



**Macatawa Area
Coordinating Council**
A Cooperative Effort Among Units of Government

Policy Board

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* Hannes Meyers, Jr.
* Pankaj Rajadhyaksha
* William Vanderbilt
Howard Baumann, Jr.
Joseph Baumann
Thomas Bird
Terry M. Burns
Joe Bush
Kurt Dykstra
Terry Hofmeyer
Lester Hoogland
George Jacob
John Kleinheksel
Dal McBurrows
Al Myaard
Terry Nienhuis
Keith Potter
Russ Te Slaa

*Executive Committee

MINUTES

**MACATAWA AREA COORDINATING COUNCIL
TRANSPORTATION TECHNICAL COMMITTEE**

**November 14, 2011
MACC Office**

I. INTRODUCTIONS AND APPROVAL OF MINUTES

Members Present: Don Komejan (Vice Chair), Howard Baumann, Jerry Felix, Mark Knudsen, Linda LeFebre, Ray Lenze, Al Meshkin, Glenn Nykamp, Steve Redmond, Sarah Van Buren, Steve Van Hoeven (representing Brett Laughlin), Todd Wolters, Brian White

Others Present: Steve Bulthuis, Greg Chandler, Dennis Grylicki, Elisa Hoekwater, Dan Nally

*****It was moved by Mr. Baumann and supported by Mr. Meshkin to approve the minutes of the September 12, 2011 meeting. The motion carried.**

II. PUBLIC PARTICIPATION

There were no individuals who wished to comment at the meeting.

III. ELECTRIC VEHICLE CHARGING STATION REPORT

Mr. Dan Nally with the Holland BPW was invited to speak to the Technical Committee and provide background on the process to install 20 electrical charging stations in the MACC region through a federal grant called the ChargePoint America program. The initiative began in support of economic development efforts in the region. The Holland BPW has been working with Lakeshore Advantage to locate suppliers for the lithium battery industry, in Holland. There are currently 14 suppliers to support the lithium battery plant investments by LG Chem and JCI.

The ChargePoint America program has provided the funds to purchase hardware for 3 charging stations in the City of Zeeland, and 17 stations in the City of Holland. The Holland BPW was responsible for installing the charging stations and will provide data to the Department of Energy regarding station use within the next 3 years. The BPW is also exploring options to save energy by offering incentives to encourage electric vehicle charging during off-peak hours. Mr. Nally added that it is anticipated that personal electric vehicles will primarily be charged while parked at home and the charging stations will typically be used to "top off" the vehicles. The Technical Committee discussed the cost to charge a vehicle at one of the stations. Currently

there is no fee for charging station use - though the Holland BPW Board is discussing future payment options after May of 2012.

IV. PRIORITIZATION OF FY 2012 LOCAL CMAQ PROGRAM ***

Mr. Bulthuis reported that the MACC area is expected to receive 4.3% fewer funds through the local Congestion Mitigation Air Quality (CMAQ) program than originally planned. The reduced amount of funding is approximately \$17,600. The Technical Committee then discussed local projects to be funded with CMAQ funds in FY 2012, and questioned whether to reduce all four projects by the same percentage. As projects this past season have experienced bid savings, the Technical Committee agreed to submit the FY 2012 program and indicate a prioritization of projects if the program should need to be constrained to the FY 2012 allocation and future adjustments are needed. The Technical Committee agreed to MACC staff recommendations to prioritize the projects as follows: (1) City of Zeeland hospital loop non-motorized path construction, located along Fairview (Main to Washington) and Washington (Fairview to the hospital); (2) Quincy Street non-motorized path construction in Holland Charter Township (Quincy from 112th to Jim Kaat Park); (3) rideshare/vanpool services within Ottawa/Allegan/Kent Counties; and (4) the regional Clean Air Action Program within the MACC area. Mr. Bulthuis noted that it is in the best interest of MACC members to submit applications for local projects as quickly as possible.

***It was moved by Mr. Baumann and supported by Mr. Felix to recommend a prioritization of the FY 2012 Program for consideration by the the MACC Policy Committee. The motion carried.

V. AMENDMENT TO FY 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)***

The Macatawa Area Express requested three amendments to the FY 2012 program of the FY 2011-2014 Transportation Improvement Program (TIP). Mr. Bulthuis referred to a memorandum dated November 7, 2011 which lists the three new projects: (1) Communication equipment, (2) Rehab/Renovate Padnos Transportation facility, and (3) Construct a new Operations/Administrative Facility. Ms. LeFebre informed the Technical Committee that the 24th Street maintenance facility is to be replaced and there are plans in place to break ground on a new facility in early 2012.

The Michigan Department of Transportation also requested an amendment to the FY 2011-2014 Transportation Improvement Program (TIP) to include two new projects, both which involve closing a median/constructing indirect turn lanes on US-31. The first project is located at Van Buren Street and requires \$455,000 for construction. The second project is located at Blair Street and requires \$76,000 for preliminary engineering.

*** It was moved by Mr. Meshkin and supported by Mr. Felix to approve the MACC Staff memorandum of November 7, 2011, recommending that the Policy Committee

amend the FY 2011-2014 TIP to include these three new MAX projects. The motion carried. A second motion to approve the two new US-31 median modification projects was made by Mr. Baumann and seconded by Ms. LeFebre, conditioned upon design review by Olive Township (to confirm that consideration be given to accommodate tractors with additional turn-bay length). The motion carried with one member voting in opposition.

VI. REPORT ON REVISED FY 2012 S/TIP AMENDMENT SCHEDULE

Ms. Hoekwater informed the MACC Transportation Technical Committee that the schedule to submit amendments to the Transportation Improvement Program has changed. The Michigan Transportation Planning Association (MTPA) has decided to revise the schedule with Metropolitan Planning Organization (MPO) submission deadlines to be on the following dates in 2012: January 27, March 23, May 25, July 27, 2012. As MACC Staff prepares future agendas of the Technical Committee, we will be taking this schedule into consideration.

VII. REVIEW OF FY 2011 OBLIGATED PROJECTS

Ms. Hoekwater distributed a draft copy of projects obligated in FY 2011 which was also emailed to members of the Technical Committee. Members were asked to review the list and provide any corrections or updated information before the December meeting. This list will be presented for approval on December 12, 2012 as it must be posted to the MACC website 90 days after the end of the fiscal year.

VIII. UPDATE ON REGIONAL NON-MOTORIZED PLAN

Discussion regarding the draft Non-motorized Plan was postponed in order to provide time on the agenda to discuss surface transportation reauthorization. Moving ahead for Progress in the 21st Century (MAP 21)" is draft legislation which was approved by a unanimous vote by the United States Senate Environment and Public Works Committee on Nov. 9, 2011. MACC Staff will be reporting back to the Transportation Technical Committee with updates on this legislation.

IX. STATUS OF CURRENT PROJECTS / MEMBER REPORTS

The following reports were given by local agencies and by the Michigan Department of Transportation:

Holland Township – Mr. Komejan reported on two recently completed non-motorized projects: a Felch Street shared use path (136th to Butternut), and shared use path along Ottogan (104th to 112th; as well as 112th to Mason).

Zeeland Township – Mr. Nykamp informed the Technical Committee that the Fred Meijer Kenowa Trail project has been completed.

Port Sheldon Township – Mr. Baumann reported that design for a non-motorized pathway is underway along West Olive Road. The pathway will be located adjacent to the roadway and will provide connections between the Croswell shared use path and

Hemlock Crossing.

Michigan Department of Transportation – Mr. Redmond informed the Technical Committee that M-121 is close to completion.

Federal Highway Administration – Ms. Van Buren reminded the Technical Committee regarding discretionary programs and a Call for Projects. Projects must be turned into the Federal Highway Administration (FHWA) by January 6, 2012.

X. OTHER BUSINESS

GREENING THE ROAD WEBINAR

Ms. Hoekwater invited members of the Technical Committee to a Webinar, held Thursday, Nov. 17, 2011, in the MACC conference room.

XI. ADJOURNMENT AND ANNOUNCEMENT OF MEETING

The meeting was adjourned and all were reminded that the next meeting will be:

December 12, 2011
10:00 a.m.
Location: MACC Office