



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY COMMITTEE

June 28, 2010

Holland Charter Township Riley Fire Station

131 Riley

Holland, MI 49424

12:00 p.m.

MINUTES

Policy Board

*Rosemary Ervine, Chair

*Blaine Koops

*Hannes Meyers, Jr.

*Pankaj Rajadhyaksha

*William Vanderbilt

Howard Baumann, Jr.

Terry Burns

Kurt Dykstra

Terry Hofmeyer

Lester Hoogland

John Kleinheksel

Dal McBurrows

Al Myaard

Terry Nienhuis

Keith Potter

Amanda Price

Gordon Schrottenboer

Russ Te Slaa

Dave Vander Kooi

Todd Wolters

*Executive Committee

*Executive Committee

PRESENT: Rosemary Ervine Chair), Hannes Meyers, Sr., Pankaj Rajadhyaksha, Bill Vanderbilt, Terry Burns, Ed Stielstra (for Terry Hofmeyer), Les Hoogland, John Kleinheksel, Dal McBurrows, Al Myaard, Terry Nienhuis, Keith Potter, Amanda Price, Gordon Schrottenboer, Russ TeSlaa and Dave Vander Kooi

OTHERS PRESENT: Steve Redmond, Aaron Deiter, Andrea Goodell, Steve Bulthuis, Elisa Hoekwater, Beth McDonald and Stephanie Beyer

I. Introductions and Approval of Minutes—Following self-introductions, **a motion was made by Pankaj Rajadhyaksha and supported by Terry Nienhuis to approve the minutes of the May 24, 2010 meeting as presented. Motion carried.**

A motion was made by Gordon Schrottenboer and supported by Bill Vanderbilt to add two agenda items, item E “CMAQ Grant Revision and FY10 Unified Work Program Amendment” and item F “MDOT/FHWA Comments” to section III under Transportation Issues. Motion carried.

II. Draft FY2011 Budget – Steve Bulthuis gave an overview of the proposed budget for FY 2011. He noted that the budget is projecting \$726,892 in revenues and \$721,649 in expenses resulting in a balance of \$5,243. Factors that were major influences in the development of the FY 2011 budget included:

- No raise in dues or touch retained earnings
- Return to pre-retirement staffing levels of 4.5 FTE's
- Extension of Watershed Rural grant (Section 319 grant) into FY 2012
- Line item reductions
- Continuation of pay freeze
- Elimination of wellness program
- Health care plan contribution increase

He reviewed some graphs that detailed the budget by revenue sources and major program category. Steve noted the budget is being presented today for review and discussion with approval anticipated at the July meeting. Discussion followed.

III. MPO Transportation Issues

A. FY2008-2011 Transportation Improvement Program - Steve reported that staff was informed there was a balance of \$41,000 in American Recovery/Reinvestment Act (ARRA) funds available for allocation to another roadway or transit project. However, it was necessary to act quickly.

The TIP Development Committee was assembled to review unobligated FY2010 projects as well as projects identified for potential Jobs for Main Street (JMS) funding. The TIP Development Committee recommends that the surplus ARRA funding be awarded to the 120th Avenue resurface, a JMS project, since the JMS project list had been developed, approved and gone through the public input process in February.

A motion to amend the 2010 program of the FY2008-2011 Transportation Improvement Program to add the 120th (Riley-Quincy) project and revise the Butternut Drive (South of Lakewood-144th) project as shown in the memo dated June 22nd was made by Gordon Schrottenboer and supported by Terry Burns. Motion carried.

B. GVMC 2035 LRTP Amendment Concurrence – Elisa Hoekwater provided information relating to a request from the Grand Valley Metropolitan Council (GVMC) to review and concur with the Air Quality Conformity Findings for an Amendment to the 2035 Long Range Transportation Plan (LRTP). An amendment was needed to the LRTP document due to changes to twelve projects as a result of the development of the 2011-2014 Transportation Improvement Plan (TIP). The Air Quality Conformity Analysis conducted by the GVMC showed no significant impact as a result of the proposed changes.

As Kent and Ottawa Counties have been designated by the U.S. Environmental Protection Agency as an Ozone Maintenance Area, air quality conformity rules require all Metropolitan Planning Organizations within the Kent and Ottawa Counties concur with the findings.

A motion concurring with the air quality conformity findings attached to the letter from the Grand Valley Metropolitan Council dated June 17, 2010 was made by Hannes Meyers, Jr. and supported by Terry Burns. Motion carried.

C. FY2011-2014 Transportation Improvement Program – Steve provided a power point presentation giving an overview of the development of the FY2011-2014 Transportation Improvement Program (TIP) to help expedite approval for when it's brought before the committee next month. He noted that the TIP is a financially constrained four-year program covering the most immediate implementation priorities for transportation projects and strategies from the long range transportation plan that's updated every three to four years. His presentation covered aspects of the TIP development process related to public involvement, project development/selection, consultation, environmental justice and air quality conformity.

D. FY2011 Unified Work Program Tasks – Elisa Hoekwater reviewed proposed tasks for the 2011 Unified Work Program (UWP) draft. The tasks included:

- Continued monitoring of the FY 2011-2014 Transportation Improvement Program (TIP) and preparation of the summaries of the TIP as needed to describe the TIP and its contents to the general public.
- Continued implementation of the Clean Air Action! Day program in the MACC area
- Refinement and testing of future development scenarios for impacts on the transportation network-as needed during the preparation of the Updated 2035 Long Range Transportation Plan
- Additional tasks to be completed in order to promote non-motorized transportation in the Macatawa area

The MACC Technical Committee members reviewed the list of tasks and were asked to provide additional suggestions for tasks to be completed during FY 2011. A final list of UWP tasks will be presented for review and approval at the July meeting.

E. CMAQ Grant Revision and FY2010 Unified Work Program Amendment – Steve Bulthuis reviewed materials that would allow the MACC to reallocate some Congestion Mitigation/Air Quality (CMAQ) funding. He noted that earlier this year the Policy Committee members approved \$67,500 in CMAQ funding to perform a traffic signal optimization study at 33 locations. Subsequently the MACC was awarded Recovery Act funding to perform the work as part of the larger Western Ottawa Traffic Signal Optimization Study. The study's steering committee is recommending to use the CMAQ funding to cover the labor costs of implementing the new signal timings and to purchase hardware to improve the accuracy of the clocks in the signal controllers.

In order for these revisions to be implemented, the following approvals are necessary:

- Approval to revise the CMAQ grant to pay for reimbursement of labor costs associated with implementing the new timing plans and purchasing hardware to improve the accuracy of the clocks in the signal controls.
- Amend task 3.6 Western Signal Optimization Study in the MACC's FY2010 Unified Work Program to add the CMAQ funding.

A motion to revise the Traffic Signal Study CMAQ grant and amend Task 3.6 of the FY2010 Unified Work Program as described in the memo pertaining to this topic dated June 24, 2010 was made by Les Hoogland and supported by Amanda Price. Motion carried.

F. MDOT/FHWA Comments – Dal McBurrows reported on the following points of interest:

- A one year pilot program allowing amendments to the TIP six times/yr is scheduled to be implemented October 1.

- The EPA is now requiring areas to go to a new air quality model called “MOVES”. MDOT and the state’s transportation management areas (Grand Rapids, SEMCOG, Flint, and Ann Arbor) have been meeting with the EPA and MDNRE discussing this new model that will need to be implemented by December 30, 2012. With a two year window to get this model up and running, they are now starting to develop a work plan. SEMCOG and MDOT have been working together. The Grand Valley Metro Council does the air quality conformity modeling for the MACC area and will need to be up to speed and staff will be receiving some training as well.
- Committee members were reminded that Governor Granholm signed the bill related to texting while driving which takes effect this week.
- American Recovery and Reinvestment Act (ARRA) report: there were 570 highway projects and 260 transit projects funded by the ARRA program in the state.

IV. Macatawa Watershed Project

A. Storm Water Permit Requirement – Pollution Prevention and Good Housekeeping at Municipal Properties – Beth McDonald gave an overview of the storm water program regulations that permittees must undertake to meet a deadline of September 1st, 2010. A Storm Water Pollution Prevention Initiative will need to be submitted detailing all of the measures that each permittee will be doing in order to improve their storm water quality. The MACC area has six permittees that include City of Holland, City of Zeeland, Allegan & Ottawa County Drain Offices and Allegan & Ottawa Road Commissions. One program requirement is pollution prevention and good housekeeping activities at their properties. Permittees that own facilities within their regulated area may have increased regulatory requirements in order to ensure their compliance. Sediment, as removed from catch basins will need to be disposed of as liquid industrial waste. This will require additional resources. In addition, Beth discussed the permit increasing the requirements for sediment removal from roads. This might require additional street sweeping and vacuuming of catch basins.

B. Lake Macatawa Dredging Update – Beth provided information on the Lake Macatawa dredging project that the Army Corp of Engineers and BPW provide. The shipping channel is dredged of sediment to allow a 21 foot clearance to maintain our commercial status. The inner channel is dredged every three to five years. This year in May to June, the Army Corp of Engineers dredged the inner harbor of 65,000 cubic yards and the cost was \$1 million dollars. The outer harbor was completed this year and is dredged annually. There was a total of 17,500 cubic yards and the cost was \$185,000. The outer harbor sediment is sand that is used for beach nourishment and was placed 3,500 feet south of the harbor. Information from a fact sheet developed by the Holland BPW showed that 120,000 cubic yards of dredged material was removed from the containment facility located at Lakewood Blvd and has been used locally within the watershed.

C. Farmer Informational Meeting – Update and Results – Beth gave an update on the June 21st Farmer Informational Meeting held by Mary Fales. The goal of the meeting was to pull together local farmers to talk about what programs were working for them and what programs are not. Another goal was to find out how the Watershed Project could assist. The East Fillmore and Kleinheksel drains have the highest phosphorus levels in the watershed. What activities can we do to help put in some practices to show what a model agricultural subwatershed could do to improve water quality. There were nine local farmers in attendance with a couple of presenters from MSU Extension and Allegan Conservation District. Feedback consisted of; minimize red tape, provide more options, make program simple & user friendly, as well as more flexible contracts. We received eight letters of support from farmers who showed interest at looking into programs and 4,170 acres represented.

D. Other – Macatawa Watershed Project Newsletter – Beth provided a copy of the June 2010 newsletter to each member. She wanted to highlight one particular segment that gave kudos to area marinas. The State of Michigan runs a Clean Marina Program that encourages member marinas to utilize environmentally friendly practices. The MACC area has three participating marinas!

Anchorage Marina
Eldean Shipyard
Yacht Basin Marina

V. Administrative Issues

A. MACC Executive Committee Report – Rosemary Ervine reported that the Executive Committee met on June 7th and most of their agenda items have been discussed throughout the course of today's meeting. She mentioned that Steve plans on meeting with each member/local unit of government to talk about goals for the organization.

Steve also noted that he found a MACC survey from 1996 when the organization first began. He thought using the survey would be a good starting point to get feedback from members about their thoughts on the MACC's progress and status.

Rosemary gave an update on the status of the Great Lakes Restorative Initiative grant that was not approved. Steve noted that the staff was disappointed but received a debriefing on our application with U.S. EPA staff and will be revising and resubmitting the application for the next round of funding.

B. Monthly Financial Report – Steve reviewed the monthly financial statement noting that as of the end of May, revenues are at 49.1% and expenses are at 44.4%. The budget amendment approved last month corrected a couple line items and all is tracking satisfactorily.

VI. Public Comments – There were no public comments.

VII. Members' Comments

A. Host Member: Terry Nienhuis, Holland Township Supervisor, welcomed the Policy Committee members to the Riley Street Fire Station #1. Terry listed several visual projects that have been completed at Helder Park in Holland Township that include:

- Addition of 133 spaces in the parking lot of the 5 field soccer activity complex
- Added 24 foot hexagonal shaped shelter building
- Added concrete connecting sidewalks
- Worked on stormwater detention basin piping, catch basin, landscaping and site lighting

Other items reported on included:

- Adams Street nonmotorized bridge has been placed
- Addition of nonmotorized pathways on Riley Street from West Ottawa Schools to 136th Avenue
- Resurfacing four miles of subdivision streets
- Working on some stormwater drain improvements

B. Other Members – There were no other member reports.

VIII. Other Issues, Adjournment and Next Meeting

Next Meeting will be scheduled as follows:

**Monday, July 26, 2010
Fillmore Township Hall
4219 52nd Street
Holland, MI 49423**

Meeting adjourned at 1:30 p.m.