



Macatawa Area Coordinating Council

A Cooperative Effort Among Units of Government

MACC POLICY COMMITTEE

April 25, 2011
Fillmore Township
4219 52nd Street
Holland, MI 49423
12:00 p.m.

MINUTES

Policy Board

*Rosemary Ervine, Chair

*Blaine Koops

*Hannes Meyers, Jr.

*Pankaj Rajadhyaksha

*William Vanderbilt

Howard Baumann, Jr.

Joseph Baumann

Thomas Bird

Terry Burns

Kurt Dykstra

Terry Hofmeyer

Lester Hoogland

George Jacob

John Kleinheksel

Dal McBurrows

Al Myaard

Terry Nienhuis

Keith Potter

Russ Te Slaa

Todd Wolters

*Executive Committee

ii *Executive Committee

PRESENT: Hannes Meyers, Jr., Bill Vanderbilt, Joe Baumann, Tom Bird, Terry Burns, Jerome Bush, Dave Hoekstra (for Mayor Kurt Dykstra), Terry Hofmeyer, Les Hoogland, John Kleinheksel, Dal McBurrows, Al Myaard, Terry Nienhuis, Keith Potter and Russ TeSlaa

OTHERS PRESENT: Aaron Deiter, Greg Chandler, Glenn Nykamp, Steve Redmond, Dennis Grylicki, Greg Holcomb, Sue Higgins, Steve Bulthuis, Mary Fales, Elisa Hoekwater and Stephanie Beyer

I. Introductions and Approval of Minutes—Following self-introductions, **a motion was made by Terry Nienhuis and supported by Keith Potter to approve meeting minutes of the February 28, 2011 meeting as presented. Motion carried.**

II. Presentation: A History of the Macatawa Area Coordinating Council: 1989-2009 – Sue Higgins, Retired Executive Director of the MACC, presented highlights from the document “*A History of the MACC*” that she authored over the past several months. This document covers the time period from the conception of the MACC in 1993 to when the first Executive Director retired in 2009 and boasts of area collaboration among the local units of government in a wide variety of community projects. Some highlighted projects and topics included:

- Transportation
US 31 Bypass, Transit, Rail, Airport Authority
- Land Use
Watershed Project, Storm Water Project, Brownfield Project
- Housing and Quality of Life
- Broadcast Media
- Public Meetings and Surveys
- Weed & Seed Project
- Purchasing MACC office

Following her remarks several committee members commended her for completing this task and noted her numerous contributions to the organization over the years. In addition to the hard copies of the document distributed at the meeting, digital copies were also available.

III. MPO Transportation Issues

A. M-40 Safety and Operational Study – Steve Bulthuis reported that funding has been set aside to conduct an analysis of M-40 in the area of the M-40/I-196 interchange. A steering committee has been formed comprised of representatives from MDOT (Southwest Region), City of Holland (transportation and public safety), Fillmore Township, Allegan County Sheriff, Allegan County Road Commission and MACC staff. The group has agreed to focus its efforts on the portion of M-40 from Waverly Road south to 52nd Street, approximately 1.75 miles.

Several firms, prequalified by MDOT, were sent request for proposals (RFP) with one firm responding. After review of the proposal received from Parsons Brinckerhoff-Michigan, Inc. in the amount of \$50,149.85, it was determined that they were responsive to all the needs contained in the RFP. Work is scheduled to commence in the near future with data collection completed prior to schools letting out for the summer. The final report is scheduled to be completed by the end of September 2011.

The data collection effort will support an existing conditions analysis, future conditions analysis, development of conceptual geometrics and a safety analysis.

A motion to authorize staff to enter into a contract with Parsons Brinckerhoff-Michigan, Inc. for an amount not to exceed \$50,150 to conduct a safety and operational analysis on M40 was made by Terry Hofmeyer and supported by Terry Burns. Motion carried.

B. FY2011-2014 Transportation Improvement Program Amendment – Steve gave an overview of recent requested amendments to the FY 2011-2014 Transportation Improvement Program. The requested changes are listed below:

FY2011

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
I-196 Nbd	From US 31 split north to the Allegan County line	Cold milling and multiple course HMA overlay. Preliminary engineering only.	6.6	466,020	517,800	MDOT	Federal funds increased by \$158,850. Project advanced from FY2013.

FY2012

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
Passenger Shelters	MAX service area	Purchase passenger shelters (2)		12,000	15,000	MAX	New project
Telephone Equipment	MAX service area	Purchase telephone equipment		32,000	40,000	MAX	New project
136 th Avenue	Butternut-Riley	Partial reconstruction and resurfacing	1.3	502,000	\$2,500,000*	OCRC	AC in 2012. ACC in 2014

*Includes construction and water main costs

It was also noted that the cost of the US31 at Tyler intersection improvement scheduled for FY2011 has been increased by \$18,000 to \$475,000 and will be processed as an administrative adjustment.

A motion to adopt the amendments as proposed in the staff memo dated April 18, 2011 was made by Joe Baumann and supported by Les Hoogland. Motion carried.

C. Presentation of 2011 Clean Air Action Program – Elisa Hoekwater gave an overview of the Clean Air Action (CAA) Program with tips and changes since the program began in 1995. The most recent change was in 2009 with the addition of monitoring year around Fine Particulate Matter.

Clean Air Action days are announced when ground level ozone's are expected to reach or reach levels which are Unhealthy for Sensitive Groups (USG). At this point people are encouraged to voluntarily take measures to help decrease ozone levels by their actions. The following tips are simple, but can make an impact:

- | <u>Year Around</u> | <u>Spring & Summer</u> |
|---|--|
| ● Carpool or ride the bus | ● Walk/ride the bus |
| ● Telecommute | ● Refuel after 6:00 p.m. |
| ● Combine errands | ● Don't top off tank |
| ● Keeping your vehicle maintained | ● Mowing after 6:00 p.m.
or use electric/push mower |
| ● Avoid idling | |
| ● Burn cleanly or not at all | |
| ● Conserve energy by unplugging unused appliances | |

There were a total of five Clean Air Action days announced in 2010. The MACC works together with the Muskegon and Grand Rapid's MPO's to coordinate the message communicated throughout West Michigan. The West Michigan Clean Air Coalition develops CAA educational materials to reach the public by means of TV, radio, traveling table top displays, and community events.

D. Report on Green Commute Week Activities (May 16-21, 2011) – Elisa reported on the upcoming 4th Annual Green Commute Week to begin Monday, May 16th and run through May 21st. There will be a Leadership Ride on Monday to kick off the weeklong event. Many downtown restaurants and coffee shops will be participating as “recharging stations” for anyone sporting the “Green Commute” lapel pin and using alternative methods of transportation during this week. Participating restaurants and area shops will be offering discounts on coffee, treats and other bike related services. To find out more details about this event, go to the MACC's website at www.the-macc.org.

E. MDOT/FHWA Comments – Dal McBurrows noted that the MACC had recently completed its annual pre-Unified Work Program meeting with MDOT and FHWA. He informed committee members that an effort is underway looking at

redesigning the CMAQ process. Dal also noted upcoming sessions hosted by MDOT to improve outreach to Native American tribes.

IV. Macatawa Watershed Project Update

A. Great Lakes Restoration Initiative Grant Proposal Submitted – Mary Fales reported that on April 11, 2011 the MACC submitted a grant proposal to the Environmental Protection Agency (EPA) for funding under the Great Lakes Restoration Initiative (GLRI) titled **Targeting Critical Agricultural Areas with BMP's**.

Approximately \$40 million is available to fund projects that will improve water quality in the Great Lakes. The MACC asked for \$999,253 in grant funds and pledged \$183,359 in matching funds (cash and in-kind match) to implement agricultural best management practices in critical areas of the watershed over a three year time period. While a portion of the grant funding (\$175,000) will support a full-time technical assistant housed at the Allegan Conservation District, approximately \$700,000 of cost-share funding will be made available to farmers who agree to implement cover crops, conservation tillage, grassed waterways, and/or buffer strips, maintain, repair or clean out on-site septic systems, or become verified in the Michigan Agricultural Environmental Assurance Program (MAEAP).

Implementing these practices is anticipated to prevent 15 tons of sediment, 9 tons of phosphorus and 21 tons of nitrogen from entering waterways annually. **The total proposed reduction of 9 tons of phosphorus per year represents 20% of the total phosphorus reduction needed to meet the Total Maximum Daily Load (TMDL).**

The project was supported by many stakeholders including nine local farmers, Michigan State University Extension, Ottawa Farm Bureau, Michigan Farm Bureau, Michigan Department of Agriculture, Michigan Department of Environmental Quality, Representatives Amanda Price, Joe Haveman and Bob Genetski, Michigan Senators Arlan Meekhof and Rick Jones, U.S. Senator Debbie Stabenow and Congressman Bill Huizenga, among others. Grant recipients are expected to be announced this summer.

B. March Watershed Newsletter – Mary distributed a copy of the March Watershed Project newsletter and highlighted articles on the Lawn Care Seal of Approval Program. At the time the newsletter the printed, there were nine lawn care companies that have certified that they comply with and are using environmentally friendly lawn care practices. Since the printing of the March newsletter, one additional company has been added and two other companies are in the process of applying. The Macatawa Watershed Seal of Approval is sporting a new look as the logo has been updated as well. The following lawn care companies have been awarded the Macatawa Watershed Seal of Approval:

AAA Lawncare	Four Seasons Cottage and Home Services
Aesthetic Gardner LLC	Hollandia Gardens
Brookview Lawn Care	Landscape Design Services, Inc.
Carefree Lawn Service	Mr. Greentumb Landscaping & Lawn Care
Dale's Mowing Service	Perma Green Lawn Care, Inc.

C. Macatawa Water Festival (April 16th) - Mary gave an overview of the very wet and windy Water Festival. The MACC sponsored the event which was organized by the Outdoor Discovery Center to bring awareness to local water quality issues. The MACC provided an informational booth and held a prize drawing for a free rain barrel. The winner of the rain barrel was Brian VanderMeer, staff member at the Outdoor Discovery Center. The rain barrel has been installed outside the front entrance of the newly renovated Founders Hall at the Outdoor Discovery Center.

D. Macatawa River Clean-up Day (April 30th) – Mary reported that the MACC has another opportunity to partner with the Outdoor Discovery Center in their bi-annual Macatawa River Clean-up Day by providing a pizza lunch to all who participate. This event is open to the public to help collect trash and debris along the Macatawa River and will begin at 9:00 a.m. on Windmill Island. Members may contact the MACC or the Outdoor Discovery Center for details.

V. Administrative Issues

A. Local Governance Future Search Follow Up – Steve gave a presentation that attempted to capture the spirit, primarily through images provided by the Model Communities Initiative, of the recent Local Governance Future Search. He noted that the steering committee is still discussing how best to further develop and implement the ideas generated at the conference.

B. MACC Executive Committee Report – Steve reported that items on the MACC’s April Executive Committee Agenda have been discussed and/or dealt with over the course of today’s meeting with the exception of a request to participate on a committee to oversee the Labor Day Truck Parade. It was noted that the request did not come with an appeal for financial support and the anticipated time commitment is minimal. The potential benefits of building partnerships with the companies who participate in this community event were noted.

C. Monthly Financial Report – Steve Bulthuis reviewed the monthly report noting that we are at the midway point of the fiscal year. The revenues stand at 51.1% while expenses are at 40.1% and tracking well.

VI. Public Comments – There were no public comments.

VII. Members’ Comments

A. Host Member: Keith Potter, Fillmore Township Supervisor, welcomed members to Fillmore Township Hall. Mr. Potter reported that on Wednesday, April 25th work will begin on the township’s new park that will be located on 143rd, just a mile west of M40 (same road as the water tower). They anticipate the work will be completed by the end of June or the first of July. Fillmore Township will also have a new egg washing processing plant coming to their area located south of M40 and 140th Ave. It is anticipated that the plant will be ready for operation by October and will create 14 full time jobs.

B. Other Members – There were no other member comments.

VIII. Other Issues, Adjournment and Next Meeting -

Next Meeting will be scheduled as follows:

Monday, May 23, 2011

**City of Holland
Holland Museum
31 West 10th Street
Holland, MI 49423**