

MACC POLICY COMMITTEE
Monday, October 26, 2009
Holland Charter Township Hall
12:00 p.m.

MINUTES

PRESENT: Blaine Koops, Hannes Meyers, Jr., Pankaj Rajadhyaksha, Bill Vanderbilt, Terry Burns, Terry Hofmeyer, Les Hoogland, John Kleinheksel, Sandra Cornell-Howe (for Dal McBurrows), Al McGeehan, Al Myaard, Vince Bush (for Terry Nienhuis), Keith Potter, Amanda Price, Gord Schrotenboer, Russ Te Slaa,

ALSO PRESENT: Linda Falstad, Andrea Goodell, Aaron Deiters, Ed Stielstra, Stephanie Beyer, Beth McDonald, Steve Bulthuis, Elisa Hoekwater, Sue Higgins

- I. Introductions and Approval of Minutes – A motion was made by Hannes Meyers, Jr., seconded by Terry Burns, to approve the minutes as distributed. Motion carried.**

Special recognition was made to Blaine Koops for his service to the MACC as its Chair. Appreciation was also noted to Al McGeehan for his many years of service to the MACC.

*****An additional item was added to the agenda as follows: Election of Officers by FY 2010. A motion was made by Terry Hofmeyer, seconded by Gord Schrotenboer, to approve the following slate of officers for FY 2010 as recommended by the Nominating Committee:**

Past Chair	Blaine Koops
Chair	Rosemary Ervine
Vice Chairs	Hannes Meyers, Jr
	Bill Vanderbilt
	Pankaj Rajadhyaksha
Secretary/Treasurer	MACC Executive Director

Motion carried.

II. MPO Transportation Issues

- A. **FY 2008-2011 Transportation Improvement Program Amendments** – Steve Bulthuis reviewed two proposed amendments that can be summarized as follows:

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency
48 th Street	@ S. Branch of Macatawa River	Construct bridge		744,000	930,000	ACRC
Highway Safety	Area wide	General Program Account		400,000	100,000	County

It was noted that a portion of the funding from the general program account was to fund the enclosure of a drain on 40th St. in the vicinity of Industrial Avenue. **A motion was made by Les Hoogland, seconded by Bill Vanderbilt, to approve the proposed amendment to the TIP as described. Motion carried.**

*****An additional item was added to the agenda as follows:**

Amendment to FY2010 Unified Work Program – Steve Bulthuis stated that last month the Committee added \$33,000 in federal funds, and required local match, to the FY2010 program of the MACC's FY2008-2011 Transportation Improvement Program. This month staff is requesting that this funding be added to the FY2010 Unified Work Program. The task that will be the recipient of these funds, *Task 3.3 Long Range Plan Alternative Scenarios*, was included in the document which was approved earlier in the year. **A motion was made by Gord Schrottenboer and supported by Terry Burns to amend the FY2010 Unified Work Program as presented. Motion carried.**

- B. **FY 2010 Program** – Steve Bulthuis reviewed a memo included in the agenda packet that outlined the FY2010 program. He noted that the total will grow as CMAQ, Safety, general program account and other projects are added. He also reminded committee members of the policy that encourages members who receive federal aid to try and bid those projects in the first six months of the fiscal year. He stressed that this was as important as ever with the expiration of SAFETEA-LU and working from continuing resolutions. Discussion followed including questions as to the amount of pavement that was constructed with the new rest area. Steve noted that the parking area for trucks had been increased significantly which resulted in substantially more pavement than with the previous building.
- C. **Nonmotorized Plan Public Input Meetings** – Elisa Hoekwater reported that two public input meetings had been scheduled in order to educate the community about regional benefits of the non-motorized network and seek

additional public input. Though the first meeting (Oct. 20) was not well attended, MACC staff members were hopeful that more people would be able to attend the second meeting (Nov. 2) – scheduled during the mid-day lunch period. Elisa also provided a brief update on the development of the draft Non-Motorized Plan and maps of existing and proposed facilities. Draft maps are in the process of being revised to include recommendations by the MACC Transportation Technical Committee. Once completed, maps will be presented for review by the MACC Policy Committee.

- D. Traffic Signal Optimization Study Funding Award** – Steve Bulthuis reviewed a memo included in the agenda packet that provided an update on the status of the traffic signal optimization study. He stated that the project had been awarded up to \$500,000 in Energy Efficiency and Conservation Block grant funding from Ottawa County. Next steps in the process entail forming a steering committee, developing a request for proposals for consultant services and getting the project rolling.
- E. FY 2011-2014 Transportation Improvement Program** – Steve Bulthuis reviewed the development scheduled for the MACC’s FY2011-2014 Transportation Improvement Program. He pointed that the call for 2012, 2013 and 2014 projects will go out December 1 with project nominations due at the end of the month. He stated that it would be necessary to resubmit 2012 or 2013 projects that had been submitted under previous calls.
- F. MDOT/FHWA Comments** – Sandra Cornell Howe noted that the federal aid program is working under a continuing resolution that will expire on December 18.

III. Macatawa Watershed Project

- A. Recent Watershed Project Presentations** – It was noted that Mary Fales recently participated as a presenter at the Hope College Critical Issues Symposium. And the reason she is not at the Policy Committee meeting today is because she is a presenter at the Ottawa County Water Quality Forum.
- B. Noordeloos Creek Best Management Practice (BMP) Site** – Beth McDonald reported on recent site visits to this five acre site in Holland Township which included participation of both students and faculty from Grand Valley State University. This ongoing research will now take place at this site under the supervision of Dr. Rick Rediske of GVSU. Beth also showed photos which illustrate the success of the BMPs, including one photo of a good-sized salmon. She indicated that there were more salmon at the site which indicates successful migration of the fish.

C. New Educational Materials – Beth distributed two brochures (i.e., a general Macatawa Watershed brochure and one explaining the recommended lawn care practices) which have recently been revised and republished. MACC members were encouraged to display these brochures at their public venues and MACC staff will be glad to provide desired quantities of the brochures for this purpose.

IV. MACC Brownfield Site Assessment Initiative – Steve Bulthuis reported that Jon Mersman, Planner with Holland Township, had joined the brownfield steering committee. Jon has experience working with brownfields and will be an excellent addition to the committee. There was no new expenditure of Phase I or Phase II funds since the last report.

V. Administrative Issues

A. Monthly Financial Report – Sue Higgins reviewed this report which covers the September 30 end-of-year status. It was noted that we ended the fiscal year with \$56,142.48 excess of revenues over expenses. It was further noted that the annual audit is scheduled to begin in the next few weeks with a final report anticipated to be presented to the Policy Committee at the December 21, 2009, meeting.

B. MACC Executive Committee – Blaine Koops reviewed the highlights of the written meeting summary which was distributed in the agenda packets.

VI. Public Comments – There were no comments from the public.

VII. Members' Comments

A. Host Member: Vince Bush reported on recent activities in Holland Charter Township including stormwater drainage improvements, repaving of roads, a major film currently being produced in the township, and expansion of some major employers within the township.

B. Other Members: Terry Burns spoke about the importance of the upcoming election proposal regarding 911 emergency service. He also thanked Al McGeehan for his service to the MACC. Al McGeehan commented on the potential of inviting additional townships to join the MACC and he stressed that he would like to see the current membership categories be maintained (i.e., that new membership categories such as specifically for watershed/stormwater not be incorporated).

VIII. Other Issues, Adjournment, and Next Meeting – The next meeting is scheduled as follows:

Monday, November 23, 2009

City of Holland