



**Macatawa Area  
Coordinating Council**

*A Cooperative Effort Among Units of Government*

**Policy Board**

\*Rosemary Ervine, Chair  
\*Blaine Koops  
\*Hannes Meyers, Jr.  
\*Pankaj Rajadhyaksha  
\*William Vanderbilt  
Howard Baumann, Jr.  
Joseph Baumann  
Thomas Bird  
Terry Burns  
Kurt Dykstra  
Terry Hofmeyer  
Lester Hoogland  
George Jacob  
John Kleinheksel  
Dal McBurrows  
Al Myaard  
Terry Nienhuis  
Keith Potter  
Russ Te Slaa  
Todd Wolters

**MACC POLICY COMMITTEE**

**May 23, 2011  
City of Holland  
Holland Museum  
31 W. 10<sup>th</sup> Street  
Holland, MI 49423  
12:00 p.m.**

**MINUTES**

**PRESENT:** Rosemary Ervine, Blaine Koops, Hannes Meyers, Jr., Pankaj Rajadhyaksha, Bill Vanderbilt, Joe Baumann, Tom Bird, Terry Burns, Kurt Dykstra, Ed Stielstra (for Terry Hofmeyer), Les Hoogland, John Kleinheksel, Dal McBurrows, Al Myaard, Terry Nienhuis, Russ TeSlaa and Todd Wolters.

**OTHERS PRESENT:** Dick Haworth, Greg Holcombe, Jim Brooks, Janet DeYoung, Mitchell Rhein, Don Komejan, Keith Van Beek, Amanda Price, Greg Chandler, Annette Manwell, Dennis Grylicki, Aaron Deiter, Steve Bulthuis, Mary Fales, Elisa Hoekwater and Stephanie Beyer

**I. Introductions and Approval of Minutes**—Following self-introductions, **a motion was made by Hannes Meyers, Jr. and supported by Russ Te Slaa to approve meeting minutes of the April 25, 2011 meeting as presented. Motion carried.**

**At this point in the meeting, due to technical logistics, Agenda Items III and IV were switched.**

**II. Presentation: Local Governance Future Search: Next Steps** – Dick Haworth, Chairman Emeritus, Haworth

Mr. Haworth thanked the committee for the opportunity to speak and he also thanked those members who participated in the Local Governance Future Search Conference (FSC) in March. He noted that today he was speaking on behalf of the steering committee that planned the FSC about implementing some of the outcomes from the meeting. Referencing a draft of a report describing the FSC and its outcomes, he spoke about the specific outcome of establishing a MACC Area Service Delivery Team. Mr. Bulthuis reviewed a draft workplan, included in the packet, which described objectives and deliverables of the team as well as a timetable and tasks. Mr. Haworth concluded his presentation by noting a letter sent to him by Gov. Snyder that stated the importance of service sharing and regionalism as potent forces to confront Michigan's economic challenges. He asked that the Policy Committee take action:

\*Executive Committee

\*Executive Committee

- 1.) Approving the establishment of a MACC Area Service Delivery Team as a standing committee of the MACC
- 2.) Allocating a portion of the Executive Director's time to facilitate the work of the committee
- 3.) Designating the Policy Committee as the first entity to receive proposals and recommendations from the Service Delivery Team and ensuring follow up actions as necessary

**Following discussion a motion to establish the MACC Area Service Delivery Team as a standing committee of the MACC, to allocate a portion of the Executive Director's time to facilitate the work of the committee and designate the Policy Committee as the first entity to receive proposals and recommendations from the Service Delivery Team and ensure follow up actions as necessary was made by Blaine Koops and supported by Bill Vanderbilt. Motion carried.**

#### **IV. Macatawa Watershed Project Update**

**A. Sediment Sampling Project Update** – Mary Fales gave an update on the Sediment Sampling Project which measures the amount of sediment in the streams during rain events. The project began in 2010 when the MACC partnered with Hope College to sample 26 sites across the watershed. At that time, the project was funded via two separate State of Michigan grants. In 2011, the Outdoor Discovery Center/Macatawa Greenway (ODCMG) was added as an additional partner and the project received additional private funding allowing an expansion to 43 sites. The expansion in the number of sites will afford an intensive monitoring effort for this spring, summer and fall.

Sediment collection is very important to Lake Macatawa as it suffers from too much sediment and phosphorus. The sediment samples will be “fingerprinted” using forensic analyses techniques to determine the relative point of origin in the watershed. It is anticipated that preliminary data will be available this fall.

**B. Watershed Management Plan Critical Area Analysis** – Mary highlighted the current status of the ongoing effort to update the Macatawa Watershed Management Plan which was first developed in 1999. Mary has been working closely with local stakeholders on the Watershed Planning Committee to update the plan to meet current EPA standards. The Watershed Planning Committee has identified the following goals, listed here in order of priority:

- **Restore** designated uses
- **Protect** remaining natural areas for water quality improvement
- **Enhance** watershed for desired uses which include recreation, fish and wildlife, public access and open space

The next step is to identify critical areas within the watershed so that we have a strategic plan that will determine where we need to Restore, Protect and Enhance. The MACC has contracted with Fishbeck, Thompson, Carr and Huber to execute the critical area analysis and provide digital maps of the identified priority areas. The critical area analysis is important in determining where the dollars go, where projects happen and appropriate partnering organizations. A draft critical area analysis will be completed and presented at the next meeting of the Watershed Planning Committee on June 23. (1p.m. at the MACC office).

**C. Storm Drain Stenciling** - Mary reported on a storm drain stenciling project held by Faith Church in Zeeland on Saturday May 21<sup>st</sup> as part of their Community Impact Day. A group of church members stenciled approximately 90 storm drains within the City of Zeeland on Main Street, Lincoln Street and Central Avenue. The storm drain stencils contain water quality awareness messages including:

- *Don't Pollute*
- *Only Rain Down the Drain*
- *Protect Our Watershed*
- *Dump No Waste Drains to Lake*

Mary reminded the members that the stencils, plus all supplies, are available at the MACC office for loan to any interested group looking for a community project.

**III. MPO Transportation Issues**

**A. FY2011-2014 Transportation Improvement Program Amendment** – Steve Bulthuis reports that there has been a request sought by MDOT to amend the 2011 program of the FY2011-2014 Transportation Improvement Program. The project is US31 BR bridge replacement over the north branch of the Macatawa River. Specifically,

Name	Limits	Work	Length (miles)	Federal Funds	Total Funds	Agency	Notes
US 31BR	US-31BR and US-31BR ramp over N. Branch of the Macatawa River	Bridge replacement	0.1	\$354,536	\$2,181,760	MDOT	Federal funds added to project. State funds reduced - \$1,846,070 Local funds reduced \$112,266.

**A motion was made by John Kleinheksel and supported by Joe Baumann to amend the FY2011 program of the FY2011-2014 Transportation Improvement Program as presented in the staff memo dated May 16, 2011. Motion carried.**

**B. FY 2012 Unified Work Program** – Elisa Hoekwater reviewed three new tasks proposed to be included in the Fiscal Year 2012 Unified Work Program (UWP). The tasks are:

- **Michigan Transportation Planning Association Annual Conference** – The MACC is hosting the 2012 Michigan Transportation Planning Association Annual Conference to be held July 31 – August 3, 2012. This involves working closely with members of the Michigan Transportation Planning Association, State and Federal partners, other Metropolitan Planning Organizations (MPO's), the MACC Transportation Technical Committee and transportation stakeholders in order to prepare and finalize conference sessions for the statewide conference.
- **Freight Planning** – MACC staff will work closely with staff members of the FHWA and MDOT to further integrate freight planning into the transportation planning process. MACC staff will work and consult with applicable resource agencies to inventory and monitor freight routes and intermodal facilities as well as seek input from those entities to identify freight issues/concerns in the MACC area. All information gathered will be used to produce future Long Range Transportation Plans and Transportation Improvement Program documents which further integrate freight issues into the transportation process.
- **Performance Measure Development** – MACC staff will be working closely with members of the MACC Transportation Technical Committee, hold discussions with other MPO's and area transportation stakeholders to begin performance based planning efforts. These efforts will be used to help identify current and future data needs, review goals and objectives developed for the 2035 Long Range Transportation Plan as well as being a starting point for identifying possible performance measures.

MACC Policy Committee members were asked to review the proposed tasks and suggest additional tasks to be completed during the 2012 fiscal year noting that a final list of UWP tasks will be presented for review and approval at the June 27<sup>th</sup> Policy Committee Meeting.

**C. MDOT/FHWA Comments** – Dal McBurrows reported on the following topics:

- MDOT now has a new Bureau of Planning Director, Dave Rezenski who replaces Susan Mortel and he will begin his duties on May 29<sup>th</sup>. It was noted that this position has been vacant since approximately December.
- There was a recent announcement that Michigan has received two hundred million dollars for high speed rail from federal stimulus funds. The first section of the project will run from Dearborn to Kalamazoo. The state of Florida and some other states didn't want the stimulus funds enabling Michigan to acquire the funds.
- There was discussion at the last MTPA meeting of the MPO's cancelling the June meeting. There is some concern regarding this as if there are any projects that need amending, this will actually be the last opportunity to do so. All amendments will go to the FHWA at the end of July. The next amendment opportunity would be at the end of August and those projects would probably end

- up being projects for 2012 or 2013. If there are any projects to come forth, it needs to be at the next meeting of the MACC.
- FY2012 Unified Work Program needs to be submitted to the Department by July 1<sup>st</sup>

## **V. Administrative Issues**

**A. FY2012 Budget Overview** – Steve gave an overview of the major themes related to development of the FY2012 budget which has begun. These themes included:

- Completing the FY2012 Unified Work Program budget
- MACC dues being based on 2010 Census counts
- Watershed dues remaining unchanged from current levels
- MACC staff functioning at one full time staff person less than historical staffing levels - hoping to add a staff member to help cover transportation and watershed needs
- Potentially lifting the staff wage freeze
- MACC building maintenance expenses – now have better understanding of annual building expenses

Steve intends to present a proposed FY2012 budget at the June meeting.

**B. MACC Executive Committee Report** – Rosemary Ervine reports that all topics on the Executive Committee Agenda have been discussed during the course of this meeting.

**C. Monthly Financial Report** – Steve Bulthuis reviewed the monthly financial report through April which represents 58% of the fiscal year. He reported that revenues are at 54.0% with expenses at 46%. All is tracking well as expected.

**VI. Public Comments** – There were no public comments.

## **VII. Members' Comments**

**A. Host Member:** Kurt Dykstra, Mayor, City of Holland, welcomed members to the Holland Museum and expressed appreciation to the museum staff for their efforts in preparing for the meeting. Area summer projects consist of many major road construction sites that should not impact local business or residents other than the road construction project on 48<sup>th</sup> and Matt Urban that is close to completion. The reconstruction of Central Avenue (8<sup>th</sup>-State) scheduled for this summer has been delayed for a year as the city awaits results from an internationally renowned energy consultant who is analyzing the feasibility of capturing/generating steam for a potential district heating application with potential transmission pipes running down Central Avenue.

**B. Other Members** – There were no other member comments.

**VIII. Other Issues, Adjournment and Next Meeting -**

**Next Meeting will be scheduled as follows:**

**Monday, June 27, 2011**

**City of Zeeland  
Howard Miller Community Center  
14 S. Church Street  
Zeeland, MI 49464**