	-	-	-	#DIV/0!
4	Tulip Intercounty Drain	-	-	-	#DIV/0!
5	Eagle Costgal Mgt	7,039.92	-	7,039.92	#DIV/0!
6	GLC Sediment/Phosphorus Reduction	94,736.07	-	94,736.07	#DIV/0!
7	Total Governmental Funding	\$ 133,502.40	\$ -	\$ 133,502.40	#DIV/0!
Watershed/Stormwater Dues:					
8	Allegan County Commission	1,640.17	1,640.17	-	100.0%
9	Allegan County Road Commission	4,653.54	4,653.54	-	100.0%
10	Fillmore Township Contribution	2,635.58	2,635.58	-	100.0%
11	Holland City Contribution	31,850.27	31,850.27	-	100.0%
12	Holland Charter Township Contribution	36,253.73	36,253.73	-	100.0%
13	Laketown Township Contribution	5,533.66	5,533.66	-	100.0%
14	Olive Township Contribution	4,953.28	4,953.28	-	100.0%
15	Ottawa County Commission	11,486.47	11,486.47	-	100.0%
16	Ottawa County Road Commission	12,886.74	12,886.74	-	100.0%
17	Park Township Contribution	17,837.15	17,837.15	-	100.0%
18	Port Sheldon Township Contribution	4,389.13	4,389.13	-	100.0%
19	Zeeland Charter Township Contribution	10,573.81	10,573.81	-	100.0%
20	Zeeland City Contribution	5,306.47	5,306.47	-	100.0%
21	Total Watershed/Stormwater Dues	\$ 150,000.00	\$ 150,000.00	\$ -	100.0%
Other Revenue:					
22	Private Contributions - Watershed	-	-	-	#DIV/0!
23	Watershed Miscellaneous	646.83	-	646.83	#DIV/0!
24	RPI Grant Income	-	-	-	#DIV/0!
25	Total Other Revenue	\$ 646.83	\$ -	\$ 646.83	#DIV/0!
26	Total Revenues	\$ 284,149.23	\$ 150,000.00	\$ 134,149.23	189.4%
<u>Expenses</u>					
Direct Expenses - Watershed					
27	Payroll Expenses - Watershed	-	12,007.34	(12,007.34)	0.0%
28	Postage	-	-	-	#DIV/0!
29	Operating Supplies	-	3,000.00	(3,000.00)	0.0%
30	Educational Materials	-	-	-	#DIV/0!
31	Contractual - Legal	-	-	-	#DIV/0!
32	Contractual - General Consulting	57,564.44	113,500.00	(55,935.56)	50.7%
33	GLC Two Stage Ditches	-	-	-	#DIV/0!
34	GLC Streambank	-	-	-	#DIV/0!
35	EPA Great Lakes Restoration Initiative Expense	94,403.40	-	94,403.40	#DIV/0!
36	Regional Prosperity Expense	8,974.91	-	8,974.91	#DIV/0!

		Actual	Actual	Amount Over	YTD %
		Year to Date	FY 21 Budget*	(Under) Budget	of Budget
37	GLC Sediment/Phosphorus Reduction Expense	93,120.79	-	93,120.79	#DIV/0!
38	Trash Free Waters Expense	21,634.28	-	21,634.28	#DIV/0!
39	Watershed Council Grant	-	-	-	#DIV/0!
40	MI CORP expenses	-	-	-	#DIV/0!
41	MCMP Resilience Plan	7,250.01	-	7,250.01	#DIV/0!
42	Communications	-	-	-	#DIV/0!
43	Travel, Conferences, Seminars	-	1,000.00	(1,000.00)	0.0%
44	MACC Meetings and Seminars	-	1,000.00	(1,000.00)	0.0%
45	Miscellaneous Expense	-	5,500.00	(5,500.00)	0.0%
46	Total Direct Expenses - Watershed	\$ 282,947.83	\$ 136,007.34	\$ 146,940.49	208.0%
	Indirect Expenses				
47	Estimated overhead allocation to General Fund	-	-	-	#DIV/0!
48	Total Indirect Expenses	\$ -	\$ -	\$ -	#DIV/0!
49	Total Expenses	\$ 282,947.83	\$ 136,007.34	\$ 146,940.49	208.0%
50	Excess of Revenues over Expenses	\$ 1,201.40	\$ 13,992.66	\$ (12,791.26)	
	*Budget originally approved in June 2022				



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC EXECUTIVE COMMITTEE

February 14, 2023

Policy Board

Jacob Bonnema

- ✦ Thomas Bird
- Nathan Bocks
- ✦ Amanda Cooper
- Ken DeWeerd
- Jeff Franklin
- Jim Gerard
- Linda Howell
- John Kleinheksel
- ✦ Kevin Klynstra
- Al Nienhuis
- ✦ Terry Nienhuis
- ✦ Tom Oonk
- ✦ Pankaj Rajadhyaksha
- Mike Sabatino
- ✦ Jim Storey
- Russ Te Slaa
- Kurt Van Koevering
- ✦ Executive Committee

Present: Terry Nienhuis, Tom Bird, Amanda Cooper and Jason Latham

- Jason gave an update regarding the I-196BL pedestrian crossing study. The MACC and MDOT will host a joint public open house on March 1st. The MDOT representatives have been very helpful in discussing the I-196BL road project and asking for input from the MACC regarding very minor ped crossing improvements that might be able to be added to their project.
- Jason met with BHS Insurance last month and went over the MACC's involvement in the Community Fireworks. Jason will proceed with working on getting an appropriate level of liability coverage added to our existing coverage based on the recommendation of our agent and input received from the exec committee. Jason anticipates the coverage to cost between \$800 and \$1,500.
- Jason gave a brief update regarding the Long Range Plan that will be updated this year. The Draft Plan is due to MDOT next February (12 short months). Jason anticipates bringing sections of the plan to the Policy Board for input/comments/approval throughout the year.
- The Committee discussed Jason's performance and will continue the discussion at the next Committee meeting. The Committee would like to work on developing objectives/goals that can be measured.

Next Executive Committee Meeting: March 14, 2023 – 8:30 a.m.