



**Macatawa Area
Coordinating Council**

A Cooperative Effort Among Units of Government

Policy Board

*Rosemary Ervine, Chair

*Blaine Koops

*Hannes Meyers, Jr.

*Pankaj Rajadhyaksha

*William Vanderbilt

Howard Baumann, Jr.

Terry Burns

Kurt Dykstra

Terry Hofmeyer

Lester Hoogland

John Kleinheksel

Dal McBurrows

Al Myaard

Terry Nienhuis

Keith Potter

Amanda Price

Gordon Schrottenboer

Russ Te Slaa

Dave Vander Kooi

Todd Walters

*Executive Committee

MACC POLICY COMMITTEE

December 21, 2009

Laketown Township-Felt Mansion

6597 -138th Avenue

Holland, MI 49423

12:00 p.m.

MINUTES

PRESENT: Blaine Koops, Hannes Meyers, Jr., Howard Baumann, Jr., Terry Burns, Terry Hofmeyer, Les Hoogland, John Kleinheksel, Dal McBurrows, Kurt Dykstra, Al Myaard, Terry Nienhuis, Amanda Price, Gordon Schrottenboer, and Kent Rubley (for Dave Vander Kooi)

OTHERS PRESENT: Paul Geerlings, Peter Haefner, Aaron Deiter, Andrea Goodell, Greg Chandler, Sue Higgins, Steve Bulthuis, Mary Fales, Elisa Hoekwater, Chris Brown and Stephanie Beyer

I. Introductions and Approval of Minutes—Following self-introductions, **a motion was made by Les Hoogland and supported by Terry Nienhuis to approve the minutes of the November 23, 2009 meeting as distributed. Motion carried.**

II. Presentation – Proposed Park West Drain Project, Overview and Future Plans - Paul Geerlings, Ottawa County Drain Commissioner, provided data regarding rainfall the past few years which has resulted in substantial flooding in portions of Park Township. Referencing a map of the proposed Park West Drain, he described plans for a new drain in Park Township. The proposal is to build a drain taking water from the northwest portion of the township through wetlands at Winstrom Park before emptying into Lake Macatawa. He described some of the challenges associated with the proposal and how it will require the cooperation of property owners, Consumers Energy and the Ottawa County Road Commission to implement. Discussion followed.

III. FY 2009 Annual Audit Report – Peter Haefner, Vredeveld Haefner, LLC reviewed the annual audit and stated that it was once again a “clean” audit. It was noted that the purchase of the current office building was a significant activity of the past fiscal year that is reflected in the statements. Related to the office purchase, Ms. Higgins reported that a lease document was created that would allow the MACC to pay MACC Holding Inc. a sum in the amount of \$1,000/month to develop a fund balance to address major building expenses (new roof, etc.). She explained the factors resulting in the lease not having been implemented at the time of the building purchase but that the MACC’s legal counsel stated it could be made retroactive to January 1, 2009, allowing for a one time “catch up” lump sum payment. **A motion was made by Amanda Price and supported by Gordon Schrottenboer to have staff place this item on the January meeting agenda. Motion carried**

IV. Administrative Issues

A. Search Committee Recommendation for new Executive Director-

Blaine Koops reported on behalf of the Executive Committee and the Search Committee comprised of Howard Baumann, Jr., Rosemary Ervine, Terry Hofmeyer, Blaine Koops and Terry Nienhuis. After completing interviews with three candidates, the Search Committee made a recommendation to the Executive Committee as to the preferred candidate. The Executive Committee agreed with the recommendation and would like to name Steve Bulthuis to serve as the new Executive Director. **A motion to authorize the Executive Committee to offer the position of Executive Director of the Macatawa Area Coordinating Council and to negotiate an agreement (contract) with Mr. Steven Bulthuis was made by Hannes Meyers, Jr and supported by Amanda Price. Motion carried.** Sue wished Steve well in his new position and Steve thanked Sue for being a wonderful mentor and leaving the organization on such solid footing.

B. MACC Executive Committee Report – Blaine Koops gave an overview of the Executive Committee meeting held on December 14, 2009 at the MACC office. Copies of the Executive Committee Meeting Summary were distributed. Topics discussed included:

- Search Committee Recommendation for New Executive Director
- Insurance issues with a first time MACC retiree
- FY 2009 Annual Audit
- MACC/MACC Holding Inc. Lease
- FDIC insurance coverage questions regarding the MACC's bank funds

C. Monthly Financial Report – Steve summarized the monthly report that was distributed at the meeting. He noted that the report reflected the second month of the new fiscal year and everything was tracking well with nothing out of the ordinary. Revenues are at 38% while Total Expenses are at 16%. Chris Brown, accountant, was present to answer any questions. There were no questions.

D. FY 2010 Budget Amendment – Steve reviewed two amendments to the FY2010 budget. Specifically, these were the addition of \$16,000 for the new MDEQ Sediment Grant and \$1,500.00 to support the activities of the Census Complete Count Committee. **A motion to approve the FY2010 Budget Amendment as presented was made by Amanda Price and supported by Gordon Schrotenboer. Motion carried.**

V. MPO Transportation Issues

A. FY2008-2011 TIP Amendments – Steve reviewed the TIP amendments that related primarily to the MAX transportation system and the 136th Avenue project in Allegan. The amendment to the 136th Avenue project is an increase in federal funding while the amendments to the MAX system included:

- Transit Operating
- On board cameras
- ADP Software and Hardware
- Shop Equipment
- Misc. Support Equipment
- Special Service Planning
- Mobility Management

A motion to amend the 2010 program of the FY2008-2011 Transportation Improvement Program as outlined in the staff memo dated December 14th was made Kurt Dykstra and supported by John Kleinheksel.

Steve then explained the unusual circumstances of the second amendment request that is intended to position the MACC to take advantage of any funds that may become available as part of a statewide redistribution of ARRA funds. This would allow MACC staff to move 120th Avenue (Riley-Quincy), Road Waverly Road (8th-24th) into the FY2008-2011 TIP when funds became available and add funding to the 136th Avenue job.

A motion to add the 120th Avenue (Riley-Quincy), Waverly Road (8th-24th) and Automated Vehicle Locator projects to the FY2008-2011 TIP as illustrative projects and authorize staff to administratively move the 120th Avenue, Waverly Road and/or Automated Vehicle Locator projects into the TIP should funding become available. Additionally, authorize staff to administratively add funding to the 136th Avenue (58th-Blue Star) job if a small amount of funding was made by Les Hoogland and supported by Gord Schrottenboer. Motion carried.

B. Listing of FY2009 Obligated Projects – Steve reported on the listing of roadway, transit, bridge and nonmotorized projects for which federal funding was obligated in FY2009. He was pleased to announce that 100% of the federal funds allocated to local projects were obligated. Steve expressed appreciation to all federal aid recipients for implementing their projects. There was \$13.0 million in federal funding obligated in FY09 with total project costs of \$21.1 million. This information will be posted on MACC’s website.

C. MDOT FY2010-2014 Road and Bridge Program – Referring to a memo included in the agenda packet, Steve Bulthuis gave an overview of the investments MDOT intends to make on the trunkline system over the next five years which included:

Name	Limits	Work Description	Year
US-31BR	Over North Branch Creek	Substructure Repair	2011
I-196 Nbd.	130 th Avenue n. to US 31	Restore & Rehabilitate	2012
I-196 Sbd.	130 th Avenue s. to US 31	Restore & Rehabilitate	2014
M-121 (Chicago Dr.)	80 th Ave. to 40 th Ave.	Resurface	2010
M-121 (Chicago Dr.)	M-121 EB over Macatawa River	Overlay- Deep	2010
M-121 (Chicago Dr.)	Main St.- 80 th Ave.	Restore & Rehabilitate	2010
US-31*	Lakewood Blvd. – Quincy St.	Reconstruction and add lanes	2013

D. FY2010-2014 Transportation Improvement Program Call for Projects: Steve reminded members that projects are due December 30th for the current call for projects. Several wonderful projects have already been submitted. A listing of submitted projects will be made available at the January or February meeting.

E. MDOT/FHWA Comments – Dal McBurrows reported that the ARRA funding is being expended as required. He then presented Sue with a picture signed by several MDOT staff persons. He noted that this gift was in recognition of the high regard MDOT staff has for Sue and how much they appreciated her spirit of cooperation and respect for the Department.

VI. MACATAWA WATERSHED ISSUES

A. Watershed Stakeholder of the Year Award – Mary Fales reported the Watershed Stakeholder of the Year Award was presented to Julia Kirkwood, Senior Environmental Water Quality Analyst with the Michigan Department of Environmental Quality on December 8, 2009. Julia currently serves as our grant administrator on two of the three watershed and stormwater related DEQ grants currently ongoing. Julia brings an incredible depth of knowledge and technical understanding of urban, suburban and rural components of watershed management. She was instrumental in attaining much of the research that was performed on the watershed this past year and she continually brings new ideas, new projects and new strategies to help us work towards our water quality goals!

B. Hydrology Analysis and Pollutant Loading Analysis by the MDEQ – Mary presented the results of two recent watershed research reports completed by the Michigan Department of Environmental Quality titled:

Macatawa Watershed Hydrologic Study, dated October 2009
Macatawa Watershed Modeled Pollutant Loads, dated august 2009

These reports detail how different soil types and land uses (as of 2005) interact with rainfall to produce nutrient and sediment laden stormwater runoff. The reports conclude that in the 1800's, approximately 1.3 billion gallons of runoff was generated during a two year storm event. In 2005, the same storm would have produced 2.4 billion gallons of runoff. The increase in stormwater volume results from loss of wetlands, an increase in drainage and a substantial increase in development and impervious surfaces in the watershed. Included in both reports were maps of the watershed that detail hydrologically critical areas and those areas that may be sources of sediment and phosphorus. The results of these reports will be vital information for updating our watershed management plan which is currently an ongoing task.

C. Great Lakes Restoration Initiative – Mary described federal funding that is currently available for water quality related projects solely in the Great Lakes under the Great Lakes Restoration Initiative funding (GLRI). The EPA has currently released a request for proposals, due January 29, 2010, for \$120 million of funding. Mary detailed four project ideas that may be suitable for GLRI funding. Ideas included a

wetland restoration project at the site of the former Holland Country Club, a watershed wide monitoring effort to assess current levels of phosphorus, sediment and ecoli in the watershed, widespread implementation of rain barrels and rain gardens in key urban areas and securing cost share money for select agricultural practices

VII. MACC Brownfield Site Assessment Initiative – Steve Bulthuis reported on recent brownfield program activities that included the approval of two more Phase I projects: the former Boeve Oil property (Lincoln Ave.) and Daystar Church (11025 Paw Paw). Mr. Koops expressed appreciation for Steve contacting him to see if the brownfield program could be of assistance in the Allegan County jail project.

VIII. Public Comments – There were none.

IX. Members Comments

A. Host Member – Terry Hofmeyer, Laketown Township Supervisor, welcomed everyone to the beautiful Felt Mansion. He invited all Policy members to feel free to take a self-guided tour of the mansion. He stated the Restoration Project Committee holds special/holiday events at the mansion to raise funds for the ongoing upkeep and restoration.

B. Other MACC Members – Hannes Meyers, Jr. congratulated Steve Bulthuis on his new position as Executive Director and wished him the best.

X. Other Issues, Adjournment and Next Meeting

Next Meeting will be scheduled as follows:

Monday, January 25, 2010

**City of Zeeland
Howard Miller Community Center
14 S. Church Street
Zeeland, MI 49464**

Meeting adjourned at 1:30 p.m.