



## **2019 SUMMER WATERSHED INTERNSHIP**

### **DESCRIPTION**

The Macatawa Area Coordinating Council is looking for two qualified interns to assist the Macatawa Watershed Project. The Watershed Project works with the local community to spread awareness of how we impact Lake Macatawa and what we can do to reduce phosphorus entering our lakes and streams. These interns should be prepared to assist with community events and have the ability to interact with and educate the public about watershed issues and our area's water quality.

### **TIME COMMITMENT & COMPENSATION**

May-August, up to 20 hours/week. Hours and start date are flexible as this will be an un-paid internship. The selected interns will also need to be available for some evening and weekend activities. We average 2-3 community events per month during the summer.

### **RESPONSIBILITIES**

- Conduct stormwater outfall inspections in the Holland/Zeeland area
- Assist with public education activities including setting up the watershed display, developing flyers and/or brochures and assisting with events
- Collect macroinvertebrates for public demonstration
- Organize and manage volunteer activities
- Update the MACC's website and Facebook page
- Assist in the development and distribution of watershed marketing materials (*e.g.* quarterly newsletter and other educational materials)
- Data entry, filing and other general office duties
- Other duties as assigned by Watershed Project staff

### **REQUIREMENTS**

The MACC is looking for a recent graduate or current graduate/undergraduate student in the West Michigan area who majored in or is currently majoring in Natural Resource Management, Geography, Environmental Science, Biology or a related field. This person should have excellent verbal and written communication skills, with knowledge of website management and social media. ArcGIS, PowerPoint, Word and Excel experience is a bonus, and will be considered when choosing the best applicant for these internship positions. Valid driver's license and reliable transportation is required. Mileage will be reimbursed at the federal rate for out-of-office duties that have been assigned by MACC staff.

### **MORE INFORMATION**

Contact the MACC's Watershed Project Manager, Kelly Goward at [kgoward@the-macc.org](mailto:kgoward@the-macc.org) or 616-395-2688.