



**Macatawa Area  
Coordinating Council**

*A Cooperative Effort Among Units of Government*

Policy Board

\*Rosemary Ervine, Chair  
\*Blaine Koops  
\*Hannes Meyers, Jr.  
\*Pankaj Rajadhyakshin  
\*William Vanderbilt  
Howard Baumann, Jr.  
Joseph Baumann  
Tom Bird  
Terry Burns  
Kurt Dykstra  
Terry Hofmeyer  
Lester Hoogland  
George Jacob  
John Kleinheksel  
Dal McBurrows  
Al Myaard  
Terry Nienhuis  
Keith Potter  
Russ Te Slaa  
Todd Wolters

**MACC POLICY COMMITTEE**

**January 24, 2011  
Olive Township  
6480 136<sup>th</sup> Avenue  
Holland, MI 49424  
12:00 p.m.**

**MINUTES**

\*Executive Committee

**PRESENT:** Rosemary Ervine, Hannes Meyers, Jr., Bill Vanderbilt, Howard Baumann, Terry Burns, Kurt Dykstra, Terry Hofmeyer, Les Hoogland, John Kleinheksel, Ray Lenze (for Dal McBurrows), Al Myaard, Terry Nienhuis, Keith Potter, Russ TeSlaa and Dave Vander Kooi (for Tom Bird)

**OTHERS PRESENT:** Aaron Deiter, Doug Vredeveld, Roger Jansen, Steve Bulthuis, Elisa Hoekwater, Mary Fales, Chris Brown and Stephanie Beyer

**I. Introductions and Approval of Minutes**—Following self-introductions, **a motion was made by Hannes Meyers, Jr and supported by Terry Nienhuis to approve meeting minutes of the December 20, 2010 meeting as presented. Motion carried.**

**II. Presentation: FY2010 Audit Report** – Doug Vredeveld, Vredeveld/Haefner LLC gave an overview of the FY2010 audit conducted the week of November 29, 2010. It was noted that the opinion of the audit firm was that it was a “clean” audit.

Doug explained that this was the first year, in quite a number of years, that a “single audit” of federal funding was required as the MACC exceeded the \$500,000 threshold in federal funds for FY2010. There were no findings involving federal funding and one minor finding on the financial statements regarding the timing of the calculation of the indirect cost rate. This issue has been resolved.

There were two recommendations made to improve how the bank returns cancelled checks to assist with monitoring the dual signature internal control and revising the set-up of the general ledger so a reviewer can readily identify different accounts.

Mr. Bulthuis extended appreciation to Chris Brown, MACC Finance Manager, for all his efforts and expertise in managing the accounts for the MACC allowing for another clean audit.

**A motion was made by Mr. Potter and supported by Mr. Burns to accept the FY2010 Audit conducted by Vredeveld/Haefner, LLC as presented. Motion carried.**

**Item VI – Public Comments, was moved up to this point in the meeting.**

**VI. Public Comments** – Roger Jansen, President of the Holland Area Veterans Council approached the committee to ask for a letter of support and endorsement from the MACC in petitioning our state elected officials to designate a portion of US 31 (US31/I-196 split north to M45) as “Medal of Honor Recipients Highway” to remember and honor four greater Holland area recipients of this award. Mr. Jansen reports that Holland is one of two cities in the entire United States that has four Medal of Honor recipients. The recipients are:

Matt Urban - World War II  
John Essebagger Jr. - Korean War  
Ronald Lambers – Viet Nam War  
Gordon D. Yntema – Viet Nam War

Mr. Jansen reports that the Veterans Council is working with the Holland Museum to install a touch screen kiosk that will provide information on each Medal of Honor recipient. They will also be working together with MDOT on the highway signage.

**A motion was made by Kurt Dykstra and supported by Terry Hofmeyer to ask MACC staff, along with other committee members, to write a letter of support and endorsement to petition our state elected officials to designate a portion of US 31 (US31/I-196 split north to M45) as “Medal of Honor Recipient Highway”. Motion carried.**

### **III. MPO Transportation Issues**

#### **A. Draft 2035 Long Range Transportation Plan Update** – Elisa

Hoekwater gave a summary of the progress of the 2035 Long Range Transportation Plan (LRTP) draft. Last month Elisa reviewed items that were addressed in the draft 2035 LRTP that included:

- **Public Participation** – In the interest of gathering input from the community and keeping the public informed, the process of developing the LRTP included a community Transportation Survey and Open House on Dec. 2<sup>nd</sup>, 2010. A formal comment period began January 10 and continues through February 10<sup>th</sup>, 2011 in order to provide an opportunity for people to react to the LRTP and provide comments and suggestions. MACC staff has also posted the draft document on the MACC website and has appreciated coverage in local newspapers.
- **Goals and Objectives** – The 2035 LRTP is a comprehensive plan that is coordinated with and complements each unit of government; goals include financially being able to cover expenses for what is put into the plan;

preserving and maintaining our transportation system and looking at different modes of transportation to include transportation access for all people. The intent of the plan is to improve the quality of the environment, while enhancing safety and providing secure modes of transportation.

- **Topics and Concerns** – In addition to the issues of increased transportation funding, emergency highway access and electric vehicles charging stations, which were discussed by the MACC Policy Committee in November, the draft 2035 LRTP also addresses corridors of specific concern within the region and recommends monitoring and future improvements.

Other chapters in the 2035 LRTP draft included:

- Transit
- Intermodal Issues/Non-motorized Transportation
- Travel Demand Model – gathering data to project into 2035
- Deficiency Analysis Map
- Draft Project List-compiled by state and local road agencies and MAX
- Plan Evaluation
- Air Quality Conformity – required for plan

Next steps: Following the formal public comment period, we will make necessary revisions to the document, post an updated plan on the website and at the February meeting of the MACC Policy Committee will ask for adoption of the new 2035 LRTP.

Copies of the draft were provided for each committee member along with notebooks to store them in. The LRTP draft is being updated with most recent updates being posted regularly on the MACC website. Members will be notified when the draft is complete.

**B. Transportation Planning Memorandum of Understanding** – Steve Bulthuis reviewed an updated Memorandum of Understanding (MOU) between the Michigan Department of Transportation (MDOT), MACC and Macatawa Area Express (MAX). The current MOU which was signed in 1998 referenced laws prior to the passage of the Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) which is the current federal transportation legislation.

The MOU details the mutual responsibilities of all three organizations in carrying out the metropolitan transportation planning and programming process. The articles cover such required planning items as:

- The Unified Work Program
- Transportation Improvement Program
- The Long Range Transportation Plan
- Public Participation
- Air Quality Conformity
- Travel Demand Modeling

In 2007, an MOU with MAX was signed, which has been incorporated into this document by reference.

**A motion to adopt the updated Memorandum of Understanding between the Michigan Department of Transportation, the Macatawa Area Coordinating Council and Macatawa Area Express as presented was made by Terry Nienhuis and supported by Les Hoogland. Motion passed.**

**C. FY2011-2014 Transportation Improvement Program Amendment –**

Steve reviewed a memo containing a number of amendments being sought primarily by MDOT to the FY2011-2014 Transportation Improvement Plan (TIP). Seven new projects will add over \$18 million to the FY2011-2014 TIP. These amendments are as follows:

**FY2011**

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
US 31BR	US 31 BR and US31BR ramp over N. Branch of the Macatawa River	Replace bridge		563,030	4,331,000	MDOT	Reduction of \$322,970 in federal funding. \$79,200 reduction in state funding. \$227,395 increase in local funding.
US 31	US 31 NB over Kuiper drain at junction of US 31/ I-196	Culvert replacement-substructure work		105,999	129,504	MDOT	New project
I-196	130 <sup>th</sup> north to US 31	Advance construction of maintenance of traffic crossovers and shoulder paving prior to FY12 rehabilitation project on same limits	8.5	1,145,934	1,273,260	MDOT	New project
M-40/Lincoln Avenue	Waverly – 40th	Construct nonmotorized path	1.7	320,000	400,000	Holland City	New project
32 <sup>nd</sup> Street	@ CSX crossing	Add gates		105,000	147,000	Holland City	New project
24 <sup>th</sup> Street	@CSX crossing	Add gates and additional side lighting		150,000	210,000	Holland City	New project

**FY2012**

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
I-196Nbd	130 <sup>th</sup> north to US 31	Roadway rehabilitation	8.5	11,713,443	13,014,937	MDOT	Federal funds increased by \$238,443. State funding increased by \$26,494
I-196 BL	@112 <sup>th</sup> Ave.	Crack sealing		8,000	10,000	MDOT	Federal funding reduced \$2,000
US 31	US 31 NB over Kuiper drain at junction of US31/ I-196	Culvert replacement		826,819	1,010,163	MDOT	New project

**FY2013**

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
I-196Nbd	US 31 split n. to the Allegan Co. line	Cold milling and multiple course HMA overlay – preliminary engineering	6.6	307,170	341,300	MDOT	Federal funds increased by \$204,210. State funds increased by \$22,690. Moved from FY12
I-196Sbd	130 <sup>th</sup> north to US 31	Major rehabilitation	7.4	13,837,159	15,374,620	MDOT	New Project

**After further discussion it was moved by Mr. Kleinheksel and supported by Mr. VanderBilt to amend the FY2011, 2012 and 2013 programs of the MACC's FY 2011-2014 Transportation Improvement Program as presented in the staff memo dated January 17, 2011. Motion carried.**

**D. 2005 -2009 American Community Survey** – Steve reported that the Census Bureau continues with an ongoing survey to collect detailed area household information called the American Community Survey (ACS). Data from the ACS has been collected for the last five years and was recently released. Steve notes that the MACC has downloaded all the data sets from the ACS for each local unit of government and distributed them to their Technical Committee member/representative.

**E. MDOT/FHWA Comments** – Steve was pleased to introduce Mr. Ray Lenze to the Policy Committee. Ray will be the MDOT-Lansing replacement for Sandra Cornell-Howe on the Transportation Technical Committee. Ray worked for the Flint, Michigan MPO for many years prior to joining the Michigan Department of Transportation. He has worked for MDOT for ten years. Welcome Ray!

**IV. Macatawa Watershed Project Update -**

**A. Recent Changes to MS4 Storm Water Permits** – Mary Fales gave a report on recent statewide changes made to the MS4 permit program. The first 5-year storm water permit was issued to MS4 permittees in 2003. In 2008, an updated version of the permit was released. A contested case hearing was filed by over 70 communities in response to the 2008 permit. In addition, the City of Riverview initiated a class action lawsuit against the permit in 2009. In response to the myriad of complaints against the 2008 permit, the Michigan Department of Natural Resources and Environment (MDNRE) withdrew the permit in December 2010. The MDNRE held an informational meeting in Lansing and instructed permittees to continue operating their MS4 programs under the requirements of the 2003 version of the permit. *However*, the MDNRE informed permittees that they would be held to the 2010 version of their Storm Water Pollution Prevention Initiative (SWPPI). The 2010 SWPPIs have strict requirements for post construction storm water control and good housekeeping and pollution prevention guidelines. Currently, the 6 storm water permittees in the Macatawa Watershed (Cities of Holland and Zeeland, Ottawa County Drain Commission, Ottawa County Road Commission, Allegan County Drain Commission and Allegan County Road

Commission) are evaluating the SWPPI requirements and may decide to submit a special request to the MDNRE to revert back to implementing the 2003 version of the SWPPI. The MDNRE is convening a stakeholder advisory group to begin work towards crafting the next storm water permit, a process expected to be completed in 2012.

**B. Spanish Watershed Brochure Available** – Mary announced that the MACC has a storm water/watershed brochure available in Spanish. Brochures were distributed to a number of local venues that are frequented by Spanish-speaking individuals for educational and outreach purposes. Venues included:

- Boys and Girls Club
- Herrick Library & Howard Miller Library
- Holland City Hall
- Michigan Works
- L. A. U. P.
- Dutch Maid Laundry
- DolEx Dollar Express
- St. Francis Church
- Sinai Assembly of God
- Cross Road Church

**C. New Watershed and Storm Water Displays Developed** - Mary was happy to unveil two new tabletop displays, one for the Watershed Project and one for storm water issues. Funding for the displays was provided by a State of Michigan Storm Water grant. A variety of watershed and storm water related educational materials will accompany the displays which will be utilized at community events. Members are encouraged to request the displays to be set up at their offices and at their local events to help educate the public about these valuable programs.

**D. Updated Homeowners Handbook** – Mary presented a new Homeowner’s Handbook that helps homeowners manage household issues in an environmentally friendly way. Topics include leaf collection, septic system maintenance, car care, native landscaping and storm water pond maintenance. The booklet was adapted from a Washtenaw County publication and branded with the Macatawa Watershed Project logo and MACC contact information. Copies were distributed to members for display at their offices.

**V. Administrative Issues**

**A. MACC Executive Committee Report** – Rosemary Ervine noted that most items on the Executive Committee’s agenda have been discussed throughout the course of today’s meeting.

February’s Policy Committee Meeting will be welcoming new members to the committee as positions have changed for some at a number of local units of government. Also at the February meeting, Sue Higgins will join us to share a project she has been diligently working on titled *The History of the MACC*.

**B. Monthly Financial Report** – Steve Bulthuis reviewed the monthly report for the first quarter of the year from October through December noting that revenues are at 40.9% with expenses at 25.2%.

**VI. Public Comments – Moved to earlier in the meeting.**

**VII. Members' Comments**

**A. Host Member:** Todd Wolters, Olive Township Supervisor, welcomed members to the Olive Township Hall. Among township activities he noted were the chip sealing of several miles of road as well as the completion of some drain work to address flooding issues.

**B. Other Members** – There were no other comments.

**VIII. Other Issues, Adjournment and Next Meeting -**

**Next Meeting will be scheduled as follows:**

**Monday, February 28, 2010  
Holland Charter Township  
Riley Street Fire Station #1  
131 Riley Street  
Holland, MI 49423**

Meeting adjourned at 1:30 p.m.